

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 7th September 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Savill, Docwra, Stow, Taylor, Higgins, the Footpaths Officer and the Clerk. 2 residents were present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(153) Apologies were received and accepted from Councillor Wilson, District Councillor Potter, County Councillor Clack, PC Lee Munday and PCSO Dave Sadler.

2. MINUTES OF THE PREVIOUS MEETING.

(154) The minutes of the meeting held on 3rd August were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(155) New water supply to burial ground/allotments. John Foreman met with Graeme Manton from the Estate and reported that the Estate are happy to allow access for the pipe across the land and offered to split the cost 50/50 with the Parish Council in exchange for also running a new supply to the farmyard. Graeme Manton to provide drawings, John Foreman & Councillor Stow to continue with this project.

4. DECLARATIONS OF INTEREST.

(156) None

5. COMMUNITY POLICE REPORT.

(157) The Clerk had received apologies from PCSO Dave Sadler and PC Lee Munday and a statement that no crimes had been reported in Betchworth during the previous month.

6. OPEN FORUM.

(158) 2 residents from Barley Mow Court were present to request that the Parish Council add some weight to their repeated requests to Polbond to repair the broken fence containing the undeveloped area of the Old Barley Mow site and to tidy the area. Councillor Hardy had inspected the area and it was agreed to write to Bob Primrose, MVDC Planning Enforcement Officer copying Polbond, requesting that a Section 215 notice be served.

Councillor Docwra agreed to contact Brockham PC regarding the illegal night time lighting at the storage yard.

The 2 residents left the meeting.

Action Items	Person Responsible	Deadline
Letter to MVDC	Clerk	Asap

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(159) Footpaths Officer's report: Removed litter from salt/grit bin & surrounding areas, created signs requesting that no rubbish be placed in salt bins. Purchased timber and repaired broken fencing in burial ground. Cut down small tree in Sandy Lane. Investigated smashed windows in telephone box outside Betchworth House. Noted that the bins in the burial ground are very full.

End of report.

(160) It was agreed that Ian Docwra and Ian Wilson should attend the meeting with Gatwick Airport on November 4th.

(161) It was noted that there had been chaos with the simultaneous closure of Betchworth & Brockham bridges and it was agreed that this should be reported at the next Highways Forum.

(162) The signs near the private road to Quarry Cottages was discussed, it was felt that the signs were on private property (owner unknown) and no action is to be taken. However, the tree surgeon sign on the 'Something Special' fence has been in place a long time and it was agreed to request removal of this sign.

(163) Councillor Docwra reported several redundant roadworks signs on Kiln Lane/Old Reigate Road.

(164) It was noted that the school have made a very hard cut of their hedges, however, there remains a small section that does not belong to them, Councillor Higgins confirmed that this hedging is the responsibility of SCC Highways .

(165) It was noted that Bernard Hawkins had agreed to project manage phase II of the Church path and had consequently been given the go-ahead to start.

(166) There was some discussion of the muddy state of the A25, Councillor Hardy agreed to contact J&J Franks to check that their wheel wash is in operation..

Action Items	Person Responsible	Deadline
Contact BT re: phone box	Footpaths Officer	Asap
Report problems during the simultaneous bridge closures	Clerk	
Contact Something Special	Clerk	Asap
Report redundant road signs	Clerk	Asap
Request hedge cut	Clerk	Asap
Contact J&J Franks	Cllr. Hardy	asap

8. PLANNING

New Applications and Appeals (2)

(167) MO/2015/1254

6, Park Close, Strood Green, Betchworth,

Erection of single storey rear extension; single storey extension to front bay window and first floor rear extension. No Comment.

(168) MO/2015/1362

Woodstock Farm, Gadbrook Road, Betchworth

Erection of single storey glass walkway to the rear of existing garage building. No Comment.

Results

(169) MO/2014/1181/PLA

Land at Old Reigate Road, adjacent to Tranquil House, Betchworth, Surrey, RH3 7DR

Erection of 1 No. detached residential dwelling. Appeal Dismissed

(170) MO/2009/0110

Bury Hill Wood, off Coldharbour Lane, Holmwood, Dorking, Surrey.

Construction of an exploratory drillsite to include plant, buildings and equipment. The use of the drillsite for the drilling of one exploratory borehole and the subsequent short term testing for hydrocarbons. The erection of security fencing and the carrying out of associated works to an existing access. All for a temporary period of up to 3 years, with restoration to forestry. Appeal Allowed.

