

## **BETCHWORTH PARISH COUNCIL**

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 13th April 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Stow, Savill, Wilson, Docwra, Higgins, District Councillor Potter, the Footpaths Officer and the Clerk. PCSO Ivor Williams was present for part of the meeting. 2 local residents were also present for part of the meeting.

### **1. APOLOGIES FOR ABSENCE.**

(548) Apologies were received and accepted from Councillor Taylor, PC Lee Munday and County Councillor Clack.

### **2. MINUTES OF THE PREVIOUS MEETING.**

(549) The minutes of the meeting held on 2nd March were approved and signed by the Chairman as a true and correct record.

### **3. MATTERS ARISING**

(550) All other matters arising were covered in the respective items below.

### **4. DECLARATIONS OF INTEREST.**

(551) None

### **5. CRIME AND ORDER.**

(552) PC Lee Munday had been called away and was unable to attend the meeting. He emailed his report to the Clerk.

(553) There were two reported thefts during the period 14<sup>th</sup> March to 13<sup>th</sup> April but both of these were in Buckland: the theft of a dropped wallet at the Shell petrol station and the theft of tables and chairs from the Jolly Farmers public house.

(554) Councillor Stow reported back on the Mole Valley Crime Summit.

(555) No issues were raised for SSALC to discuss at their meeting with Surrey Police on May 1<sup>st</sup>.

### **6. OPEN FORUM.**

Moores Open Storage:

(556) The residents from Barley Mow Court reported that the storage yard remains peaceful. They are still negotiating on plantings and the fence needs renovation.

(557) They reported that the new scaffold storage had been reduced in height.

(558) Councillor Docwra reported that there was an increasing number of vehicles parked on the area that is to be returned to open space for wildlife. This area is outside the parish boundary so Councillor Docwra will report this as a personal complaint.

The 2 residents left the meeting.

## **7. TRANSPORT, HIGHWAYS AND FOOTPATHS.**

### **Footpath Officer's Report.**

(559) Started to clear debris and mud from the footpath from The Coombe to the station but the task proved too much for a single-man team and had to be abandoned.

(560) Effected some repairs to a stile on FP454, Snowerhill Road to Ricebridge.

(561) Collected seven bags of litter over a two-day period in Brockhamhurst Road and cleared litter on part of Snowerhill Road/Gadbrook Road.

(562) Liaised with the Environment Agency and Surrey CC regarding a fallen tree in the Mole close to Betchworth Bridge.

(563) Helped locate and repair the water leak in the burial ground/allotment water supply.

(564) Assessed the state of the fence at the side of The Dolphin public house.

### **End of Footpath Officer's Report.**

(565) The new Buses4U commuter service was discussed following a complaint of 16-seater minibuses using The Street. Council felt that this service would result in a desirable reduction in commuter traffic. It was agreed to monitor the situation.

(566) There was some debate about potential VE Day celebrations but the short time-frame prevented any proposals. It was agreed to forward the information to the Village Hall Committee and to the Church. The information had already been forwarded to the Estate.

(567) It was agreed that Lady Hamilton should be given the option to adopt the red telephone box located on the Estate.

(568) District Councillor Potter reported that Aviva had assured him that the number 32 bus route was safe, they will not be running the service but another company would.

(569) Councillor Hardy reported back from the Dorking Rural Highways Forum, in particular the balance between 'unsuitable for HGV' signage and the village decluttering initiative. It was also reported that the Community Service teams would clear the footpath from the station to the A25 in five to six weeks' time.

Action Items	Person Responsible	Deadline
Contact The Dolphin & brewery re :fence	Clerk	Asap
Forward VE Day celebration information	Clerk	Asap
Contact Lady Hamilton re: telephone box	Clerk	asap

## **8. PLANNING**

### **New Applications and Appeals**

(570) MO/2015/0274 1 Coombe Cottages, The Coombe, Betchworth, Surrey, RH3 7BT Erection of two storey side extension. Letter of objection – overlooking neighbouring property

### **Results**

(571) MO/2014/1045/PLA Unit B, The Old Buffer Store, Station Road, Betchworth, Surrey, RH3 7BZ

Installation of 2 No. electric shutter doors in warehouse area, west and rear elevations

APPROVED WITH CONDITIONS: Restriction on curtilage storage

(572) MO/2014/1919/PLA Brookfield, Snowerhill Road, Betchworth, Surrey, RH3 7AQ

Conversion of stable building to 1 No. dwelling and erection of detached garage

APPROVED WITH CONDITIONS: Restriction on extensions. Green Belt restrictions on garages. BREEAM, Carbon emissions

(573) MO/2015/0086/PLAH The Coach House, The Street, Betchworth, Surrey, RH3 7DJ

Erection of 2 storey front extension with balcony and front porch

APPROVED WITH CONDITIONS: external materials to match existing

(574) MO/2014/1857/PLAH Woodstock Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erect a single storey glass link between existing barn and dwelling.

Refused: Listed buildings

(575) MO/2015/0104/PCL Garden Cottage, Bushbury Lane, Brockham, Betchworth, Surrey, RH3 7AT

Certificate of Lawfulness for a proposed development in respect of an Oak framed two bay carport.

