

## BETCHWORTH PARISH COUNCIL

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 6th October 2014**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Taylor, Savill, Higgins, Wilson, Docwra, District Councillor Potter, the Footpaths Officer and the Clerk. PC Dom Lorraine and PCSO Ivor Williams were present for part of the meeting. Peter Charman, agent for Moores Open Storage, Mr Moore and 4 local residents were also present for part of the meeting. Mark Dean joined the meeting for item 8 on the agenda.

### 1. APOLOGIES FOR ABSENCE.

(248) Apologies were received from Councillor Stow and County Councillor Clack.

### 2. MINUTES OF THE PREVIOUS MEETING.

(249) The minutes of the meeting held on 1st September were approved and signed by the Chairman as a true and correct record.

### 3. MATTERS ARISING

(250) Councillors were reminded of actions outstanding from previous meetings.

(251) Councillor Wilson and the Footpaths Officer agreed to inspect and repair the post office noticeboard.

(252) The Chairman reported that the school had agreed to store salt/grit in small bags and replenish the black bin on the footpath when necessary. The school declined to spread the salt but agreed that it would be available for parent use. It was noted that Dave Elliot still has a key to the gritting machine located at the school.

(253) The Chairman reported that Debbie at the post office had agreed to store small bags of salt/grit to treat their forecourt and the path to Atkinson House having been satisfied that there are no legal implications if they follow the guidelines on the Surrey County Council website. ([www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/salting-and-gritting/frequently-asked-questions-gritting](http://www.surreycc.gov.uk/roads-and-transport/road-maintenance-and-cleaning/salting-and-gritting/frequently-asked-questions-gritting))

Action Items	Person Responsible	Deadline
Contact Trevor Hurman re: replacing post in Burial Ground	Councillor Wilson	asap
Source 'No Dogs in Burial Ground' sign	Councillor Wilson	asap
Purchase curb key and 2 brass keys (from previous meeting)	Councillor Wilson	asap
Inspect post office noticeboard and possible repair	Councillor Wilson and Footpath Officer	asap
Retrieve school key from Dave Elliot	Clerk	asap

### 4. DECLARATIONS OF INTEREST.

(254) None.

## **5. CRIME AND ORDER.**

(255) PC Dom Lorraine reported that there had been no reported crimes in Betchworth since September 1<sup>st</sup>.

PC Dom Lorraine and PCSO Ivor Williams left the meeting.

## **6. OPEN FORUM.**

(256) Peter Charman updated the meeting on the ongoing eviction process of the tenant breaching the operating hours and on the erection of the second barrier. No application for extended hours had been made.

Peter Charman, Mr Moore and the 4 local residents left the meeting.

## **7. COUNCILLORS SPECIAL RESPONSIBILITIES**

### **8. TRANSPORT, HIGHWAYS AND FOOTPATHS.**

#### **Footpath Officer's Report.**

(257) FP457 by cattle barn – path appears to have been made good. Some standing water resulting from heavy rain but thought to be a result of the path having been widened. To be monitored.

(258) FP457 erosion at Brockham end. Excavation has failed to identify the pipe entry, further excavation to be carried out.

(259) Dangerously overhanging trees in Sandy Lane had been cut down

(260) Strimmer has been repaired and now has a brushwood cutting attachment. (£30 cost to be reimbursed November meeting)

(261) Council approved the purchase of bags of scalpings to cover the muddy areas below gates and stiles. There is a further £270 in the budget for repair expenditure by the Footpath Officer.

End of Footpath Officer's Report.

(261) Church Path – no quotations have yet been received. However, it was reported that Surrey County Council have been inspecting and measuring the path.

(262) School Path Hedges. There was much debate concerning a letter from the school which stated that as the hedge was outside the school boundary they would no longer undertake to cut the path side of the hedge. It was agreed to contact Graeme Manton, Betchworth Estate, regarding the lease and his view on who has responsibility for cutting the hedge.

Mark Dean joined the meeting.

