

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 2nd March 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Taylor, Savill, Wilson, Docwra, Higgins, the Footpaths Officer and the Clerk. PCSO Ivor Williams was present for part of the meeting. 4 local residents were also present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(500) Apologies were received and accepted from Councillor Stow, District Councillor Potter and County Councillor Clack.

2. MINUTES OF THE PREVIOUS MEETING.

(501) The minutes of the meeting held on 2nd February were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(502) All other matters arising were covered in the respective items below.

4. DECLARATIONS OF INTEREST.

(503) None

5. CRIME AND ORDER.

(504) PCSO Ivor Williams reported four crimes since 2nd February: 2 (Hotel) rooms entered with credit cards stolen; one violent domestic incident and one non-violent domestic incident.

(505) PCSO Ivor Williams also reported that there have been four shed burglaries in adjoining parishes and suggested that residents be reminded of the need to padlock sheds, use shed alarms and mark equipment.

(506) PC Lee Munday (taking over from PC Dom Loraine) was unable to attend this meeting because of training commitments, Council was advised that he holds the highest arrest rate in Mole Valley.

PCSO Ivor Williams left the meeting.

6. OPEN FORUM.

Moores Open Storage:

(507) New scaffold cover at the top end of the site had caused concern for those living opposite the site and the Barley Mow Court residents. Council was assured that agreement had been reached to reduce the height by 2 metres (approx.) and then to spray a neutral colour (brown).

(508) It was reported that the lighting is still in contravention of the planning conditions for the site. It was requested that movement sensors be considered as a means of maintaining security without permanent lighting.

(509) The residents from Barley Mow Court thanked Council for arranging to have the fallen tree removed.

The 4 residents left the meeting.

7. COUNCILLORS SPECIAL RESPONSIBILITIES

8. TRANSPORT, HIGHWAYS AND FOOTPATHS.

Footpath Officer's Report.

(510) Notified Surrey CC of the falling tree near Barley Mow Court.

(511) Dealt with a fallen tree on Goulburn Green, removing smaller limbs which were obstructing the footpath and contracting Mattree to remove the remainder.

(512) Dealt with a (dangerous) large trunk of bay laurel fallen onto Sandy Lane, placed traffic cones and advised Surrey CC.

(513) Organised village litter pick including a risk assessment.

(514) Liaised with North Downs Primary School who are now accepting responsibility for cutting and maintaining the hedge school path-side.

(515) Reported that residents in The Street had complained of constant, intrusive night-time noise possibly originating at J & J Franks.

End of Footpath Officer's Report.

(516) It was noted that the litter pick has been postponed to Saturday April 18th, meet on Goulburn Green at 9am. Footpaths Officer to collect litter pickers, tabards and bags from the MVDC depot on Friday 17th April, MVDC to collect the filled bags from Goulburn Green. Event to be advertised in the Parish Magazine, website, notice boards and by email to the village group.

(517) The state of the footpath from the station to the A25 was discussed following a complaint from a parishioner, it was agreed to raise this at the Highways Forum on March 26th.

(518) The leaf litter and overhanging trees by the secondary entrance to Betchworth Lodge was raised. It was agreed the Clerk should contact the owners.

(519) A resident had reported footpath/stile problems in the Snower Hill Road area to the Chairman. Resident to be asked to report the problems directly to the Footpaths Officer.

(520) The ongoing flooding in Wonham Lane was raised. It was agreed the Clerk should send an informal note to SCC Highways before raising the matter at the Highways Forum.

Action Items	Person Responsible	Deadline
Contact Peter Crate re: night-time noise	Clerk	asap
Collect paraphernalia for litter pick	Footpaths Officer	17 th April
Advertise litter pick	Footpaths Officer, Clerk	asap
Supervise Litter pick	Footpaths Officer	18 th April
Attend litter pick	All	18 th April
Raise issue of footpath from station to A25 at DRHF	Cllr Hardy, Clerk	26 th March
Contact owners of Betchworth Lodge re: leaf litter & overhanging trees	Clerk	asap
Ask resident in Snower Hill Road area to contact Footpath Officer	Cllr Hardy	Asap
Raise Wonham Lane flooding at DRHF	Cllr Hardy, Clerk	26 th March

9. PLANNING

New Applications and Appeals

(521) MO/2015/0086/PLAH The Coach House, The Street, Betchworth, Surrey, RH3 7DJ

Erection of 2 storey front extension with balcony and front porch . No Comment

(522) MO/2014/1857/PLAH Woodstock Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erect a single storey glass link between existing barn and dwelling. 19th March. No Comment

(523) MO/2015/0104/PCL Garden Cottage, Bushbury Lane, Brockham, Betchworth, Surrey, RH3 7AT

Certificate of Lawfulness for a proposed development in respect of an Oak framed two bay carport. No Comment.

Results

(524) MO/2014/1885

Lowood, The Street, Betchworth, Surrey, RH3 7DJ

Replacement of existing garage with new garage, and erection of link to main dwelling APPROVED WITH CONDITIONS : external materials to match existing

Other Matters

(525) Moores Open Storage Yard was discussed in the Open Forum at the request of the residents present.

10. AMENITIES

(526) Burial Ground, Jubilee Pavilion, Clerk to chase Rupert Gibbs for start date on seating.

(527) Burial Ground, Jubilee Pavilion. There was some discussion about how best to create a ramp. Councillor Wilson and the Footpaths Officer to obtain quotations for a 'hard' ramp (i.e., not grass mound) potentially using the surplus pavers.