Other Matters

(171) Barley Mow Court request re: fence discussed in Open Forum

(172) It was agreed that Councillors Hardy & Wilson would respond to the short questionnaire from the Nutfield Conservation Society re: J&J Franks

Action Items	Person Responsible	Deadline
Respond to questionnaire	Cllrs Hardy & Wilson	Asap

9. AMENITIES

(173) Allotments. The Clerk reported that some of the allotment holders were seeking a solution to the compost bin problem. It was agreed that Councillor Wilson should review the allotment contracts.

(174) Goulburn Green - Council decided that a second quotation be sought for the pruning of the holly tree on the green and the apple trees in the orchard.

(175) Goulburn Green – the Footpath Officer agreed to tidy the laurel bush and to repair the broken fence alongside.

(176) Goulburn Green Play Provision -the voting policy had been agreed prior to the public meeting where the policy of 1 vote per Betchworth elector was publicised. The notes from the public meeting were approved for publication on the website, notice boards and email distribution.

(177) The following memorial was approved: Light Grey Granite, honed, 2' 3" x 1' 9" x 3" and base 3" x 2'0" x 12". black enamelled inscription: LOVE ENDURES ALWAYS HAS ALWAYS WILL DOUGLAS 1923 – 2014 PARKES 1930 – 2007 DOREEN YOUR LOVE WILL LIGHT MY WAY AND YOUR MEMORY WILL ALWAYS BE WITH ME

(178) The following memorial was not approved: Light Grey Granite, honed open book, tickrests and base 24" x 26". Inscription to read: Jack Cooper (*year of birth*) 1998 (*painted terrier head*) Whisky Charity Cooper (*year of birth*) 2007 (*painted cat head*) Sailor. Guidelines prohibit a similar style of headstone, also portraits of the deceased are not allowed so follows that portraits of pets are not allowed. The naming of the pets also might imply that the animals are buried in the plot which is also prohibited.

(179) Burial Ground. Following the complaint of an inscription plate being dislodged for the second time in two years Councillor Hardy and the Footpath

Officer had inspected the memorial. It was felt that there was an underlying design fault with the tilted plate and that it would not take very much at all to dislodge the plate.

Action Items	Person Responsible	Deadline
Review allotment contracts	Cllr Wilson	Asap
Get second quotation for Goulburn Green trees	Clerk	Asap
Tidy laurel bush & repair fence	Footpaths Officer	Asap
Publish play provision notes	Clerk	8/9/15
Deliver voting forms to village shop	Cllr Hardy	8/9/15
Memorial approval letter	Clerk	Asap
Memorial non-approval letters	Clerk	Asap
Relay message about dislodged memorial plate	Clerk	asap

10. COMMUNITY

(180) Village defibrillator – it was agreed to ask the MVDC for advice on a suitable location.

(181) Council agreed to lay a wreath at the Remembrance Day service, Councillor was nominated to lay the wreath.

Action Items	Person Responsible	Deadline
Contact MVDC	Clerk	asap
Order wreath	Clerk	Asap
Notify Church of decision	Clerk	asap

11. COMMUNICATIONS, IT

(182) Councillors Savill and Docwra were appointed to research a replacement website.

Action Items	Person Responsible	Deadline
Research websites	Cllrs Savill & Docwra	5/10/15

12. FINANCE

(183) The meeting of the Finance Group was arranged for Monday November 9th at 8pm.

(184) Councillors were requested to submit budget items with approximate costings before the November meeting

(185) The current financial position was noted.

(186) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks salary & expenses, stationery, postage)	£	546.00
2.	Hamilton Room – Aug/Sept meetings	£	35.00
3.	Surrey Estate Management	£	526.50
4.	SESW – Goulburn Green water	£	46.41
5.	SESW – burial ground water	£	286.20

6.	Village Hall – play provision meeting	£	50.00
7.	John Foreman – repairs	£	34.41
8.	John Foreman – repairs	£	47.31

13. HUMAN RESOURCES

(187) The Clerk's resignation was noted and it was agreed that Council would think about where to advertise the vacancy.

14. ANY OTHER BUSINESS

(188) It was agreed to ask the Walled Garden Residents Group if they would like to organise a tea party on Goulburn Green to celebrate the Queen's birthday.

Action Items	Person Responsible	Deadline
Contact Walled Garden residents	Cllr Hardy	asap

13. FUTURE MEETING DATES

(189) Next Parish Council Meetings – **Mondays October 5th and November 2nd**

(190) SALC Annual Conference + AGM 15/10 – no one available to attend.

(191) Litter pick November 21st.

(192) APM confirmed for April 18th 2016, Geoffrey Browne room booked. Councillors to find a speaker.

(193) Parish Magazine Article October, deadline 14/9/2015. Councillor Hardy to advertise the vacant Clerks' position.

Action Items	Person Responsible	Deadline
Submit magazine articles	Cllr Hardy	Asap

(194) The Chairman closed the meeting at 10:09pm.

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