

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 8th FEBRUARY 2018**, at 8pm in the Hamilton Room.

Present: Cllrs Wilson (Vice Chairman, Acting Chair), Winter, Rogers, Savill, Higgins and Clerk (Marion Hallett). John Foreman, Footpaths Officer also attended.

1. APOLOGIES FOR ABSENCE.

(369) Apologies were received and accepted from Councillors Hardy and Edwards, District Councillor Paul Potter and County Councillor Helyn Clack. Burial Groundkeeper Bernard Hawkins also sent his apologies.

2. DECLARATIONS OF INTEREST.

(370) One declaration of interest was received from Councillor Higgins regarding planning application MO/2017/2272 as the applicant's children were at school with the Councillors children.

3. MINUTES OF THE PREVIOUS MEETING.

(371) The minutes of the meeting held on 5th January 2018 were approved and signed by Councillor Rogers as a true and correct record.

4. COMMUNITY POLICE REPORT.

(372) A police report was received and noted by Councillors, highlighting the closure of the front counter at Pippbrook Council offices in Dorking scheduled for 31st March.

5. OPEN FORUM.

(373) No items were raised.

6. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(374) John Foreman presented his written report. In summary he undertook a localised litterpick on The Street, Snowhill Road, Wonham Lane & Sandy Lane. It was put to the table to omit a March litterpick from the calendar this year, and for parishioners to be active in disposing of any litter they see in an appropriate way. John will attend training on 28th Feb 2018 at Wootton Village Hall & report back at next PC meeting on 5th March as to involvement of Ramblers Association with Countryside Access team. Incidents of fly-tipping and fallen branch dealt with promptly. Ongoing dialog with SSEW regarding water leak in Sandy Lane. Councillors expressed concern regarding insufficient signage and action concerning damage to road on Station Road, which caused a serious accident on Saturday 3rd February 2018. Clerk to follow up with Highways & request immediate improvement. Play equipment checked on 12th & 20th Jan and 2nd Feb 2018 and in good working order. Footpaths Officer has requested material for use on the surface under the kissing gate to Burial Ground and also highlighted that the corner of the village car park to the rear steps is boggy. Clerk to notify Estate regarding car park, and FO to purchase necessary items to improve Burial Ground entrance.

7. PLANNING.

New Applications & Appeals (2)

MO/2017/2272

Sunny Banks Farm, Station Road, Betchworth, Surrey, RH3 7BZ

Relocation of existing access from Station Road to the A25 Reigate Road and formation of replacement opening together with new access drive to existing vehicle renovation business.

2 February 2018 – Object - Greenbelt

MO/2018/0101/PLAH

1, Oakley Gardens, Betchworth, Surrey, RH3 7AZ
Erection of 1 No. dormer window on west elevation

23 February 2018 – No Comment

Appeals (0)

Results (2)

MO/2017/1835

Ashcroft Cottage, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erect a single storey front extension and a car port, and insert 2 No. dormer windows to front slope of existing garage. Reconfigure render/timber to front elevation of house and apply weatherboarding to garage elevations.

APPROVED WITH CONDITIONS

MO/2017/2023

Brockham Park Cottage, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Variation of Condition No. 2 of approved MO/2016/1279 for erection of a two storey rear extension, new dormer window to replace external stair boxing on side roof elevation and new front porch enclosure, in order to allow submission of revised plans showing changes to fenestration and raised height of extension roof by 300mm.

APPROVED WITH CONDITIONS

Appeal Decisions (0)

Other Matters

(375) Clerk informed Councillors of a Community Led Housing initiative supported by MVDC

(376) In response to the MVDC recent call for sites, viable options were discussed and agreed to support the Barleymow site being put forward for more accommodation in keeping with existing and suggested a dialogue be opened with owners of the site. Clerk reported following a meeting with Betchworth Estate management that three sites would be put forward by the Estate; Tweed Lane, Wiermead Farm and possibly Atkinson House.

(377) Councillors discussed response following the presentation by MVDC regarding existing infilling in green belt village envelopes (policy rud1) & agreed after further discussion that the village envelope should remain protected, and should not change at this time. Clerk to respond accordingly to MVDC.