(528) Burial Ground. The post and rope fencing is in need to repair. It was agreed to ask Rupert Gibbs to quote on replacement posts (where necessary)

(529) Burial Ground Memorial Tree Seat. Several Council members had examined the seat and felt that there was no damage to the seat just some unsightly staining. It was agreed to ask Rupert Gibbs to see if anything can be done to improve the appearance.

(530) Burial Ground. A Light Grey Granite HONED Headstone 2'3"x1'9"x3" on a base 3"x2'x12", inscription: 'IN LOVING MEMORY OF OUR DEAR MUM AND NAN EILEEN VERA LONGHURST SADLY MISSED' was approved.

(531) Goulburn Green. The photocopied deeds were given to Councillor Higgins for review.

(532) Goulburn Green. It was agreed to ask the Women's Institute if they would like to plant an apple tree to replace the recently fallen tree, the variety to be approved by Council.

Action Items	Person Responsible	Deadline
Contact Rupert Gibbs re: pavilion seating	Clerk	Asap
Get quotations for pavilion ramp	Cllr Wilson, Footpaths Officer	17 th May
Contact Rupert Gibbs re: memorial tree seat	Clerk	Asap
Send memorial approval note to Stonemans	Clerk	Asap
Contact WI re: replacement apple tree	Clerk	asap

11. LOCAL ELECTIONS.

(533) The Clerk reported back following two briefing sessions at MVDC. Nomination papers were distributed. It was agreed that the Clerk would deliver completed nomination papers to MVDC Democratic Services provided they were in her possession by March 30th.

Action Items	Person Responsible	Deadline
Complete nomination papers	All interested Councillors	30 th March
Deliver completed nomination papers to MVDC Democratic Services	Clerk	9 th April

12. ANNUAL PARISH MEETING

(534) The Footpaths Officer agreed to supply and serve refreshments as last year. The invitation list was reviewed and approved.

Action Items	Person Responsible	Deadline
Send invitations to APM	Clerk	Asap
Advertise APM	Clerk	Asap
Organise refreshments	Footpaths Officer	20 th April

13. COMMUNICATIONS/IT

(535) It was agreed that Councillor Stow would take responsibility for updating the events calendar and continue to liaise with local organisations and businesses.

Action Items	Person Responsible	Deadline
Update website calendar	Cllr Stow	ongoing

14. FINANCE

(536) The monthly financial summary had previously been distributed.

(537) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks salary & expenses)	£	475.00
2.	John Foreman (£19.90 VAT)	£	119.42
3.	Mattree – remove fallen tree on Goulburn Green (inc £25 VAT)	£	150.00

4.	Sutton & East Surrey Water – Goulburn Green	£	46.80
5.	Sutton & East Surrey Water - Burial Ground	£	92.75
6.	Jacquie Sims – reimburse new Parish Printer (£24.99 VAT)	£	149.98
7.	Hamilton Room – BPC meetings Feb/March	£	35.00
8.	Rupert Gibbs - balance on Jubilee Pavilion	£	2575.00
9.	Total Grounds Maintenance – Fence repair Burial Ground (£134 VAT)	£	804.00
10.	R M Norman Builders– Jubilee Pavilion foundations and paving	£	2239.74

15. ANY OTHER BUSINESS

(538) It was reported that the Family Activities for Betchworth and Buckland (FABB) has restarted with two activities planned for Easter: a walk with Easter egg hunt and crafts/games in the Village Hall. Council approved these activities with the associated risk assessments and agreed to authorise a subsidy of up to £100 per financial year on Village Hall booking fees.

(539) Council gave approval for the WI to use Goulburn Green for 'Teas on the Green' on June 14th.

(540) Cllrs. Hardy and Wilson reported back from the CAMEL wind up meeting hosted by The Betchworth & Buckland Society. It was made clear that the winding up process and the decision as to what happened to the CAMEL funds were decisions for the CAMEL committee and that only they had any authority over CAMEL's actions. After discussion, the CAMEL committee members present decided that the residual CAMEL funds will be distributed as follows: Reigate Heath Conservation Volunteers 50%. Betchworth & Buckland Society 30%, 10% to Brockham Emergency Rescue Team and 10% to Gatwick Area Conservation Campaign.

(541) It was agreed to reschedule the May (annual) meeting to Monday 18th May.

(542) It was agreed that a planning group with delegated authority be formed to review planning applications that would be decided before the next meeting on April 13th. Group to comprise Cllrs. Hardy, Savill, Higgins and the Clerk, meeting on March 30th.

(543) It was agreed that Councillor Hardy and the Clerk would attend the Highways Forum on March 26th. Councillor Wilson will also attend if possible.

Action Items	Person Responsible	Deadline
Send FABB programme and risk assessments to insurers	Clerk	Asap
Notify WI of approval for Teas on the Green	Clerk	Asap
Request Dave Elliot to cut grass & collect clippings for Teas on Green	Clerk	Mid-May
Review planning applications	Cllrs Hardy, Savill,	30 th March

	Higgins	
Attend Highways Forum	Clls Hardy, Wilson and the Clerk	26 th March

18. FUTURE MEETING DATES

(544) Next Parish Council Meetings – **Mondays April 13th and May 18th**

(545) Annual Parish Meeting Monday April 20th.

(546) Parish Magazine Article April, deadline 16/3/2015 Clerk to write an article about the forthcoming elections

(547) The Chairman closed the meeting at 9:58pm.