

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 4th SEPTEMBER 2017**, at 8pm in the Hamilton Room.

Present: Cllrs Hardy (Chairman), Edwards, Higgins, Rogers, Savill, Wilson and Clerk (Marion Hallett). John Foreman, Footpaths Officer was also present.

1. APOLOGIES FOR ABSENCE.

(157) Apologies were received and accepted from Councillor Docwra.

2. DECLARATIONS OF INTEREST.

(158) ONE Declaration of Interest was received from Councillor Wilson, relating to planning application reference number MO/2017/1412, the property belonging to a neighbour of Councillor Wilson.

3. MINUTES OF THE PREVIOUS MEETING.

(159) The minutes of the meeting held on 5th June 2017 were approved and signed by Councillor Hardy as a true and correct record with one minor amendment to item number 113, proposed date for Coombe working Party erroneously noted as 23rd September.

4. COMMUNITY POLICE REPORT.

(160) A non-detailed police report was received and noted by Councillors.

5. OPEN FORUM

(161) No Open Forum topics were raised.

5. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(162) Footpath Officer delivered a report. In summary: vegetation cleared from FP457, adjusted and secured gates at rear of churchyard. Two reports of fly tipping both responded to by MVDC within 24 hours.

(163) Footpaths Officer confirmed Black Bins from the Burial Ground/Allotments deposited at Ranmore recycling centre.

(164) Swings and slide checked on 31st July, 9th, 18th and 25th August and remain fit for use.

(165) Further discussion regarding Working Party to clear debris from the Station/Coombe footpath, Councillors agreed to change the date and to combine with village litter-pick scheduled for 18th November 2017 and use Station Car Park as meeting point subject agreement by owners (Cllr Savill to check). Clerk to send Footpath Officer's article to Parish mag (Oct 17 edition) and notify previous volunteers of date change.

(166) Footpaths Officer to patch tarmac worst potholed areas of Coombe footpath.

(167) More maintenance has been necessary for Footpath Officer's strimmer following a fuel blockage. The Parish Council unanimously agreed to the proposal submitted by Cllr Wilson for the acquisition of a fully serviced second hand commercial strimmer at a cost of £100.00.

(168) Following resurfacing to parts of the Goulburn Green footpath, Councillors agreed to submit a PIC fund grant application for £3009.00 to enable completion of resurfacing to the remaining middle section of the Goulburn Green path. Clerk circulated application to Councillors and will submit application on Council's behalf to MVDC asap.

(169) Clerk to ask D Elliott to quote for edge maintenance to sections of Goulburn Green path which lead to Walled Garden.

(170) Cllr Wilson commented that the location of the new BIFFA burial ground bin is a further distance away from the Burial Ground site. Cllr Wilson offered to create a sign to be attached to or near the Burial Ground gate for those wishing to use it.

(171) Signed and noted amendment to Minutes of Meeting held on 3rd July 2017 to minute number 113 – correct suggested date of Coombe working party should read 16th September, not 23rd September.

6. PLANNING.

New Applications & Appeals (6)

MO/2017/1195/PLA

Knights Plant Centre, Station Road, Betchworth, Surrey, RH3 7DF

Change of use of part of existing structure from retail to coffee shop use with required external building alterations, alterations to approved product range and locations contained within legal agreement attached to approved planning permission

MO/2002/0989/PLA.

NO COMMENT

MO/2017/1181/PLAH

The Old Orchard, The Coombe, Betchworth, Surrey, RH3 7BT

Erection of single storey timber framed Orangery to side.

NO COMMENT

MO/2017/1264/PLAH

Great Oaks, Snowerhill Road, Betchworth, Surrey, RH3 7AQ

Erection of oak framed garage following demolition of 2 No. existing outbuildings.

NO COMMENT

MO/2017/1190/PLAH

17 Pilgrims Way Cottages, Reigate Road, Betchworth, Surrey, RH3 7HD

Erection of wooden garage in rear garden.

NO COMMENT

(172) After a brief discussion, in accordance with good practice and a Declaration of Interest Cllr Wilson and John Foreman temporarily left the meeting.

MO/2017/1412/PLA

1 More Place Cottages, Wonham Lane, Betchworth, Surrey, RH3 7AD

Conversion of an existing building from a garage/games room/office to a single unit 2 person holiday let.

NO OBJECTION HOWEVER COUNCILLORS REQUEST CONDITION THAT PROPOSED DEVELOPMENT REMAINS ANCILIARY TO HOUSE AND NOT SOLD SEPARATELY

(173) Cllr Wilson and John Foreman rejoined the meeting.

