

## **BETCHWORTH PARISH COUNCIL**

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 2nd November 2015**, at 8pm in the Hamilton Room.

Present: Councillors Hardy, Savill, Wilson, Stow, the Footpaths Officer, and the Clerks. Hilary Edwards was present for the duration of the meeting. PCSO Dave Sadler and the burial ground caretaker were present for part of the meeting.

### **1. APOLOGIES FOR ABSENCE.**

(240) Apologies were received and accepted from Councillor Docwra, Councillor Higgins, District Councillor Potter, County Councillor Clack and PC Lee Munday.

### **2. MINUTES OF THE PREVIOUS MEETING.**

(241) The minutes of the meeting held on 2nd October were approved and signed by the Chairman as a true and correct record.

Item 13 on the agenda 'Vacancies' was brought forward.

### **3. CASUAL VACANCY, CLERK VACANCY and BURIAL GROUND CARETAKER.**

(242) Hilary Edwards was co-opted onto the Council, proposed by Councillor Hardy and agreed unanimously.

(243) Councillor Hardy welcomed the new Clerk, Adria Kinloch, and confirmed that there would be a two-month handover period.

(244) Councillor Hardy advised that Bernard Hawkins had accepted the role of burial ground caretaker.

### **3. MATTERS ARISING**

(245) Church gate after path resurface – gate still not closing properly, the Footpaths Officer agreed to inspect.

### **4. DECLARATIONS OF INTEREST.**

(246) None

### **5. COMMUNITY POLICE REPORT.**

(247) PCSO Dave Sadler reported a single crime of criminal damage caused by a hotel guest at a wedding.

(248) PCSO Dave Sadler also reported a spate of burglaries in neighbouring areas with burglars taking advantage of the darker evenings.

PCSO Dave Sadler left the meeting.

(249) There were no issues for SSALC to raise at their meeting with Surrey Police.

(250) No candidates for the Neighbourhood Watch award.

### **6. OPEN FORUM.**

(251) No members of the public present.

## **7. TRANSPORT, HIGHWAYS AND FOOTPATHS.**

(252) Footpaths Officer's report: Collected and displayed the large Remembrance Day poppies. Cleared various small tree and shrub growth encroaching on some footpaths. Inspected as very muddy footpath 466 to the rear of Sandhills (mostly in Buckland) caused by builders. Liaised with the property owner and will monitor the promised correctional measures.

End of Footpath Officer's report.

(253) The Footpaths Officer reported that he had tidied up the broken panes of glass in the telephone box by Betchworth House. It was agreed that he would contact MVDC Conservation Officer for guidance on getting the glass replaced.

(254) The Footpaths Officer reported that the Dolphin Inn had not received the emailed complaint about the damaged fence, despite this email generating many promotional mails from the Dolphin. It was agreed that the Clerk would contact Young's Brewery directly.

(255) Litter Pick. It was agreed that the Footpaths Officer would collect the equipment from the MVDC depot and that Councillor Wilson would return the equipment. The Clerk is to advertise the litter pick on the village email group 1 week before the event.

(256) Winter weather plans. It was thought that no grit had been used last year because of the very mild winter. Councillor Hardy to check that the school and the post office have adequate supplies and are happy to follow the procedures put in place last year. The Clerk confirmed that there is provision in the budget for purchasing more grit if necessary.

(257) A request from a resident that Surrey CC be asked to action the Pebble Hill Road markings this Autumn and again after the resurfacing in the Spring was rejected.

Action Items	Person Responsible	Deadline
Contact conservation officer	Footpaths Officer	Asap
Contact Youngs brewery	Clerk	Asap
Collect litter pick equipment	Footpaths officer	Nov 20
Return litter pick equipment	Cllr Wilson	Nov 23
Litter pick reminder – village email	Clerk	Nov 14
Contact school & post office	Cllr Hardy	asap

## **8. PLANNING**

### **New Applications and Appeals (0)**

#### **Results (2)**

(258) MO/2014/1857/PLAH Woodstock Farm, Gadbrook Road, Betchworth, Surrey, RH3 7AH

Erect a single storey glass link between existing barn and dwelling.

APPROVED WITH CONDITIONS: 1. time limits. 2. no variation from plans 3. large scale plans to be submitted prior to development

(259) MO/2015/1254 6, Park Close, Strood Green, Betchworth,

Erection of single storey rear extension; single storey extension to front bay window and first floor rear extension

APPROVED WITH CONDITIONS: external materials to match existing

#### **Other Matters**

(260) The large 'shed' in the vicinity of The Lodge, the Street prompted questions over the lawfulness of this recent construction. Clerk to check if a planning application has been lodged.

(261) Atlantico Car Wash, Leigh Road. It was agreed to write a letter of support to MVDC, copying District Councillors & County Councillor Clack. A copy of the letter to be sent to Leigh and Brockham Parish Councils requesting their support.

(262) Park Pit. It was agreed to withdraw previous planning objections.

(263) Councillor Savill agreed to attend the planning seminar at Mole Valley District Council.

Action Items	Person Responsible	Deadline
Search planning applications	Clerk	asap
Letter of support for residents close to Atlantico Car wash	Clerk	Asap
Withdraw Park Pit planning objections	Clerk	Asap
Attend planning seminar	Cllr Savill	Nov 25

Bernard Hawkins, burial ground caretaker joined the meeting.

## 9. AMENITIES

(264) Goulburn Green. It was agreed, in principle, to register Goulburn Green as a village green but more information is required.

