

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 7th July 2014**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Savill, Stow, Wilson, Higgins, Docwra the Footpaths Officer, District Councillor Potter and the Clerk. PCSO Dave Sadler was present for part of the meeting. Peter Charman, agent for Moores Open Storage and 4 local residents were also present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(90) Apologies were received from Councillor Taylor and County Councillor Clack

2. MINUTES OF THE PREVIOUS MEETING.

(91) The minutes of the meeting held on 2nd June were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(92) Ian Docwra signed the Acceptance of Office form, witnessed by the Clerk.

4. DECLARATIONS OF INTEREST.

(93) None

5. CRIME AND ORDER.

(94) There was 1 reported crime since June 3rd: a watch had been stolen from Hartsfield Manor. PCSO Dave Sadler also reported that 2 individuals had been arrested in Betchworth for an offence committed in Dorking and that those responsible for setting fires in Surrey sports pavilions had been apprehended.

6. OPEN FORUM.

(95) 3 representatives from the Barley Mow Residents Association and Peter Charman updated Council on how work is progressing. Generally, the Barley Mow residents are happy with the operation of the site, just one small niggle over the closure of the old entrance on Old Road. Peter Charman explained that Mole Valley District Council require a more permanent solution to the closure of the old entrance rather than a locked gate. An agreement in writing for a plan and planting scheme is to be submitted to MVDC. Peter Charman will consult with the Barley Mow Residents Associate to find a solution that is acceptable to all. Councillor Higgins requested that all planting be native species. Councillor Docwra pointed out that there are still frequent breaches of operating hours; however, the residents of Barley Mow Court, which is actually adjacent to the yard, were surprised to hear this as they are no longer being disturbed by noise outside operating hours.

(96) Council thanked Peter Charman and Moores Open Storage for their intention to consider a dark, non-reflective replacement for the waterproof surround when it requires renewal.

(97) The meeting order was changed from the agenda to allow the Footpaths Officer to leave the meeting.

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

Footpath Officer's Report.

(98) Many footpaths are very overgrown. Surprised, but thankful, that SCC Highways have performed a second cut in 6 weeks. Lots of footpaths have been cleared.

(99) On June 23rd a fly-tipping nuisance was reported to MVDC. The matter was re-reported on June 27th by the Footpaths Officer and by another resident, it was cleared the following day.

(100) A limited litter sweep was performed. It was reported that there were a large number of beer cans and high-energy drink cans.

(101) Footpath by old cattle barn believed to have been damaged by contractions repairing nearby road has been partially made good with planings but the second half still requires attention.

(102) Bus Shelter near A25 – John Foreman had obtained a quotation to restore fully the shelter (£4216 with cedar roof shingles, £3345 with featheredge instead of shingles). However, further inspection of the shelter indicated that it is structurally sound and only the roof requires immediate attention. It was agreed that another quotation be sought for making the shelter watertight.

(103) Bus Shelter opposite post office – John Foreman was thanked for his work on recovering the roof of this shelter.

(104) Fingerpost at top of The Street. John Foreman was thanked for his efforts on restoring the post and lettering. Council was pleased that the 'notice posters' are heeding the request not to use staples/nails on this post.

(105) Parr's Corner Signage – Council voted to accept the quotation of £477.60 (including £79.60 VAT) for a 10' x 5" x 5" post. The lettering was agreed as follows: on the right-hand finger: Village Store, Brockham; on the left-hand finger: Betchworth Church, Leigh; on the finger at right-angle: Village Hall, Pebblehill. Betchworth to be routed and painted on the face of the post. Delivery and installation not included in quote.

(106) Wet Spot Station Road junction with A25. SCC Highways and Clerk have been monitoring situation, after recent heavy rain and flooding in this area, SCC Highways have agreed to add this location to the list for the ad hoc jetter.

(107) School Parking. No firm conclusion from the Walled Garden residents meeting on June 16th, another meeting scheduled for next week. However, the parking/drop-off system is working well with just a few teething problems. It is anticipated that there will be some future funding requests. It was agreed to send a letter of thanks to the Estate from the Parish Council and District Cllr Potter.