MO/2017/1016/PLA

Mulberry Down, Station Road, Betchworth, Surrey, RH3 7DF

Creation of vehicluar access.

NO OBJECTION HOWEVER COUNCILLORS COMMENTED ON SUBSTANDARD APPLICATION AND POOR DWGS

Appeals (3)

MO/2016/0370

Land at Old Reigate Road (adjacent Tranquil House), Betchworth Surrey RH3 7DR

Erection of 1No dwelling house

3 August 2017

MO/2016/1691/PLA

Velgrad, Mill Hill Lane, Brockham, Surrey, RH3 7LS

Erection of 6 no. dwellings following demolition of existing buildings.

31 August 2017

MO/2017/0581
Dykemead, Wellhouse Lane, Betchworth RH3 7JQ
Erection of 1No dwelling following demolition of existing.

5 August 2017

Results (12)

The following results were noted.

MO/2017/1070

Greenacre, 11 Council Cottages, The Street, Betchworth, Surrey, RH3 7DL
Erection of one dormer window on front elevation.

APPROVED WITH CONDITIONS

MO/2017/0774

13 New Cottages, The Coombe, Betchworth, Surrey, RH3 7BU
Erection of two storey side extension and detached garage following demolition of existing detached garage.

APPROVED WITH CONDITIONS

MO/2017/0787

2 Elm Villas, Old Reigate Road, Betchworth, Surrey, RH3 7LL
Erection of single storey side/rear extension following demolition of the existing rear conservatory.

APPROVED WITH CONDITIONS

MO/20170815

Wildecroft, Rectory Lane, Buckland, Betchworth, Surrey, RH3 7BN (Within 20m Betchworth).
Erection of an infill roof extension with 3 No. dormer windows and 6 No. roof lights to create games room in roof space.

APPROVED WITH CONDITIONS

MO/2017/0923

The Old Nurseries, Old Reigate Road, Betchworth, Surrey, RH3 7DR
Prior notification for the erection of a single storey rear extension of 8 metres deep and 4 metres high with an eaves height of 2.8 metres.

PRIOR APPROVAL NOT REQUIRED

MO/2017/0742

6, Oakley Gardens, Betchworth, Surrey, RH3 7AZ
Erection of garden canopy to create a new utility area, with seating and hot tub on sand stone paving with red brick edge.

APPROVED WITH CONDITIONS

MO/2017/0841

The Walnut, Leigh Road, Betchworth, Surrey, RH3 7AW
Erection of single storey rear extension; enlarged front porch and alterations to fenestration.

REFUSED

MO/2017/085

11, Oakley Gardens, Betchworth, Surrey, RH3 7AZ
Installation of 3 No. roof lights to facilitate loft conversion.

APPROVED WITH CONDITIONS

MO/2017/0682

Devonshire Avenue, Boxhill, Tadworth, Surrey, KT20 7JA

Install electric security gates at entrance to Devonshire Avenue, with pedestrian access to the right of the gates.

APPROVED WITH CONDITIONS

MO/2017/1025/TFCM

Land adj to 6, Oakley Gardens, Betchworth, Surrey, RH3 7AZ

Reduce limbs of 2 No. Oak trees (1 and 2 on plan) and one Chestnut tree (4) back to boundary by approximately 3 metres and reduce the height of one Cypress tree (3) to 6 metres.

NO OBJECTION

MO/2017/1350

Crown lift one Deodar Cedar tree (marked T1 on submitted plan) to give 6 metres ground clearance on east side.

NO OBJECTION

MO/2017/0874

90, Middle Street, Strood Green, Betchworth, Surrey, RH3 7JF

Erection of single storey side/rear extension.

APPROVED WITH CONDITIONS

Appeal Decisions (0)

(174) There were no appeal decisions.

Other Matters

(175) There were no other matters raised at this meeting.

8. AMENITIES.

(176) Confirmation requested by Clerk prior to purchasing straight Peaslake Bench (£440 exc VAT & delivery/installation/£528 inc VAT). Supplied by Norbury Park Wood Products. Location of bench TBA, Clerk to enquire whether Norbury Park can install, alternatively request Ken Webb to quote and fit. Councillors unanimously agreed purchase.

(177) The memorial for Peter Jenkins was approved as per specifications received from Sherlock Funeral Service.

(178) Councillor Wilson to seek clarification from B Hawkins regarding procedure for Burial ground plot acquisition and memorials.

(179) Noted again that Noticeboard at Village Shop remains in disrepair and potentially requires entirely replacing having exhausted ad-hoc repairs. Councillors to inspect individually in order to make an informed decision as to how to proceed. Clerk to explore costs and options.

