

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 4th August 2014**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Savill, Stow, Wilson, Higgins, Docwra and the Clerk. PC Dom Lorraine and PCSO Ivor Williams were present for part of the meeting. Peter Charman, agent for Moores Open Storage and 4 local residents were also present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(149) Apologies were received from Councillor Taylor, the Footpaths Officer, District Councillor Potter and County Councillor Clack. Apologies were also received from Louise Williams of Surrey Community Action, she had intended to update the council on the recent housing needs survey.

2. MINUTES OF THE PREVIOUS MEETING.

(150) The minutes of the meeting held on 7th July were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(151) All matters arising were discussed in the appropriate item following.

4. DECLARATIONS OF INTEREST.

(152) Councillor Higgins declared an interest in the Willow Grange planning application Mo/2014/1093

5. CRIME AND ORDER.

(153) There was 1 reported crime since July 7th: an attempt to break into a garage, the intruders were scared off by a shed alarm. PCSO Ivor Williams also reported that there had been 2 instances of making off without payment in Buckland on the Betchworth boundary. Councillor Docwra updated the police on a fly-tipping event he had witnessed at Betchworth Station however, as he had not had a chance to record the vehicle registration number nothing can be done.

6. OPEN FORUM.

(154) 3 representatives from the Barley Mow Residents Association and Peter Charman updated Council on a recent meeting to discuss improvements to the closure of the old entrance to the Barley Mow storage yard, negotiations are continuing on the plan and planting scheme, Peter Charman to send the Parish Council a copy of the agreed plan.

(155) Peter Charman reported that the owners of the storage yard are concerned that there is a conflict developing between the Parish Council and residents and that there is a conflict of opinion on what is happening outside the agreed operating hours. It was suggested that the elevated position of Councillor Docwra's residence might be more prone to disturbance from the yard compared with Barley Mow Court, especially as the observed, possibly unauthorised work appears to be taking place at the western end of the yard.

Peter Charman was only aware of 1 or 2 unauthorised accesses out of the 2,000 movements within a week. After much debate Peter Charman suggested that he would monitor activity over the coming month and report back to council and the CCTV tapes would be checked for unauthorised activity during the time periods given by Councillor Docwra.

(156) One of the residents (*post meeting note: living close to the western end of the yard*) re-iterated the huge improvement that had been made at the yard over the past years and stated that he suffered no noise disturbance.

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

Footpath Officer's Report.

(157) 6 plastic bags full of (large, possibly deer) carcasses had been dumped opposite the post office, MVDC removed these promptly following notification. Some footpath repairs were carried out on the footpath to Brockham, no further details.

(158) Parr's Corner Signage – Council voted to accept the quotation of £140 for delivery and installation. However, it was agreed that the post should be painted white (breathable paint – Sadolin), with black text, text case as in the post at the top of The Street likewise the fingerpost length.

(159) Footpath by old cattle barn believed to have been damaged by contractors repairing nearby road has been partially made good with planings but the second half still requires repair. This matter had been brought to the attention of Graeme Manton who will organise repair.

(160) Bus Shelter near A25 – another quotation had been received: £1600 to use plywood to cover the roof. Council felt that this would not be an appropriate solution, however, the other solutions are very expensive. As the shelter is frequently used by cyclists it was agreed to ask Councillor Clack if there might be an opportunity to apply for a grant.

(161) Obscured directional signs Kiln Lane/Old Reigate Road Councillor Docwra reported that the sign visibility is much improved.

(162) Red telephone box near Betchworth House. MVDC conservation officer (Peter Mills) has confirmed that this box is grade 2 listed (BT aware) and would require listed building consent to remove.

