

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 2nd February 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Taylor, Savill, Stow, Docwra, Higgins, District Councillor Potter, the Footpaths Officer and the Clerk. PCSO Ivor Williams was present for part of the meeting. 4 local residents were also present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(443) Apologies were received and accepted from Councillor Wilson and County Councillor Clack.

2. MINUTES OF THE PREVIOUS MEETING.

(444) The minutes of the meeting held on 5th January were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(445) All other matters arising were covered in the respective item below.

4. DECLARATIONS OF INTEREST.

(446) Councillor Higgins declared an interest in planning application MO/2014/1885/PLA Lowood, The Street.

5. CRIME AND ORDER.

(447) PCSO Ivor Williams reported three crimes since 6th January: a theft of a bank card; a public order offence where a former employer made threats against an ex-employee and a burglary in a dwelling, nothing was taken but this was the third reported entry at this dwelling.

(448) PCSO Ivor Williams also reported that there have been recent instances of the cloning of cards used at 'pay at pump' facilities.
PCSO Ivor Williams left the meeting.

6. OPEN FORUM.

Moore's Open Storage:

(449) There was an incident of a vehicle exiting the site when the barrier should have been closed, the driver had been given permission by yard management, he was just collecting his car.

(450) It was reported that the new alarm system is effective.

(451) The new lighting at the entrance is permanently on (for security reasons) and thus in breach of planning conditions. It was reported that Peter Charman is investigating an alternative solution.

(452) It was reported that a tree opposite the entrance to Barley Mow Court was leaning and requires attention. It was thought that this tree is in Brockham, Councillor Docwra to confirm location of tree and Clerk to notify SCC Highways.

The 4 residents left the meeting.

Action Items	Person Responsible	Deadline
Notify SCC Highways re: tree	Clerk	asap

7. COUNCILLORS SPECIAL RESPONSIBILITIES

8. TRANSPORT, HIGHWAYS AND FOOTPATHS.

Footpath Officer's Report.

(453) Four steps were built on FP458 at the point where an entry had been cut through the hedge to the elevated footpath.

(454) The existing nine steps further along FP458 were rebuilt resulting in a more-comfortable seven steps.

(455) One bag of salt was delivered to the Post Office. Two bags of salt were delivered to the school storage facility and the responsibility for cutting the school hedge was discussed with a school facilities manager.

(456) A partially fallen tree on FP458 was cut down.

(457) Investigated a substantial amount of rubbish by Gadbrook Road/Tapner Road. This was very promptly removed by SCC contractors, having been reported by others.

(458) Performed a litter sweep along Wonham Lane, Sandy Lane and into The Street beyond The Dolphin.

(459) A temporary solution to re-align the fencing between the allotments and the burial ground was effected.

End of Footpath Officer's Report.

(460) Councillor Hardy reported that a tree had fallen on Goulburn Green, it was agreed that the Footpaths Officer would deal with this as necessary.

(461) It was agreed to arrange a litter pick on Saturday March 21st, meet on Goulburn Green at 9am.

(462) Pebble Hill Advance Notification of Queue electronic sign. The documentation supplied by a resident had been distributed prior to the meeting. It was agreed to forward the documentation to SCC Highways and raise at the next Highways Forum.

(463) It was noted that a group of Pebble Hill residents had met with Helyn Clack and were awaiting a report from SCC Highways.

(464) It was noted that the repairs to the church path (phase 1) were complete.

(465) It was noted that the details of two heritage building contractors had been forwarded to the owners of 6 Home Farm Close, no update has been received. It was noted that the temporary fencing has been tidied. Councillor Higgins referred Council to the Goulburn Green conveyance that states that the property owners have a duty to repair the wall. It was agreed the Clerk should continue to chase.

(466) A response to the email from Peter Graffham about the school parking problem was agreed.

(467) An alternative parking facility opposite the Post Office was discounted as being further from the school than the Church Car Park.

(468) It was agreed to contact MVDC planning department to seek their ideas on a possible solution to the school parking problem.

(469) School Hedge, it was agreed to wait for a decision by the school. *Post meeting note: the school has accepted it is their responsibility to cut the hedge.*

(470) Local Transport Plan, Councillor Hardy reported on her visit to the touring bus in Dorking.

(471) Buses 4 U – it was agreed to publicise the service on the notice boards and the website.

Action Items	Person Responsible	Deadline
Contact MVDC re: litter pick	Clerk	Asap
Advertise litter pick	Footpaths Officer	Asap
Remove fallen tree on Goulburn Green	Footpaths Officer	Asap
Raise Queue Notification sign at DRHF	Clerk	March 26
End of project report - church path repair	Clerk	Asap
Chase repair of wall at 6 Home Farm Close	Clerk	Asap
Reply to email re: school parking	Clerk	Asap
Contact MVDC re school parking	Clerk	asap
Publicise Buses 4 U service	Clerk	asap

9. PLANNING

New Applications and Appeals

(472) MO/2014/1885/PLA Lowood, The Street, Betchworth, Surrey, RH3 7DJ Replacement of existing garage with new garage, and erection of link to main dwelling. No Comment.

(473) MO/2014/1919/PLA Brookfield, Snowerhill Road, Betchworth, Surrey, RH3 7AQ. Conversion of stable building to 1 No. dwelling and erection of detached garage. It was agreed to object to this application on the grounds that the building is unused rather than redundant and that the stables should be retained with the principle building, this remote location is unsustainable.

