

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 3 APRIL 2017**, at 8pm in the Hamilton Room.

Present: Cllrs Hardy (Chairman), Wilson, Rogers, Docwra, and Clerk (Marion Hallett). For part of the meeting County Councillor Helyn Clack was present.

1. APOLOGIES FOR ABSENCE.

(626) Apologies were received and accepted from District Councillor Paul Potter, Councillors Edwards and Stow and Footpaths Officer John Foreman. Cllr Higgins did not attend.

2. DECLARATIONS OF INTEREST.

(627) There were no Declarations of Interest recorded at this meeting.

3. MINUTES OF THE PREVIOUS MEETING.

(628) The minutes of the meeting held on 6th March 2017 were approved and signed by Councillor Wilson as a true and correct record. Cllr Hardy duly thanked Cllr Wilson for chairing the meeting in her absence.

4. COMMUNITY POLICE REPORT.

(629) A police report for Betchworth was circulated showing crimes and incidents for previous month. Cllr Hardy reported that she had been notified of an intruder at house in The Coombe, that the residents had informed the Police and that the Police were proactively assisting in the matter.

5. OPEN FORUM.

(630) Following an item from last month's Open Forum, Cllr Wilson reported that subsequent correspondence with MVDC regarding collapsed verges and poor drainage on Wonham Lane is unlikely to be addressed until 2018. Clerk to follow up with MVDC.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Clerk to contact MVDC and request response re Wonham Lane verges & drainage	Clerk	Asap

6. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(631) Cllr Hardy read a report from Footpath Officer John Foreman. In summary: noted activity from the estate; very successful litterpick (over 40 bags filled). Biffa bins in burial ground empty; burial ground water has been turned ON; small leak reported and request for better insulation on pipe before next winter. The swings and slide were checked on 10th, 17th, 24th and 30th March and remain intact and fit for use.

(632) Two fly tipping incidents reported – Sandy Lane/Wonham Lane and a separate incident in the Goulburn Green orchard.

(633) Footpaths Officer to be thanked for coordinating Spring Litter Pick. Clerk confirmed £30 received for bag collection.

(634) Autumn litter-pick TBA; 4th or 11th November.

(635) Poor condition of Pebblehill discussed once again following receipt of correspondence confirmation that some patching has taken place to improve road surface.

(636) Cllr Hardy informed Councillors that work by JJ Franks is currently on schedule.

(637) Councillors discussed response from SCC to complaint from Parish Council regarding mud on Reigate Road and agreed response was inadequate. Cllr Docwra to draft strong letter to SCC to highlight missing bollards, in general the road is a mess.

(638) Cllr Hardy highlighted the replacement rural village sign on Station Road that it would be better seen if fence painted white.

(639) Correspondence noted from resident of The Coombe regarding overhanging vegetation and poor condition of footpaths.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Autumn Village Litter Pick date TBC	Clerk/JF	8 May
Insulate BG water pipe	Cllr Wilson	asap
Letter to Surrey Highways/SCC re Reigate Road	Cllr Docwra/Clerk	Asap
Ask John Foreman to paint fence white (opposite Knights)	John Foreman	Asap
Thank John Foreman for organising Spring Litter Pick	Clerk	Asap
Clerk to report The Coombe Footpath to SCC & request action	Clerk	Asap

8. PLANNING.

New Applications & Appeals (2)

MO/2017/0347/PLA

Land to the rear of 3 and 4, Devonshire Avenue, Boxhill, Surrey, KT20 7JA

Erection of 2 no. detached dwellings with detached garages

Respond to express concerns for undue light pollution potentially experienced by low-lying villages. Also concern for AONB.

MO/2016/1479/PLA

Unit B, Buffer Depot, Station Road, Betchworth, RH3 7BZ

Retrospective application for change of use of outside area to storage (B8) for recycling materials awaiting collection; wood pallets awaiting collection or in process of being shredded. Install 4 No. storage containers in yard to store inbound goods at peak times.

Respond with conditions of approval to request better screening from A25 and Tranquil Dale, and request cessation of excessive advertising on external areas and fencing. Application not reflective of accurate use of site and PC not supportive of retrospective applications.

Results (2)

The following results were noted.

MO/2017/0292/CAT

St Michael's Church, The Street, Betchworth, Surrey, RH3 7AE

Remove two Ash trees located on the north boundary

OBJECTION

(Trees in good condition and not causing undue damage)

MO/2017/0096/PLAH

Dykemead, Wellhouse Lane, Brockham, Betchworth, Surrey RH3 7JQ

Erection of replacement dwelling with integral garage.

WITHDRAWN

Appeal Decisions (0)

(640) There were no appeal decisions

Other Matters

(641) It was noted that an application for extended business hours from Moores Yard has been validated.

(642) Cllr Hardy has made a request to Dorking Rugby Club to remove car park signage after weekend of 8/9 April.