(263) School Parking – Mark Dean gave an update on progress to date and reported that he was arranging a meeting with Graeme Manton and Councillor Stow.

(264) School Parking - Councillor Higgins reported that the only way to safeguard the green field status of the site would be to apply for planning permission with a condition linked to the school and terminated when no longer required for school parking. It was suggested that access to grants would be dependent upon securing planning approval.

(265) Council's recommendation was for the Estate/School/Parents to seek planning permission with clear conditions.

Mark Dean left the meeting.

Action Items	Person Responsible	Deadline
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Contact Graeme Manton re school boundary	Clerk	3/11/14
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## 9. PLANNING

### New Applications and Appeals

(266) MO/2014/0254

The Old Studio, The Coombe, Betchworth, Surrey, RH3 7BT

Erection of two storey side extension following removal of existing garage. It was agreed to express serious concern over the loss of a small dwelling and the disproportionately large increase (49%) in floor area (RUD7). Council also agreed to quote the section of the MVDC local plan pertaining to AONB and cumulative effect of repeated small developments/extensions.

(267) MO/2014/1069/PLA

60, Middle Street, Brockham, Betchworth, Surrey, RH3 7HW

Erect garden shed at rear, opening into existing garden and bounded by a replacement and extended fence (new length of fence 4m x 3m). No Comment.

(268) MO/2014/1357/PLAH

1, Tranquil Dale, Buckland, Betchworth, Surrey, RH3 7EE

Erection of two storey side extension. No Comment.

(269) MO/2014/1369/PCL

57, Tynedale Road, Strood Green, Betchworth, Surrey, RH3 7JD

Certificate of Lawfulness for the proposed development in respect of the creation of a loft conversion with a rear dormer window. No Comment.

### Results

**(270) MO/2014/1093**

Willow Grange, The Street, Betchworth, Surrey, RH3 7DJ

Variation of conditions 3 and 6 of planning permission MO/2012/0537 to allow development in accordance with drawing numbers 0809.D.12J, 0809.D.14H and 0809.D.15F for alterations to proposed new dwelling

APPROVED WITH CONDITIONS

1. no hard landscaping on NE side to protect Yew trees, 2. obscurely glazed windows

**(271) MO/2014/1136**

Brettenham Barns, Ashcroft Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erection of detached double garage

APPROVED WITH CONDITIONS

Green belt restrictions on garages

**(272) MO/2014/1233/PLAH**

Ashcroft Cottage, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erection of two storey rear infill extension and new veranda

APPROVED WITH CONDITIONS

1. external material to match existing 2. ecological conditions 3. flood proofing

### Other Matters

(273) An email complaint had been received about unsociable working hours of a new car wash business in Leigh Road. As the previous business on this site had been car valeting it was agreed to advise the resident to report the issue to the Mole Valley Planning Enforcement Officer, and to request an update on the outcome.

Action Items	Person Responsible	Deadline
Letter re: The Old Studio	Clerk	asap
Advise re: Car wash business	Clerk	asap

### 10. SKATE PARK

(274) It was noted that MVDC advised Brockham PC that the skate park can be installed under permitted development rights.

(275) The previously circulated posters for the public meeting were approved and it was agreed to hand-deliver these to the affected properties, ask the post office to take some and to display on the notice boards.

(276) It was agreed to decline the invitation of Brockham PC to organise the public meeting.

Action Items	Person Responsible	Deadline
Circulate public meeting posters	Chairman, Clerk	3/12/14
Decline invitation to organise public meeting	Clerk	asap

### 11. GATWICK AIRPORT

(277) Councillor Wilson reported on a meeting of 'Plane Wrong' on September 29<sup>th</sup>. In principle it was agreed to support the Plane Wrong campaign and to advertise this to other local parish councils. It was acknowledged that more details of the Plane Wrong group were needed as a safeguard.

(278) The previously circulated posters for the public meeting were approved and it was agreed to ask the post office to take some and to display them on the notice boards.

(279) It was agreed to invite formally Mike Ward, Simon Lees and Giles Wilson to the public meeting.