(108) Resurfacing of church path. This is thought to be a designated town path and, as such, the responsibility of SCC Highways and thus a potential candidate for an SCC Highways localism project. Bernard Hawkins to be asked for a more specific proposal.

(109) School Path Hedges are very overgrown and there have been several complaints. RSPB website states that hedges may be cut in August. Letter to home owners and housing association.

(110) It was reported that at the junction of Kiln Lane and Old Reigate Road the directional signs are obscured by overgrown vegetation. Matter to be reported to SCC Highways

Action Items	Person Responsible	Deadline
Notify the Estate of the part of the footpath by the cattle shed that still requires attention	Clerk	Asap
New quotation for re-covering the roof of the bus shelter by A25	Footpaths Officer	July 28
Quotation for delivery and installation of the fingerpost for Parr's Corner, advise on new lettering requirements	Clerk	July 28
Letter of thanks to the Estate re: school parking	Clerk	Asap
More specific proposal request for church path resurfacing to Bernard Hawkins	Ian Wilson	Asap
School path hedges – letter to home owners & housing association	Clerk	Asap
Report obscured directional sign at Kiln Lane/Old Reigate Road	Clerk	Asap

8. COUNCILLOR'S SPECIAL RESPONSIBILITIES

(111) Councillors were appointed to represent Betchworth Parish Council in matters relating to:

Allotments	Councillor Wilson
Burial Ground & Jubilee Pavilion	Councillor Wilson
Website	Councillor Wilson & Councillor Stow
Planning Applications	Councillor Higgins (& post meeting Councillor Savill)
Church matters	Councillor Higgins
Barley Mow Storage Yard	Councillor Docwra
J & J Franks	Councillor Hardy
Airports inc. Redhill Aerodrome	Councillor Docwra & Councillor Wilson
The Goulburn Estate	Councillor Stow
The Walled Garden	Councillor Stow
The School & Education	Councillor Hardy & Councillor Stow
FABB/Children's Activities	Councillor Hardy
Health	Councillor Hardy
Finance	Councillor Savill, Councillor Taylor & RFO
Countrywatch	Councillor Taylor & Councillor Stow
Police	Councillor Stow

9. PLANNING

New Applications and Appeals

(112) MO/2014/0768/PLAH Fraserwood, Boxhill Road, Box Hill, Tadworth, Surrey, KT20 7PF

PLEASE NOTE: Corrected description removing dormer window to south west elevation. Erection of single storey front extensions and single storey side and rear infill extensions. Insertions of 2 No. roof lights to both front and side (north east) elevation and 1 No. dormer roof light to side (south west) elevation, and roof lights to front and rear to create rooms in roof space. Insertion of bi-folding doors and 3 no. dormer windows to rear (east) elevation. Agreed to write expressing concerns over visual impact and light pollution.

(113) MO/2014/0864/PLA Half A Crown, Boxhill Road, Boxhill, Tadworth, Surrey, KT20 7JF

Construct horse exercise arena 20m x 40m with 3-rail and post fence surround and 3.6m access gate. Letter stating no objection provided that this is not a commercial venture and is for private use only with no floodlighting.

(114) MO/2014/0894/PLAH 6, Rykens Lane, Betchworth, Surrey, RH3 7AB
Insertion of 1No. rooflight to front and side roof elevations, and 2 No. to rear roof elevation to facilitate loft conversion. No comment

(115) MO/2014/0900/CU Great Brockhamhurst Farm, Brockhamhurst Road, Betchworth, Surrey, RH3 7AP

Change of use of paddock for construction of riding sand school 30m wide x 50m long. Letter stating no objection provided that this is not a commercial venture and is for private use only with no floodlighting.

Results

(116) MO/2014/0612

Brettenham Barns, Ashcroft Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erection of oak framed detached garage

REFUSED

(117) MO/2014/0655

1, Tranquil Dale, Buckland, Betchworth, Surrey, RH3 7EE

Erection of two storey side extension

APPROVED WITH CONDITIONS

1. External materials to match existing.
2. No departure from plans

(118) MO/2014/0701

Maybury Farm, Boxhill Road, Boxhill, Tadworth, Surrey, KT20 7PH

Erection of a single storey garage extension (Renewal of planning permission MO/2010/0367).

