

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 4th January 2016**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Savill, Wilson, Stow, Edwards, the Footpaths Officer, and the Clerk. PCSO Dave Sadler was present for part of the meeting.

Prior to meeting: Hilary Edwards and Adria Kinloch were added to Bank Mandate form as agreed in December meeting.

1. APOLOGIES FOR ABSENCE.

(351) Apologies were received and accepted from Councillor Docwra, District Councillor Potter, County Councillor Clack and PC Lee Munday.

2. MINUTES OF THE PREVIOUS MEETING.

(352) The minutes of the meeting held on 7th December were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(353) The Footpaths Officer advised he had reported to the Police the vandalism of the phone kiosk opposite the Dolphin which was took place on New Year's Eve at around 3am, with many panes of glass smashed. It was confirmed that it is still owned by BT, who are responsible for repairs. Footpaths Officer to notify BT.

(354) Clerk advised that DG Tree Services had permission to prune apple trees but were waiting for permission for pruning of the holly tree on Goulburn Green, as this is in a conservation area. Quote for cutting back Spanish Laurel to be requested again.

(355) Cllr Higgins advised that as Goulburn Green is a designated open space, it cannot be registered as a village green. No further action.

(356) 'Respect and Remember' Volunteers – Clerk to investigate what activities volunteers are being used for at other councils.

(357) Cllr Wilson presented suggestions for a footpath around Park Pit to replace paths which were lost when the lake was created. Clerk to forward suggestions to Buckland Parish Council for their consideration and offer support should they decide to put them forward.

(358) Following discussion of a letter circulated by email from Robert Bartlett by Richard Hamlin, it was agreed not to comment further at this stage about the location of the proposed Brockham Skate Park.

Action Items	Person Responsible	Deadline
Provide contact number for BT to FO	Clerk	Asap
Report broken panes in phone kiosk to BT	Footpaths Officer	Asap
Chase DG Tree services for quote for Laurel pruning on Goulburn Green	Clerk	Asap
Investigate 'Respect and Remember' volunteer activities elsewhere	Clerk	Asap
Forward footpath suggestion at Park Pit to Buckland PC	Clerk	Asap

4. DECLARATIONS OF INTEREST.

(359) There were no declarations of interest by councillors.

5. COMMUNITY POLICE REPORT.

(360) PCSO Dave Sadler reported 2 crimes in the last month: 1 criminal damage to BT phone box and 1 theft of (wooden) reindeer from a wholesaler. PCSO to check that the damage to the BT phone box has been registered as a heritage crime as the box is a listed structure on Councillor Higgin's suggestion.

(361) Response from Richard Hamlin regarding loss of countryside officer role was discussed. Councillor Wilson also advised that two cars had been damaged by recent floodwater at Wonham Mill.

Dave Sadler left the meeting.

Action Items	Person Responsible	Deadline
Send meeting dates to PCSO Sadler	Clerk	Asap

6. OPEN FORUM.

(362) No members of the public attended the meeting

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(363) Footpaths Officer's report: The church gate has been eased to improve access. SCC has been contacted regarding the build-up of leaves on the elevated footpath from the Coombe to the station. Litter pick in Wonham Lane and from Church Yard up to village store by the school. Vandalism at the telephone kiosk opposite Dolphin reported to the police (crime no. 45160000211) and glass tidied up.

(364) Footpaths officer raised subject of the storage of the village china at the Memorial Hall, it was agreed that this was not a matter for the parish council but should be agreed by the Hall Committee and Julie Hardy as co-ordinator for bookings of the china.

(365) Concern has been raised over the build-up of mud and leaves on the footpath from the Coombe to the station, and at the entrance to the Coombe. This had been dealt with previously with Bob Weston at Surrey Highways (December 2013), who had inspected and cleared the build up at the time. Clerk to contact Surrey Highways again and raise the issue, Councillor Wilson and Footpaths Officer offered to meet with them on site if required.

(366) Councillor Higgins also raised concern of the state of the footpath at Chimney pots. This had previously been raised with Hannah Gutteridge, Countryside Access Officer at SCC. Councillor Wilson and Footpaths Officer to email clerk with details of footpath, clerk to raise again with Countryside Access Officer.

(367) Clerk advised response regarding Karcher advertising at roundabout on A25 from Surrey Highways, via Mole Valley, that it is effectively permitted as not a distraction to road users. Councillors expressed concern about the number of signs now on the roundabout and Station Road. Clerk to write to MV requesting clarification of their policy regarding planning permission for advertising signs.

The Footpaths Officer left the meeting.

(368) Concern has been raised about the lights flanking the drive outside Bovey Cottage on Station Road. It has been commented that they are so bright that

they could be mistaken for car headlights. It was agreed that the clerk write to the owners to request that the lights be dimmed, as part of the policy in Betchworth to maintain a dark landscape.