(378) Referring to item 343 of minutes of meeting held on 8th January 2018, advice was sought and duly given regarding Judicial Review and as a result Betchworth Parish Councillors agreed to challenge the MVDC decision to approve application MO/2017/1935 with the agreement of reasonable legal costs incurred by Betchworth Parish Council to be covered by MVDC. The deadline for application for Judicial review is Thursday 8th February 2018. With agreement in place, Cornerstone Barristers (Gray's Inn, London) duly instructed to prepare documentation on behalf of Betchworth Parish Council. Councillors requested that thanks be conveyed to independent advisor. Clerk to check covering document letter to Mr Smith with Barristers.

(379) Councillors noted observations from Cllr Hardy that the pallet store at Karcher needs to be tidied; Clerk to send request to management.

8. AMENITIES.

(380) Clerk confirmed Dave Elliott has accepted contract for Goulburn Green and Burial Ground maintenance.

(381) Clerk notified Councillors of error in last month's reporting (agenda item 346) and that there will be two rural cuts (not one) for 2018. Clerk to continue to chase for further details on when these cuts will be.

9. COMMUNITY.

(382) Richard Savill agreed to check availability for attending the SALC Spring Conference (1st March).

(383) Councillors acknowledged the passing of Rhona Hill who had been an active member of village life and kept the Hamilton Room bookings diary. Clerk to send condolences to David Hill on behalf of the Parish Council.

(384) Due to the likelihood of no litter pick in March, Clerk to send litter awareness email as well as note in Parish magazine.

(385) Councillors acknowledged WI request regarding Teas on the Green on 3rd June 2018 (note error on agenda states July 2018). Clerk to notify Dave Elliott to ensure grass cut and picked up in preparation.

10. COMMUNICATIONS, IT.

(386) Website development progress has been slow due to work commitments. Councillors agreed to pay interim invoice for logo design and push project along to launch or cut losses if little interest for further development from web designer.

(387) Clerk reported the completion of a County Councillor communication survey and a government E-Commerce Survey.

11. CLERK'S REPORT.

(388) The Action List was reviewed, noting the outcome of a meeting held by the FABB committee to discuss the future of the group and confirmation that the group had acquired a bank account, Clerk reported that the FABB group would likely form alliance with the Betchworth and Buckland Society and assist with support and funding going forward. Clerk also reported corrections to Financial Summary.

(389) Councillor Winter reported on Compliance and Data Protection Officer course recently attended, that it may be worth exploring a compliance deal with MVDC, also explore dpo.uk.com as an online annual audit for a £150.00 fee. It was acknowledged that policy statements must be up to date. Cllr Winter and Clerk to meet to discuss working a list of requirements to be met.

(390) 9.32pm Footpaths Officer left the meeting.

12. FINANCE.

(391) Councillors acknowledged the successful receipt of £3009.00 grant money to complete resurfacing the middle section of path across Goulburn Green. Work will recommence in the spring when the weather is reliably warmer. The financial summary for January 2018 was noted.

(392) Councillors approved the following accounts for Payment:

IB00076	Hamilton Room	£	20.00
IB00077	Marion Hallett	£	7.50
DD00078	BIFFA	£	41.22
IB00079	Blue Pixel Design	£	130.00
IB00080	SSALC	£	57.60
IB00081	Marion Hallett	£	677.86
IB00082	Cornerstone Barristers	£	720.00

13. ANY OTHER BUSINESS.

(393) Clerk informed Councillors of the receipt of a booklet entitled 'Betchworth A Village History', which upon further inspection appeared to be a poorly researched internet-based publication.

(394) Cllr Winter sought clarification on the requirement for a thorough annual inspection of play equipment. Clerk to report at next meeting.

14. FUTURE MEETING DATES.

(395) Next Parish Council Meetings, and 5th March and 3rd April 2018

(396) 1st March – SALC Annual Spring Conference – Haslemere

(397) 23rd April – Annual Parish Meeting

(398) 3rd June – WI Teas on the Green

(399) 28 February – SCC footpaths/countryside training – John Foreman to attend

Parish Magazine Article for February, deadline Monday 12th February 2018

(400) Councillor Wilson closed the meeting at 9.46pm.

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