APPROVED WITH CONDITIONS

1. External materials to match existing.
2. No departure from plans
3. Greenbelt restrictions on garages

(119) MO/2014/0187

Land at Broome Cottage, Old Reigate Road, Betchworth, Surrey, RH3 7DQ
Variation of Condition No. 7 of planning application MO/2011/0442 (allowed on appeal) to allow changes to the permitted dwellings and detached double garage in accordance with drwg nos. P250/SK/01A, 02B and 03C

APPROVED WITH CONDITIONS

1. approval of materials 2. scheme to protect trees & hedges 3. landscaping 4. preservation of laurel hedge 5. no windows on NW of plot 2

(120) MO/2014/0336

Waters Edge, The Street, Betchworth, Surrey, RH3 7DJ

Erection of two storey rear extension following demolition of existing rear extension and erection of single storey front extension

APPROVED WITH CONDITIONS

1. External materials to match existing. 2. No departure from plans 3. Hardstanding porous or provision for dealing with runoff 4. Ecological survey recommendations to be fully implemented

(121) MO/2014/0491

The Dolphin Inn (PH), The Street, Betchworth, Surrey, RH3 7DW

Erection of 1 No. non-illuminated fascia sign

APPROVED WITH CONDITIONS

1. Pictorial detail to be approved 2. Advertisement general limitations

Other Matters

(122) Greenbelt Housing & Traveller sites. It has been reported that the new sites put forward in Betchworth are not being considered. There is a drop-in exhibition on Wednesday 9/7/14 Pippbrook

(123) Gatwick Airport joint public meeting. It was agreed that County Cllr Clack would be asked to chair a meeting to be held in the Village Hall in Autumn.

(124) Gatwick Airport increased noise. Several complaints from residents regarding increased aircraft noise following the trial implementation of the Noise Preferential Route. It was agreed that the parish magazine article would reference this 'consultation' and give details on how to complain/respond.

(125) It was agreed to make a £100 donation to GACC.

(126) Fox Hollow. It was agreed to write a letter of complaint to MVDC planning citing the discrepancies in the information given to Councillor Higgins.

Action Items	Person Responsible	Deadline
Letter to MVDC planning re: MO/2014/0768/PLAH Fraserwood	Clerk	Asap
Letter to MVDC planning re: MO/2014/0864/PLA Half A Crown	Clerk	Asap
Letter to MVDC planning re: MO/2014/0900/CU Great Brockhamhurst Farm	Clerk	Asap
Invite County Cllr Clack to chair public	Clerk	asap

meeting re: Gatwick expansion		
Parish Magazine article on Gatwick Noise Preferential Route	Councillor Hardy	July 14
Letter of complaint to MVDC planning re: Fox Hollow	Clerk	Asap

10. AMENITIES

(127) Allotments. Clerk reported that Councillor Taylor had been let down with the hire of a skip to remove the last of the rubbish, new skip to be hired as soon as possible.

(128) Allotments. The majority of the allotment holders voted in favour of compost bins and beehives for the cleared area, no specific objections. It was agreed that there is room for 6 compost bins. Reigate beekeepers have been contacted for advice through their website, awaiting a response.

(129) Burial Ground. It was noted that there is a sign on the gates at either end of the burial ground requesting dogs be leashed and a further sign on the post next to the burial ground of 'No Dogs'. It was agreed that the 'No Dogs' sign be replaced with a more specific 'No Dogs in Burial Ground' sign.

(130) Burial Ground. There are no dog waste bins. Clerk to investigate how to obtain a bin and arrange emptying.

(131) Burial Ground. It was agreed the wooden post by the burial ground with notice of charges needs replacing.

(132) Burial Ground Jubilee Pavilion. It was noted that there had been an on-site project meeting with Councillor Wilson, the Footpath Officer, Rick Norman and Rupert Gibbs. It is anticipated that groundworks will start within the next week. It was agreed that brick pavers up to the value of £1,000 be used for the floor, pavers to be approved by Council. County Cllr Clack to be updated when groundworks are complete and date is known for erection of pavilion.

