

## BETCHWORTH PARISH COUNCIL

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 5th January 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Taylor, Savill, Stow, Wilson, Docwra, Higgins and the Clerk. PCSO Dave Sadler was present for part of the meeting. 3 local residents were also present for part of the meeting.

### **1. APOLOGIES FOR ABSENCE.**

(401) Apologies were received from the Footpaths Officer, District Councillor Potter and County Councillor Clack.

### **2. MINUTES OF THE PREVIOUS MEETING.**

(402) The minutes of the meeting held on 1st December were approved and signed by the Chairman as a true and correct record. However, the post meeting note (paragraph 384) should have read that the conveyance (rather than the deeds) had been received.

### **3. MATTERS ARISING**

(403) The Clerk to determine the cost of getting a copy of the Goulburn Green deeds from the bank.

(404) All other matters arising were covered in the respective item below.

Action Items	Person Responsible	Deadline
Determine cost of accessing/copying item in bank safe	Clerk	2/2/2015

### **4. DECLARATIONS OF INTEREST.**

(405) None.

### **5. CRIME AND ORDER.**

(406) PCSO Dave Sadler reported 5 crimes since December 1st. There was a historic allegation of domestic violence, a report of a dog bite at the kennels, two theft offences: one of poaching on the Hamilton Estate and a make off without paying from the petrol station (this is in Buckland but close to the Betchworth boundary). There was an attempted fraud offence by telephone, an elderly couple were targeted by persons impersonating police officers.

(407) PCSO Dave Sadler updated the meeting on a Road Traffic Accident on Pebble Hill close to the junction with the Coombe. This was due to the driver falling asleep at the wheel and not connected to the ongoing works.

PCSO Dave Sadler left the meeting.

### **6. OPEN FORUM.**

(408) Moores Open Storage. The 3 residents reported that the yard had been very quiet over the extended Christmas period. One of the residents, speaking on behalf of Moores Open Storage explained that a new alarm system covering the whole of the yard had been installed.

3 residents left the meeting.

## 7. COUNCILLORS SPECIAL RESPONSIBILITIES

### 8. TRANSPORT, HIGHWAYS AND FOOTPATHS.

#### Footpath Officer's Report.

(409) The Clerk reported that the Footpaths Officer had carried out a litter pick and a minor repair to some steps.

End of Footpath Officer's Report.

(410) It was agreed to postpone arranging a litter pick until the February meeting.

(411) Councillor Hardy agreed to visit the roving bus event (Local Transport Review) in Dorking Friday 9<sup>th</sup> January.

(412) Email request to petition FGW Trains. Council proposed that a personal letter would be more effective and carry more weight. It was also agreed to relay the information regarding the RTA on Pebble Hill to this resident.

(413) There was much debate concerning the email received regarding the 'unlawful' [sic] parking by parents on the Common Field. Council agreed that this was a planning matter and beyond the jurisdiction of the Parish Council. It was agreed that on grounds of child safety and the need to preserve education in Betchworth Council would continue to help seek a solution to the school parking problem. It was also agreed to arrange a meeting with Angela Ewing of North Downs Primary School to determine the school's support and to question the existence of a coherent 3-site parking plan.

(414) Council approved the purchase of 3 x 25Kg bags of salt/grit, 2 bags for the black bin on the school path and one bag for the post office forecourt/path to Atkinson House.

(415) It was noted that Council was unwilling to set a precedent by cutting the school hedge. It was agreed to ask Martin Clipperton if he can help.

(416) The receipt of a grant to repair the first section of the church path was noted. No update has been received on a possible start date.

(417) It was agreed that Sheila Mitchell be contacted to discover her plans and the timescale for the re-instatement of the wall on The Street.

Action Items	Person Responsible	Deadline
Visit roving bus event	Cllr Hardy	9/1/15
Respond to email regarding FGW train timetable	Clerk	Asap
Respond to email regarding school parking in Common Field	Clerk	Asap
Request meeting with Angela Ewing (Chair and Cllr Stow)	Clerk	Asap
Purchase and deliver salt/grit	Footpaths Officer	Asap
Request assistance from Martin Clipperton re School Hedge	Clerk	Asap
Chase Bernard Hawkins on estimated start date for repairs to church path	Clerk	Asap
Contact Sheila Mitchell	Clerk	asap

### 9. PLANNING

### **New Applications and Appeals**

(418) MO/2014/1733/PLAH 11, Lazell Gardens, Betchworth, Surrey, RH3 7BF  
Erection of single storey rear extension. No Comment

(419) MO/2014/1753/CC Bumblebee Cottage, Old Reigate Road, Betchworth, Surrey, RH3 7DE

Variation of Condition No. 2 of approved planning permission MO/2013/0402 to allow submission of revised drawings showing garage extensions with minor amendments to remainder. No Comment

(420) MO/2014/1765/PLA The Coach House, Betchworth Lodge, Pebble Hill Road, Betchworth, Surrey

Conversion of Coach House to provide 1 No. new dwelling. It was agreed not to object to the application but to request that permitted development rights be removed in order to maintain a small dwelling.