Action Items	Person Responsible	Deadline
Respond to MV ref MO/2017/0347/PLA	Clerk	13 April 2017
Respond to MV ref MO/2016/1479/PLA	Clerk	14 April 2017

6. AMENITIES.

(643) Allotment(s) 56a and 56b are vacant. Clerk to offer half to next on list until new occupier confirmed.

(644) Poor condition of notice boards acknowledged. Cllr Wilson to advise appropriate action. In addition, Cllr Wilson to discuss displaying Rules of Burial Ground on the Burial Ground noticeboard with Bernard Hawkins.

(645) It was noted that the BG Bench is now on slabs, one of which is broken. Cllr Rogers will make good, Cllr Wilson to research options for securing bench.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Identify new occupier for allotment plot 56a and 56b	Clerk	Asap
Check condition of notice boards	Cllr Wilson	Asap
Discuss displaying Rules of Burial Ground with BH	Cllr Wilson/BH	Asap
Make good concrete slab for BG bench	Cllr Rogers	Asap
Research options to secure BG bench	Cllr Wilson	Asap

9. COMMUNITY.

(646) Cllr Hardy gave a brief report from the Rural Parishes Meeting which took place earlier in the month. In summary 2020 Consultancy delivered a good presentation although no projects identified for Betchworth at this current time; attendees also heard from Police and Crime Commissioner David Munro and expressed ongoing disappointment of Police presence in rural areas.

(647) Jennings quote discussed - Cllr Edwards to request quote for resurfacing of entire Goulburn Green pathway area and also provide clarity of areas already quoted for (pref. map), before engaging in contract.

(648) Heartstart course date confirmed for Thursday 18th May 2017 in the Hamilton Room

(649) 9.13pm County Councillor Helyn Clack joined the meeting.

(650) It was noted that there will be an election of County Councillors on 4th May 2017 and County Councillor Clack confirmed she will stand for re-election.

(651) Councillor Clack provided an update surrounding Angus Energy and the issue of dispute over required planning permission for underground bore-holes at Brockham site.

(652) FABB activity for Circus Skills approved subject to compliance with insurance requirements.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Acquire quote for full re-surfacing of Goulburn Green path from Jennings	Cllr Edwards	asap
Confirm Heartstart date with Murray Clarke MVDC	Clerk	Asap

10. COMMUNICATIONS, IT.

(653) Clerk read report from Cllr Edwards following meeting the previous month. In summary; confirmed funds available to continue development; request made to Councillors for thoughts for new logo/'branding' (fingerpost at the top of The Street) and also to provide any images/photos. Cllrs Hardy and Docrwa confirmed they have images to provide. Clerk confirmed no current plans for Facebook page but will be considered in future.

(654) Survey request from H Golding acknowledged and Councillors agreed to complete.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Provide village images/photos to Cllr Edwards	All	Asap
Clerk circulate and Councillors reply to H Golding survey request	Clerk/All	Asap

12. FINANCE.

(655) Chris Braidwood confirmed as internal auditor for y/e April 2017

(656) VAT return acknowledged for £912.50

(657) CPRE membership renewal approved

(658) Clerk salary review following 6 months probation acknowledged

(659) Revised Internet Banking proposal approved

(660) Receipts noted of £825 for J S Water (Burial), £25 A Kinloch (Printer) and £105 for allotment rent.

(661) The Monthly Financial Summary Document was reviewed and councillors noted the current financial position.

(662) Councillors approved the following accounts for Payment:

1.	Marion Hallett (Clerk's salary & expenses)	£	652.27
2.	Adria Kinloch (Clerk's phone)	£	14.00
3.	Dave Elliott Burial Ground works & general maintenance	£	1379.20
4.	Betchworth Village WM Hall (APM)	£	£28.00
5.	Hamilton Room Hire	£	17.50
6.	SSALC Limited BH Cemeteries training	£	48.00

14. ANY OTHER BUSINESS.

(663) Councillors discussed necessity of August meeting and agreed to keep in the diary in order to discuss Planning, Finance and any other emergency.

(664) Noted requirement for refreshments for Annual Parish Meeting – Clerk to ask Foremans.

(665) HC to provide article for Parish Magazine (deadline Monday 17th April) and Clerk to advertise Heartstart Course.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Contact Foremans re refreshments at APM	Clerk	Asap
Submit magazine article	Clerk and CC Clack	17/4/17

14. FUTURE MEETING DATES.

(666) 17th April '17 deadline for Parish Magazine article

(667) 24th April '17 The Annual Parish Meeting

(668) 4th May '17 SSALC Training Event: Health & Safety Training Day & Risk Assessment Workshop, Hailsham, East Sussex – awaiting confirmation of interest

(669) 55th May '17 New Clerk follow up finance training and open forum – Clerk to attend

(670) 18th May '17 Heartstart Course – 7.30pm, Hamilton Room

(671) 11th June '17 WI Teas on Goulburn Green Sunday 11 June from 2-5pm

(672) 2nd July '17 Betchworth and Buckland Society BBQ & FABB Activities, Goulburn Green

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Advertise Heartstart Course	Clerk	Asap

(673) The Chairman closed the meeting at 9.55pm.

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