(474) MO/2014/1045/PLA Unit B, The Old Buffer Store, Station Road, Betchworth, Surrey, RH3 7BZ Installation of 2 No. electric shutter doors in warehouse area, west and rear elevations. No Comment.

Results

(475) MO/2014/0864/PLA Half A Crown, Boxhill Road, Boxhill, Tadworth, Surrey, KT20 7JF Construct horse exercise arena 20m x 40m with 3-rail and post fence surround and 3.6m access gate. WITHDRAWN

(476) MO/2014/1733/PLAH 11, Lazell Gardens, Betchworth, Surrey, RH3 7BF Erection of single storey rear extension. APPROVED WITH CONDITIONS: external materials to match existing

(477) MO/2014/1753/CC Bumblebee Cottage, Old Reigate Road, Betchworth, Surrey, RH3 7DE Variation of Condition No. 2 of approved planning permission MO/2013/0402 to allow submission of revised drawings showing garage extensions with minor amendments to remainder APPROVED WITH CONDITIONS: 1. restrictions on garages 2. restrictions on windows and extentions to garages 3. external materials to match existing 4. submission of additional detail - ventilation system

Other Matters

None

Action Items	Person Responsible	Deadline
Send letter of representation re:Brookfield	Clerk	asap

10. BROCKHAM SKATE PARK

(478) A response to the Brockham Parish Council approval notification was agreed.

Action Items	Person Responsible	Deadline
Send letter to Brockham PC	Clerk	asap

11. GATWICK AIRPORT

(479) Councillor Wilson confirmed that the Betchworth PC response had been submitted and reminded everyone to respond if not already done so.

12. AMENITIES

(480) Burial Ground, Jubilee Pavilion. It was noted that work on the paving has been completed. Rupert Gibbs ready to start on seating.

(481) Burial Ground. Jubilee Pavilion. There was some discussion about the raised foundations/paving. It was agreed to form a grassy mound around the foundations to prevent a trip hazard and allow wheelchair access.

(482) Burial Ground. The quote of £670 (+VAT) to repair/replace the post & rail fencing was approved.

(483) Allotments. Councillor Stow reported that the holder of the untidy plot wishes to continue renting the plot and would cultivate as soon as the weather allows.

(484) Goulburn Green. Play provision – It was agreed that Councillors Hardy and Stow would work as a sub-committee for this project.

(485) Goulburn Green. Play provision – It was noted that an extract from the planning officer's report suggested the land between the Walled Garden and The Street was intended to be kept as general amenity space.

(486) Goulburn Green. Play provision - It was agreed to raise this at the Annual Parish Meeting to gauge village support

(487) Goulburn Green. Play provision – It was noted that The Estate had pledged their support for this initiative, offering to amend the conveyance if necessary.

(488) Goulburn Green. Play provision – Council approved the expenditure required to get a copy of the Goulburn Green deeds lodged in the bank safe. Councillor Hardy and the Clerk to visit bank.

Action Items	Person Responsible	Deadline
Arrange for grassy mound around Pavilion foundations	Clerk	Asap
Accept quote for repair of post and rail fencing. Work to start after completion of Pavilion seating	Clerk	Asap
Raise issue of play provision at APM	Cllrs Hardy & Stow	20/4

Obtain copy of Goulburn Green deeds from bank safe	Cllr Hardy & Clerk	asap
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13. LOCAL ORGANISATIONS

(489) CAMEL – it was noted that Councillors Hardy and Wilson will attend a meeting hosted by The Betchworth and Buckland Society on February 9th.

Action Items	Person Responsible	Deadline
Attend meeting	Cllrs Hardy and Wilson	asap

14. COMMUNICATIONS / IT

(490) Village email group. It was reported that the group continues to grow albeit slowly.

(491) The documented changes to the website were approved. It was agreed that a picture and contact details for the Footpaths Officer should be added to the site.

Action Items	Person Responsible	Deadline
Update website	Clerk	Asap
Provide picture and biography/contact details	Footpaths Officer	asap

16. FINANCE

(492) The monthly financial summary had previously been distributed. It was noted that a change in the reporting of the expenditure of the memorial tree seat (from Capital Projects to Burial Ground) had resulted in an increase in Burial Ground expenditure (and an accompanying decrease in Capital expenditure)

(493) The purchase of a new parish printer up to a value of £150 (plus ink/toner) was approved.

(494) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks salary & expenses, stationery)	£	497.00
2.	Total Grounds Maintenance – allotment fencing (£177 VAT)	£	1062.00
3.	Jennings Surfacing Ltd – Church Path repair (£380 VAT, grant £1,000)	£	2280.00

Action Items	Person Responsible	Deadline
Replace parish printer	Clerk	asap

17. ANY OTHER BUSINESS

None.

18. FUTURE MEETING DATES

(495) Next Parish Council Meetings – **Mondays March 2nd and April 13th**

(496) Annual Parish Meeting Monday April 20th.

(497) DRHF Capel Thursday March 26th 10:30

(498) Parish Magazine Article January, deadline 9/2/2015 Councillor Savill to write a short article about the potential parish election and what it's like to be a councillor.

(499) The Chairman closed the meeting at 9:55pm.