Action Items	Person Responsible	Deadline
Advise PCs of support for Plane Wrong	Cllr Wilson, Clerk	3/12/14
Get setup/finance details of Plane Wrong	Cllr Wilson	3/12/14
Chase Mark Swan/CAA for response to previous letter	Clerk	asap
Display/circulate public meeting notices	Clerk	3/12/14
Invite Mike Ward, Simon Lees, Giles Wilson to public meeting	Clerk	asap

## AMENITIES

(280) Burial Ground – The request for small additional memorial tablet in honed white marble (to match existing headstone) 17” x 12”, 3” sloping to 1.5” to be placed in front of headstone with slight slope with the following inscription: **PAULINE BOTTING 1942-2002 Loving Wife and Mum A Special “Nanna Anna” Always in our Hearts** was approved.

(281) Burial Ground Memorial Tree Seat – The inscription for the two plaques was approved: **IN MEMORY OF ARTHUR AND KAY KELLY, WHO LIVED IN BROCKHAM FOR 62 YEARS.**

(282) Burial Ground Water Leak – The water supply has been turned off. Councillor Wilson and the Footpaths Officer to investigate leak.

(283) Allotments. Rubbish dump now fully removed. Councillor Wilson to get a quote for fencing this area.

(284) Burial Ground Jubilee Pavilion. Roof now completed and insurers have quoted additional premium for the structure. Councillor Wilson to organise for paving to be laid.

(285) Goulburn Green – play provision. It was noted that MVDC had confirmed that planning permission would not be necessary. It was noted that the Clerk had received two positive emails in response to the Chairman’s request for village opinion in the October parish magazine.

Action Items	Person Responsible	Deadline
Advise Sherlocks of memorial approval	Clerk	asap
Get quotes for tree seat plaques	Clerk	3/11/14
Investigate water leak	Cllr Wilson, Footpaths Officer	asap
Get quotes for fencing by allotment dump	Cllr Wilson	asap
Organise paving work	Cllr Wilson	asap

## 10. LOCAL ORGANISATION

### 11. COMMUNICATIONS

(286) The purchase of a software upgrade to Office 2013 was approved.

### 12. FINANCE

(287) The monthly financial summary had previously been distributed. The burial ground income was lower than the previous months, this was due to an incorrect formulae on the spreadsheet, this has been rectified and the current figure for the burial ground income is correct.

(288) The Annual Return was approved and accepted.

(289) The issues arising from the Annual Return were reviewed and will be minded in the next Annual Return.

(290) The Finance Group budget review meeting was confirmed for 30/10/14 at 8pm.

(291) The budget sheet showing expenditure against budget had been distributed prior to the meeting. The budget vs. expenditure for capital projects was reviewed briefly.

(292) The following accounts were approved for payment and cheques duly signed:

1.	The Broker Network – additional premium for tree seat and pavilion	£	25.00
2.	Jacque Sims (Clerks salary & expenses) stamps 6.36	£	400.76
3.	Surrey Estate Management – grounds maintenance	£	533.00
4.	BDO – Annual audit	£	120.00
5.	SSALC – Chairman Briefing	£	60.00
6.	Rupert Gibbs Design – balance on Jubilee Pavilion	£	4800.00

### 13. ANY OTHER BUSINESS

(293) It was noted that the bus shelter by the A25 roundabout had been repaired by MVDC.

Action Items	Person Responsible	Deadline
Thank MVDC for bus shelter repairs	Clerk	3/11/14

### 14. FUTURE MEETING DATES

(294) Next Parish Council Meetings – **Mondays November 3<sup>rd</sup> and December 1<sup>st</sup>**

(295) Brockham Skatepark Meeting Brockham Village Hall November 13<sup>th</sup> 7:30

(296) Gatwick Airport Public Meeting – November 18<sup>th</sup> 7:30, Village Hall

(297) Parish Magazine Article November, deadline 13/10/2014 Chairman to write about the skatepark meeting and the Gatwick Airport meeting.

(298) The Chairman closed the meeting at 10:28pm.