(133) Goulburn Green water supply. Council approved the purchase of a curb key and two brass keys.

(134) Burial Ground. The Walled Garden residents are repairing the wall and have requested that the ivy growing on the burial ground side of the wall be removed. Clerk to obtain quote from Dave Elliot.

(135) Burial Ground water Supply. It was thought that the newly-repaired pipe is probably robust and that the recent heavy machinery in the area might have contributed to the leak. It was agreed to await another leak before replacing the water supply to the burial ground

(136) Burial Ground water leak. Thank you to John Foreman and to Trevor Hurman for repairing leak.

(137) Burial Ground. Council voted not to waive non-resident burial ground charges for a long-term resident (35 years and former District Cllr) now resident in Leigh but still owns land in Betchworth.

(138) Burial Ground Memorial for Approval – Light grey granite, inscription: 'SEALE in our hearts loved and cherished DAVID 28.9.1910 – 7.9.1990 BEATRICE MABEL (MAY) 9.10.1907 – 9.6.1993 PATRICIA EILEEN (PAT) 11.8.1933 – 3.5.2013' was approved provided the stone is not polished. *Post meeting note: Sherlock & Sons confirmed stone is of a honed finish.*

Action Items	Person Responsible	Deadline
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Complete rubbish dump removal	Councillor Taylor	Asap
Install 6 compost bins by allotments	Councillor Docwra	Asap
Source 'No Dogs in Burial Ground' sign	Councillor Wilson	Asap
Source dog waste bins	Clerk	Asap
Contact Trevor Hurman re: replacing post in Burial Ground	Councillor Wilson	Asap
Source brick pavers for Jubilee Pavilion	Councillor Wilson	Asap
Update County Cllr Clack on Jubilee Pavilion estimated erection date	Clerk	Asap
Purchase curb key and 2 brass keys	Councillor Wilson	Asap
Obtain quote for removing and poisoning ivy	Clerk	Asap
Thank you letter to Trevor Hurman	Clerk	Asap
Notify Sherlocks of approved memorial	Clerk	Asap
Notify non-resident of decision not to waive non-resident burial rates	Clerk	Asap

10. LOCAL ORGANISATION

11. COMMUNICATIONS

(139) It was noted that a photograph and short biography of Councillor Docwra had been added to the website and John Chalker had been removed.

12. FINANCE

(140) The monthly financial summary had previously been distributed, it was noted that income from the burial ground had exceeded the total year forecast.

(141) It was agreed to add Councillor Docwra to the list of signatories on the bank mandate, to remove John Chalker and to update the official positions for Chairman and Vice Chairman.

(142) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks Salary & working from home expenses, postage)	£	408.22
2.	Surrey Estate Management – grounds maintenance	£	683.00
3.	Hamilton Room – DRHF meeting, June & July BPC meetings	£	52.50
4.	Surrey Hills Society – annual subscription	£	20.00
5.	Getmapping plc – parish online subscription	£	33.60
6.	John Foreman – fittings to repair water leak	£	11.47
7.	SSALC – good councillor guides	£	11.90

Action Items	Person Responsible	Deadline
Complete new bank mandate form	Clerk	Asap

13. ANY OTHER BUSINESS

(143) Councillor Wilson reported on the usefulness of the parish online utility. He is to forward the URL and login credentials for Council use.

(144) Councillor Docwra reported on the seemingly unnecessary length of time that the Betchworth level crossing is closed awaiting a train. He will liaise with the Clerk to draft a letter of complaint to Network Rail.

Action Items	Person Responsible	Deadline
Distribute URL and login credentials for parish online utility	Councillor Wilson	Asap
Draft letter of complaint re: Betchworth crossing	Councillor Docwra & Clerk	Asap

14. FUTURE MEETING DATES

(145) Next Parish Council Meetings – **Mondays August 4th and September 1st**

(146) Highways Forum meeting October 30th Buckland 9:45 for 10:00

(147) Parish Magazine Article July, deadline 16/6/2014. Chairman to write about the Gatwick Noise Preferential Route.

(148) The Chairman closed the meeting at 10:24pm.