Refused

### **Appeal**

(576) MO/2014/1181/PLA APP/C3630/W/15/3005744

Land at Old Reigate Road, adjacent to Tranquil House, Betchworth, Surrey, RH3 7DR

Erection of 1 No. detached residential dwelling

It was agreed to object to this appeal noting that although the building has been lowered it still does not address the main concerns of access, proximity to neighbour and the loss of separation between Betchworth & Buckland.

Additionally, there are concerns over the undermining of the boundary wall – associated with the Grade II listed Broome Park. It was agreed to forward the notice of appeal to the Betchworth & Buckland Society.

Action Items	Person Responsible	Deadline
Send letter of representation	Clerk	13 <sup>th</sup> May
Forward notice of appeal to B&B Society	Clerk	asap

### **9. AMENITIES**

(577) Allotments. It was noted that the 2014-15 invoices had been sent out mid-March.

(578) Allotments. It was agreed that the plot of a habitually-late payer (who has moved outside the village) will be reallocated if the invoice remains unpaid at the end of April.

(579) District Councillor Potter complained that weeds and garden waste had been placed in his personal compost container rather than in the new compost bins. District Councillor Potter to speak to the allotment holder of the adjoining plot.

(580) Allotments – water supply. The water supply had been turned on but then disconnected for a few days whilst a water leak was repaired. Council voted to send a note of thanks to Martin Clipperton for assisting with the repairs. There is still a very small leak. It was agreed that a quotation for a new supply be sought for discussion later in the year.

(581) Burial Ground, Jubilee Pavilion. It was noted that the seating is to be installed imminently.

(582) Burial Ground, Jubilee Pavilion. There was more discussion about what type of ramp to build, it was agreed to revert to a grass slope (hogging foundation). Councillor Wilson & the Footpaths Officer to seek a quotation.

(583) Burial Ground, rope and post fence. The Footpaths Officer tabled a quotation of £106.20 (inc. VAT) to supply 5 replacement oak posts. Replacement rope (28mm man-made sisal) is £3.50 per metre, approximately 35 metres would be required. It was agreed to consider replacing all 17 posts and to get quotations for installing (only) these posts and rope and for supply and installation or similar. It was noted that the rope needs to be knotted or attached to the posts to prevent theft.

(584) Goulburn Green. It was noted that the broken fence appears to have been repaired.

(585) Goulburn Green. The photocopied deeds were returned by Councillor Higgins.

(586) Goulburn Green. It was agreed to more thoroughly research apple-tree varieties and rootstocks as it is no longer an ideal time to plant fruit trees. To be discussed at the August meeting.

(587) Goulburn Green. The Betchworth & Buckland Choral Society Teas on the Green on Sunday May 24<sup>th</sup> was approved.

(588) Goulburn Green – play provision. Councillor Hardy reported that the village post office had agreed to ‘house’ a petition – for/against/don’t care.

(589) Heartstart first aid course. It was agreed that there now appeared to be enough interest to run a course. The Geoffrey Brown room was identified as the most suitable location.

Action Items	Person Responsible	Deadline
Note of thanks to Martin Clipperton	Clerk	asap
Get quotations for pavilion ramp	Cllr Wilson, Footpaths Officer	17 <sup>th</sup> May
Get quotes for rope & post fence installation	Cllr Wilson, Footpaths Officer	17 <sup>th</sup> May
Research apple trees	Clerk	Mid-July
Relay approval of Teas on the Green	Cllr Hardy	Asap
Contact Dave Elliot re: Teas on the Green	Clerk	Asap
Arrange heartstart course	Clerk	asap

## 10. ANNUAL PARISH MEETING

(590) Running order and responsibilities were agreed.

## 13. COMMUNICATIONS/IT

(591) The true call initiative (protecting vulnerable adults from scam telephone calls) was discussed and it was decided that should anyone be interested

Council would support their application. Posters to be displayed on notice boards.

#### 14. FINANCE

(592) the draft year end accounts were displayed and briefly discussed before being approved for submission to internal audit.

(593) The monthly financial summary had previously been distributed.

(594) The following accounts were approved for payment and cheques duly signed:

1.	Jacquie Sims (Clerks salary & expenses + stamps)	£	558.72
2.	Village Hall – FABB £20, APM £28	£	48.00
3.	Julie Hardy – key cutting	£	12.00
4.	Surrey ALC Ltd - subscription	£	312.09
6.	CPRE Subscription	£	36.00
7.	Surrey Estate Management	£	329.50
8.	M E Templin – grave digging	£	85.00

(595) It was noted that a grant application for resurfacing the remainder of the church path is being completed.

Action Items	Person Responsible	Deadline
Submit accounts for internal audit	Clerk	Asap
Complete and submit grant application for Church path	Clerk	Asap

#### 15. ANY OTHER BUSINESS

(596) A complaint had been received about the Leigh Road car wash business discharging into the Gadbrook. It was agreed that the Environment Agency be contacted.

(597) There was some concern regarding the number of structures/buildings on the Evergreens site. It was agreed to contact the MVDC Planning Enforcement Officer for details on which buildings have planning permission.

Action Items	Person Responsible	Deadline
Contact Environment Agency	Clerk	Asap
Contact MVDC Planning Enforcement Officer	Clerk	Asap

#### 18. FUTURE MEETING DATES

(598) Next Parish Council Meetings – **Mondays May 18<sup>th</sup> and June 1<sup>st</sup>**

(599) Parish Magazine Article June, deadline 18/5/2015

(600) The Chairman closed the meeting at 9:59pm.