Action Items	Person Responsible	Deadline
Update Norbury Park sawmill on new fingerpost requirement	Clerk	asap
Monitor progress to the footpath by the old cattle barn/burial ground	John Foreman	1/10/2014
Ask County Cllr Clack about help in recovering the shelter by A25	Clerk	Asap
Thank SCC Highways for help in clearing directional signs	Clerk	Asap
More specific proposal request for church path resurfacing to Bernard Hawkins (from previous meeting)	Cllr Wilson	Asap
Inspect footpath to Brockham re: problems reported by Paul Tanner	John Foreman	asap

9. PLANNING

New Applications and Appeals

(163) MO/2014/0998/PCL

Great Brockhamhurst Farmhouse, Brockhamhurst Road, Betchworth, Surrey, RH3 7AR

Certificate of Lawfulness for the proposed development in respect of the erection of a detached swimming pool building with gym and other leisure facilities. No comment.

(164) MO/2014/1093/CC

Willow Grange, The Street, Betchworth, Surrey, RH3 7DJ

Variation of conditions 3 and 6 of planning permission MO/2012/0537 to allow development in accordance with drawing numbers 0809.D.12H, 0809.D.14G and 0809.D.15F for alterations to proposed new dwelling. Council agreed that this was an improvement, however, concern was raised that the building works might damage the roots of an old yew tree which protects the privacy of neighbours. It was agreed to write expressing this concern.

(165) MO/2014/1095/LBC

Woodstock Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Reinstatement of tile hung weatherproofing to side of farmhouse. No comment.

Results

(166) MO/2014/0569

Fraser Wood, Boxhill Road, Boxhill, Tadworth, Surrey, KT20 7PF

Erection of pool house over existing swimming pool and link building to main dwelling

APPROVED WITH CONDITIONS

1. external materials to match existing. 2. restrictions on additional windows. 3. Restrictions on balconies. 4. Proposed glazing to be approved by MVDC. 5. Roof light windows to rear elevation to be dark coloured

(167) MO/2014/0894

6, Rykens Lane, Betchworth, Surrey, RH3 7AB

Insertion of 1 No. rooflight to front and side roof elevations, and 2 No. to rear roof elevation to facilitate loft conversion

APPROVED WITH CONDITIONS

1. external materials to match existing 2. restrictions on window cill height

Other Matters

(168) Gatwick Airport joint public meeting. This will take place on Tuesday November 18th Betchworth Village Hall. Helyn Clack will chair the meeting, GACC will provide a speaker, Gatwick Airport have been invited - no response to date.

(169) Gatwick Airport increased noise. Councillor Wilson has been approached by the Leatherhead Advertiser, Council approved for Councillor Wilson to talk to them on behalf of the council.

(170) Gatwick Airport increased noise. Councillor Hardy and Councillor Wilson to meet with Giles Wilson to draft a letter to the CAA and Dept of Transport (cc Sir Paul Beresford MP, County Cllr. Clack). Councillor Wilson urged everyone to complain to Gatwick and Heathrow airports about the increased noise.

(171) It was agreed not to publish the response from Gatwick CEO in the parish magazine..

(172) Skate Park. It was agreed to write to the Brockham Parish Council requesting that they apply for planning permission rather than their current intention of using permitted development rights. Permitted development would only apply if the site were in Brockham Parish.

Post meeting note: matter has been referred to MVDC legal department.

Action Items	Person Responsible	Deadline
Letter of representation re: Willow Grange	Clerk	asap
Speak to Leatherhead Advertiser	Cllr Wilson	Asap
Draft letter to CAA/Dept of Transport	Cllr Wilson	asap
Letter to Brockham PC	Clerk	asap

10. AMENITIES

(173) Allotments. No update on the rubbish dump. Area requires strimming and when cleared needs to be fenced.

(174) Allotments. The compost bins have been delivered to site. Reigate beekeepers have been contacted for advice through their website, still awaiting a response.

(175) Burial Ground Jubilee Pavilion. The oak structure is expected to be erected late August.

(176) Burial Ground Jubilee Pavilion. Councillor Wilson provided samples of two different paviers/shallow bricks. The preferred (colour) option was only available as a shallow brick and not a pavior. After much discussion on how and when (i.e., before/after structure erection) the paving is to be laid it was agreed that Councillor Higgins will research paviers and Councillor Wilson to meet with Rick Norman to confirm the foundations for paving are to be laid after structure erection.