(265) Allotment rats. Situation to be monitored.

(267) Grounds Maintenance. Council felt that the increase in rates for 2016 were rather high and decided to accept the new rates on condition that they are fixed for two years.

(268) Council agreed that burial ground grass clippings may be left in an unused corner of the burial ground for composting.

(269) It was agreed to accept the DG Tree Services quote to prune the Goulburn Green holly tree provided the quote included a reduction in height and the removal of all debris.

(270) The DG Tree Services quote to prune the apple trees in the Goulburn Green orchard was approved.

(271) There was some discussion regarding the Spanish Laurel bush on Goulburn Green close to the proposed play area. It was agreed to ask DG Tree services to provide a further quote for this work.

(272) Council approved the use of Goulburn Green for the Betchworth & Buckland Society BBQ July 15, 2016 6pm.

(273) The following memorial (inscription change) was approved: Light Grey Granite, honed 2' 3" x 1' 9" x 3" on base 3" x 2' x 12". Inscription to read: In loving memory of Jack Cooper 28.4.1998 age 74 and his sister Charity Cooper 11.5.2007 age 74 Together Again.

(274) Councillor Wilson was asked to turn off the water supply to the allotments for the winter.

(275) Councillor Stow was asked to chase Graeme Manton, the Hamilton Estate for the proposal for a new water supply to the burial ground and Home Farm.

Action Items	Person Responsible	Deadline
Research registering a village green	Clerk	Asap
Contact Dave Elliot re: 2016 rates	Clerk	Asap

Check holly tree quote & accept if appropriate	Clerk	Asap
Accept quote for apple tree pruning	Clerk	Asap
Request quote for laurel bush	Clerk	Asap
Approve B&B Society BBQ	Clerk	Asap
Book grass cutting & clippings collection – Goulburn Green	Clerk	June 2016
Memorial approval letter	Clerk	Asap
Turn off water	Cllr Wilson	Asap
Chase Graeme Manton	Cllr Stow	Asap

## 10. COMMUNITY

(276) It was agreed to approve FABB events for Winter 2015/16

(277) Following change in BHF funding rules, BHF now provide an unlocked cabinet for the PAD. Councillors expressed concern that cabinet would be unlocked. Clerk to approach MVDC regarding funds for a lockable cabinet.

(278) Consideration of the Infrastructure Needs Survey was agreed to be deferred until next meeting

(279) No comments were made on the Gambling Statement of Principles – MVDC

(280) No nominations were made for NALC Smaller Council's Committee

Action Items	Person Responsible	Deadline
Approach MV regarding lockable cabinet	Clerk	asap
Forward FABB documents to insurers	Clerk	asap

## 11. COMMUNICATIONS, IT

(281) Purchases of a mobile phone and external hard drive for the new clerk were agreed.

(282) Further research into options for new website to be undertaken by new clerk.

Action Items	Person Responsible	Deadline
Purchase of new equipment	Clerk	ASAP
Research website	Clerk	7/12/15

## 12. FINANCE

(283) The current financial position was noted.

(284) The following accounts were approved for payment and cheques duly signed:

1.	Jacque Sims (Clerks salary & expenses)	£	546.00
2.	Surrey Estate Management	£	823.00
3.	Hamilton Room Oct/Nov	£	35.00
4.	SSALC Limited – Chair Networking Day	£	72.00

5. Jennings Surfacing Ltd – church path resurface (£471 VAT) £ 2826.00

### 13. ANY OTHER BUSINESS

(285) Councillor Wilson provided updated allotment rules for bonfires, which were agreed to be trialled for a 6 month period, and then reviewed.

(286) Councillors Hardy and Stow agreed to arrange a meeting with the new head of the North Downs Primary School

(287) Hilary Edwards kindly agreed on behalf of the Walled Garden to take charge of the organisation of the Queen’s Birthday Tea event on Goulburn Green on June 12<sup>th</sup>, 2016. Parish Council to sponsor.

(287a) It was reported that the ‘shed’ used for the Nativity celebration looks unstable, it was agreed the Clerk should contact Martin Clipperton.

Action Items	Person Responsible	Deadline
Circulate new rules to allotment holders	Clerk	ASAP
Meeting with NDS head	Cllrs Hardy and Stow	ASAP
Queen’s Birthday Tea	Hilary Edwards	May 2016
Contact Martin Clipperton	Clerk	asap

### 13. FUTURE MEETING DATES

(288) Next Parish Council Meetings – **Mondays December 7<sup>th</sup> and January 4<sup>th</sup>**

(289) Gatwick Airport meeting November 4<sup>th</sup> - Cllr Wilson and Clerk to attend

(290) Finance Group budget meeting Monday November 9<sup>th</sup> 8pm.

(291) GACC AGM 13<sup>th</sup> November 7pm

(292)SSALC Chairmanship Event 18<sup>th</sup> November – Cllr Savill attending

(293) Litter pick November 21<sup>st</sup>.

(294)Surrey Hills Society Members Day + AGM 21st November

(295) APM confirmed for April 18<sup>th</sup> 2016, Geoffrey Browne room booked.

Councillors still to find a speaker.

(296) Parish Magazine Article November, deadline 16/11/2015. Clerk to write about change of clerk, new councillor and plans for website

Action Items	Person Responsible	Deadline
Submit magazine article	Clerk	16/11/15

(297) The Chairman closed the meeting at 9:48pm.

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