(180) MVDC response to Parish Council letter of objection to closure of Ranmore Recycling Centre noted.

9. COMMUNITY.

(181) Councillors had a brief discussion regarding possibility of Parish Magazine becoming a quarterly publication. Councillor Hardy confirmed publishing decisions are made between the Church and Editors.

(182) Request noted for Church to host Harvest BBQ on Goulburn Green – Risk Assessment received, albeit covered under Church's insurance. Request for grass cutting noted.

(183) Data Protection Compliance Training 13th September – Clerk to attend and report back if appropriate for Councillors to attend.

(184) Cllr Wilson provided update on the BGHS bulb planting project including planting dates to note 14th October 10am at Buckland Pond (Buckland bulbs) and 22nd October to plant Betchworth bulbs

(185) Noted that Clerk will attend the Surrey CC conference and SALC AGM on 12th October

(186) Councillors held a brief discussion regarding developing plans for death/dementia joint information evenings. Awaiting further details from Linda Slater; Councillor Hardy expressed willingness for Parish Council to pay for room hire for the event.

(187) Correspondence shared from a member of public who expressed disappointment at Parish Council's decision to cease advertising banners and displays from local groups on Betchworth Roundabout. Councillors agreed not to reverse decision at this time.

(188) Councillor Hardy shared correspondence from a resident of The Street requesting financial help with replacing a traffic pole placed on a bend. Clerk to write to Highways/SCC to facilitate as Parish Council unable to help at this time. Clerk to let resident know PC's decision.

(189) Clerk to report fly tipping of broken wall on Pebble Hill.

10. COMMUNICATIONS, IT.

(190) Cllr Edwards delivered a brief update on website development, new 'look' is almost complete and now focusing on content. Cllr Edwards and Clerk to meet to commence working on new content.

11. CLERK'S REPORT.

(191) The Action List was reviewed and outstanding action items noted. Clerk to maintain, update and circulate on a monthly basis.

(192) It was agreed Clerk should purchase 4 No small 'No Cycling' signs to be secured with jubilee clips to existing posts along school path (minute ref 74/2017).

12. FINANCE.

(193) As previously noted, Clerk to submit grant application for continuing Goulburn Green resurfacing.

(194) Councillors approved cost for Clerk to attend General Data Protection Regulation Compliance Training on 13th September.

(195) Finance group provisionally booked 13th November to hold a budget meeting.

(196) Noted that the Annual Return for y/e 31 March 2017 has been returned from BDO and has been approved and accepted by Betchworth Parish Council and Notice of Conclusion of Audit duly displayed on noticeboards and website. Two issues were raised, both relating to the documenting of Fixed Assets, which have been duly noted along with details of action to be taken.

(197) 10.00pm Councillor Higgins left the meeting

(198) Councillors approved the following accounts for Payment:

IB00021	John Foreman	£	23.24
IB00028	Adria Kinloch	£	14.00
IB00029	Hamilton Room	£	20.00
IB00030	John Foreman	£	123.96
IB00031	HMRC Employers Tax (Jul '17)	£	26.35
IB00032	SES Water	£	13.71
IB00033	Jennings Surfacing Ltd	£	3372.00
IB00034	Surrey Estate Management Ltd	£	934.20
IB00035	Marion Hallett (Jul '17)	£	769.88
IB00036	Shires Payroll Services	£	24.00
IB00037	BIFFA 2265812 (Sep '17)	£	41.22
IB00038	Marion Hallett (Aug '17)	£	586.61
IB00039	BDO LLP	£	240.00
IB00040	BIFFA 2265812 (Aug'17)	£	32.98

12. ANY OTHER BUSINESS.

(199) No Any Other Business matters were raised

(200) 10.08pm Footpaths Officer John Foreman left the meeting.

13. FUTURE MEETING DATES.

(201) Next Parish Council Meetings 2nd October 2017, 6th November 2017

(202) 11th September **deadline for Parish Magazine article** – Coombe Footpath Working Party – John Foreman

(203) 13th September - General Data Protection Regulation Compliance Training (Clerk)

(204) 16th September – Messy Church Children's Activities

(205) 17th September – Betchworth Harvest BBQ & Dog Show

(206) 12th October – Surrey CC Conference and SALC AGM

(207) 14th October – BGHS planting Buckland bulbs

(208) 22nd October planting Betchworth bulbs

(209) 18th November - Autumn Litterpick and Coombe Cleanup

(210) The Chairman closed the meeting at 10.16pm.

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