(177) Burial Ground. The problem with the ivy growing on the wall had been discussed with Dave Elliot who proposed that the roots be tackled with a pick axe each time they are mowing the burial ground. The council approved a £200 kitty for this work. The ivy growth will be reassessed next Spring.

(178) Burial Ground. Council considered a dog waste bin for the burial ground at a cost of £300 but rejected the proposal..

(179) Burial Ground. It was agreed the wooden post by the burial ground with notice of charges needs replacing.

(180) Burial Ground. An allotment holder had reported apple scrumping from the trees in the burial ground. Council voted not to take action.

(181) Burial Ground. Illegal planting on grave plots. It was agreed to write to the appropriate funeral director to complain about the illegal planting on

individual plots and to send a copy of the burial ground guidelines with each memorial approval letter.

Action Items	Person Responsible	Deadline
Contact Cllr Taylor for update on rubbish dump	Clerk	asap
Strim weeds on allotment dump	John Foreman	asap
Research paviers	Cllr Higgins	1/9/2014
Confirm when paving foundations to be laid with Rick Norman	Cllr Wilson	asap
Update Dave Elliot with Council decision re:ivy	Clerk	asap
Contact Trevor Hurman re: replacing post in Burial Ground	Councillor Wilson	Asap
Source 'No Dogs in Burial Ground' sign (from previous meeting)	Councillor Wilson	Asap
Write to Funereal Directors re: illegal planting on grave plots	Clerk	asap
Purchase curb key and 2 brass keys (from previous meeting)	Councillor Wilson	Asap

10. LOCAL ORGANISATION

11. COMMUNICATIONS

(182) The very wet weather last winter caused severe warping of the doors on the post office noticeboard, several options to avoid a reoccurrence were discussed. Trevor Hurman to be asked to provide a solution.

Action Items	Person Responsible	Deadline
Contact Trevor Hurman re: post office noticeboard	Cllr Wilson	Asap

12. FINANCE

(183) The monthly financial summary had previously been distributed, the current financial position was noted.

(184) The new financial regulations model was reviewed and changes agreed to be adopted at September meeting.

(185) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks Salary & working from home expenses, postage)	£	404.48
2.	Surrey Estate Management – grounds maintenance	£	570.00
3.	Rupert Gibbs balance on memorial tree seat	£	800.00
4.	GACC contribution to help fight	£	100.00

	Gatwick expansion		
5.	Jacque Sims – reimbursement for purchase of Interment Receipts book	£	23.82
6.	Braidwood & Company – internal audit	£	180.00

(186) Chairman asked Councillors to start thinking about capital expenditure items for the next budget. Councillor Stow asked for School Car Park and Goulburn Green play provision be added.

Action Items	Person Responsible	Deadline
Consider items for next budget	All	1/9/2014

13. ANY OTHER BUSINESS

(187) Winter weather/Gritting. It was reported that Dave Elliot would not be continuing with the gritting programme although he would help out in an emergency if available. Current stocks of salt/grit are thought to be unusable. It was agreed that the hippo bags supplied by SCC Highways are too large and require much effort to bag up and store. Council voted to source smaller bags of salt/grit and to make these available to the school and to the post office if they are happy to treat the pavement from Atkinson House to the post office.

Action Items	Person Responsible	Deadline
Update SCC with NO salt requirement	Clerk	asap
Speak to school about salt/grit	Cllr Hardy	1/9/2014
Speak to Debbie at post office about salt/grit	Cllr Hardy	1/9/2014
Distribute URL and login credentials for parish online utility (from previous meeting)	Cllr Wilson	asap

14. FUTURE MEETING DATES

(188) Next Parish Council Meetings – **Mondays September 1st and October 6th**

(189) Highways Forum meeting October 30th Buckland 9:45 for 10:00

(190) Parish Magazine Article July, deadline 11/8/2014. Chairman to write about the Gatwick increased noise and expansion consultation.

(191) Gatwick Airport Public Meeting – November 18th 7:30, Village Hall

(192) The Chairman closed the meeting at 10:22pm.