### **Results**

(421) MO/2014/0254 The Old Studio, The Coombe, Betchworth, Surrey, RH3 7BT

Erection of two storey side extension following removal of existing garage  
REFUSED

(422) MO/2014/0988/PLAH Betchworth Manor, 22A, Tweed Lane, Strood Green, Betchworth, Surrey, RH3 7JA

Erection of shed to side and front of property

APPROVED WITH CONDITIONS

1. external materials to match existing 2. pruning/removal of roots will require TPO consent

(423) MO/2014/1526/PLA Great Brockhamhurst Farm, Brockhamhurst Road, Betchworth, Surrey, RH3 7AP

Change to position of riding sand school 30m wide x 50m long, approved under MO/2014/0900.

APPROVED WITH CONDITIONS

1. Private use only 2. Lighting restriction

(424) MO/2014/1069/PLA 60, Middle Street, Brockham, Betchworth, Surrey, RH3 7HW

Erect garden shed at rear, opening into existing garden and bounded by a replacement and extended fence (new length of fence 4m x 3m).

APPROVED WITH CONDITIONS

external materials to match existing

### **Other Matters**

(425) It was noted that the MVDC Housing and Traveller Sites Plan had been terminated. MVDC issued the following statement: "In order to fulfil our wider planning responsibilities, including the protection of our Green Belt, the Council takes the preliminary steps necessary to prepare a new Local Plan in line with the requirements of the National Planning Policy Framework"

Action Items	Person Responsible	Deadline
Letter of representation re: The Coach House, Pebble Hill Road	Clerk	asap

## **10. GATWICK AIRPORT**

(426) It was agreed that Councillor Wilson would draft a response to the additional runway consultation.

Action Items	Person Responsible	Deadline
Draft response to the second runway consultation	Cllr Wilson	asap

## 12. AMENITIES

(427) Burial Ground, Jubilee Pavilion. Work on the paving about to start. Council approved two bricklayer days. It was noted that a burial is scheduled for January 20<sup>th</sup>.

(428) Allotments. It was noted that the new fencing was completed.

(429) Allotments. There was some debate over an allotment in a very poor state. Councillor Stow agreed to speak to the holder of this plot.

(430) Allotments/Burial Ground. The fencing between the burial ground and the allotments needs some attention and the gates do not close properly. It was agreed that Councillor Wilson should obtain a quote for this work, however, the work will not be carried out until the Jubilee Pavilion is finished.

(431) Goulburn Green. Play provision – In response to the email questioning why the Parish Council continues to investigate a play provision it was agreed to re-iterate the Councils duty to listen to all parishioners.

Action Items	Person Responsible	Deadline
Project manage Jubilee Pavilion paving	Cllr Wilson	Asap
Contact allotment holder	Cllr Stow	Asap
Obtain quote for fencing and gate repair	Cllr Wilson	2/2/15
Respond to email regarding play provision on Goulburn Green	Clerk	asap

## 13. LOCAL ORGANISATIONS

(432) Childrens Holiday Activities/FABB. Councillor Hardy reported that for the first time in more than 40 years there has been no activities over the holiday. There are many parents and others willing to help but no one prepared to take on the Chairmanship.

Action Items	Person Responsible	Deadline
Publicise FABB Chair vacancy	Cllr Hardy	asap

## 14. COMMUNICATIONS / IT

(433) Village email group. It was reported that the group continues to grow albeit slowly.

(434) The Clerk outlined a possible way forward with the website. It was agreed that the Clerk should tidy/overhaul the website after the next meeting. Meanwhile a specification for a new or re-engineered website will be started.

Action Items	Person Responsible	Deadline
Create a specification for a new or re-	Clerk	Asap

engineered website		
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## 16. FINANCE

(435) The monthly financial summary had previously been distributed.

(436) The Chairman and Vice-Chairman signed the MVDC Precept Form

(437) The following accounts were approved for payment and cheques duly signed:

1.	Jacquie Sims (Clerks salary & expenses, stamps)	£	581.36
2.	Karen Wilson – WWI booklet printing costs	£	413.00
3.	Jacquie Sims – re-imburement of Office 2013 software	£	219.99
4.	The Hamilton Room BPC meetings Dec/Jan	£	35.00
5.	Ian Wilson – Stopcock key for Goulburn Green water supply	£	12.44

Action Items	Person Responsible	Deadline
Return completed precept form to MVDC	Clerk	23/1/15

## 17. ANY OTHER BUSINESS

### 18. FUTURE MEETING DATES

(438) Next Parish Council Meetings – **Mondays February 2<sup>nd</sup> and March 2<sup>nd</sup>**

(439) The Council will meet on Monday April 13<sup>th</sup> and Monday May 11<sup>th</sup>, the first Monday in these months being a bank holiday.

(440) Annual Parish Meeting Monday April 20<sup>th</sup>.

(441) Parish Magazine Article January, deadline 12/1/2015 Councillor Wilson to write a short article reminding of the deadline for the Gatwick 2<sup>nd</sup> Runway consultation. Councillor Hardy to write about the lack of a Chair for FABB and a reminder to signup to the Village Email Group.

(442) The Chairman closed the meeting at 9:45pm.