Action Items	Person Responsible	Deadline
Contact Bob Weston to clear leaves on footpath at Pebblehill.	Clerk	Asap
Confirm location of footpath requiring attention at Chimney pots	Cllr Wilson, Footpaths Officer	Asap
Raise condition of footpath at Chimney pots with SCC	Clerk	Asap
Request clarification of MV policy regarding advertising signs	Clerk	Asap
Contact Bovey Cottage requesting lights to be dimmed	Clerk	Asap

8. PLANNING

New Applications & Appeals (3)

(369) MO/2015/1919/PLAH

111, Middle Street, Brockham, Betchworth, Surrey, RH3 7HL

Erection of single storey side/rear extension *No comments*

(370) MO/2015/1933/PLAH

Oakmead, Sunnymead and Dykemead, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7JQ

Convert loft space into habitable accommodation by raising existing ridge height by 1.42m, and the addition of 9 No. dormer windows. Alterations to windows and entrance doors on the front elevation. *Objection to be made on grounds of reduction in affordable rental housing, and no provision for additional parking.*

(371) MO/2015/2014/LBC

The Forge, The Street, Betchworth, Surrey, RH3 7DW

Listed Building Consent: Remove existing corrugated asbestos garage roof and replace with clay tile roof *No comments*

Late Planning Applications (0)

Results (1)

(372) MO/2015/1904

3 Elm Cottages, Wonham Lane, Betchworth

Prior notification for the erection of a single storey rear extension of 6 metres deep and 3.7 metres high, with an eaves height of 2.45 metres. PRIOR APPROVAL NOT REQUIRED

Appeal Decisions (0)

Other Matters

(373) MO/2015/1741/LGLR

Goulburn Green, The Street, Betchworth, Surrey

Formal application under Section 106A of the Town and Country Planning Act 1990 for the variation of a legal agreement dated 2nd May 1986 under Section 52 of the Town and Country Planning Act 1971 to modify paragraph 2 of Schedule 3 to allow the erection of play equipment on the land between the Walled Garden and The Street. *Application is going before the Development Control Committee on 6th January.*

(374) The clerk had brought the large 'shed' in the vicinity of The Lodge, the Street to the attention of Bob Primrose at MVDC –feedback not yet received.

(375) Atlantico Car Wash, Leigh Road. Mole Valley had responded to Sir Paul Beresford's request for a review.

Action Items	Person Responsible	Deadline
Make representation to MVDC regarding application MO/2015/1933	Clerk	Asap

9. AMENITIES

(376) Burial Ground – the clerk confirmed that the black markings on the Maitland headstone were a protective undercoat that would be removed, and that the re-enamelling was planned for early in the New Year.

(377) Burial Ground and Allotments – no further estimates for replacement water supply had been received, to be carried over to next meeting.

Action Items	Person Responsible	Deadline
Carry over replacement water supply to February meeting agenda	Clerk	Asap

10. COMMUNITY

(378) It had previously been raised that the war memorial steps are slippery and need to be cleaned. It was agreed that the parish council would offer to clean them prior to next year's Memorial Day service during the Churchyard clear-up. Clerk to schedule action and note to the verger nearer the time.

(379) Request to meet with new Head of NDPS – awaiting response.

(380) Councillor Edwards advised that plans for the Queen's Tea on 12 June are progressing. She is assembling a group of helpers. The theme of "Crazy Crown" was agreed and live music and a bar are being investigated. 'Save the date' to be included in the the next parish magazine.

Action Items	Person Responsible	Deadline
Schedule reminder for cleaning memorial steps	Clerk	asap

11. COMMUNICATIONS, IT

(381) Clerk proposed moving village email circulation to Mail chimp application to improve email security and allow residents to keep their email details up to date. Councillors agreed to the proposal.

Action Items	Person Responsible	Deadline
Move email list to Mail chimp	Clerk	ongoing
Research website	Clerk	ongoing

12. FINANCE

(382) Mole Valley Precept form for 2016/17 was signed by Councillors Hardy and Wilson

(383) Receipt of £3,142 tax refund from HMRC was noted

(384) The current financial position was noted.

(385) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks salary & expenses) 13 hours	£	124.15
2.	Adria Kinloch (Clerk's salary & expenses) 45 hours	£	439.75
3.	Bernard Hawkins (Burial Ground expenses)	£	69.04
4.	Hamilton Room*	£	35.00

**corrected from £30 as shown in agenda*

13. ANY OTHER BUSINESS

(386) It was agreed to send a response from the parish council to the Infrastructure Needs Survey before it closes on 29th February, covering river and drains maintenance and overhead power cables in villages and isolated communities. Councillor Wilson to draft response.

(387) A request has been received to metal detect on parish council land. It was agreed to decline as the parish council does not own any suitable ground.

Action Items	Person Responsible	Deadline
Draft response to Infrastructure Needs Survey	Cllr Wilson	Asap
Decline request from metal detectorist	Clerk	asap

13. FUTURE MEETING DATES

(388) Next Parish Council Meetings – Mondays February 1st and March 7th.

(389) 11 Feb 2016 Local Councils Update, as planning and policing have been covered at other events, it was agreed that attendance is not critical.

(390) 23rd February New Clerk training – Clerk to attend

(391) 10th March New Councillor training – Cllr Edwards to attend (346)

(392) Litter pick 19th March

(393) APM April 18th 2016. Alex Bagnall, 'Hope Springs Eternal' Project Manager has accepted invitation to speak.

(394) Parish Magazine article, January deadline 18/01/2016. Clerk to write introducing self, to save the dates for the Queen's Birthday Tea, and about March litter pick and APM.

Action Items	Person Responsible	Deadline
Submit magazine article	Clerk	18/1/2016

(395) The Chairman closed the meeting at 9.45pm.

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