

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 7th December 2015**, at 8pm in the Hamilton Room.

Prior to the meeting Hilary Edwards signed a Declaration of Acceptance of Office.

Present: Councillors Hardy, Savill, Wilson, Stow, Docwra, Edwards, the Footpaths Officer, and the Clerks. PCSO Dave Sadler, Parishioner Martin Clipperton and District Councillor Potter were present for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(298) Apologies were received and accepted from Councillor Higgins, County Councillor Clack and PC Lee Munday.

2. MINUTES OF THE PREVIOUS MEETING.

(299) The minutes of the meeting held on 2nd November were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(300) Cllr Hilary Edwards signed the Acceptance of Office, Notification of Pecuniary and Other Interests form.

(301) The Footpaths Officer advised that he has inspected the Church gate and will adjust it so it closes properly.

(302) Clerk Jacquie Sims confirmed that DG Tree Services quote included reducing the height of the holly tree, and placed the contract for this and pruning apple trees on Goulburn Green with them. A quote for cutting back the Spanish Laurel bush was also requested.

(303) Surrey Highways has advised that they are due to reinstate the white lines in the Street shortly, but that as hoped they would not be putting in reflectors.

(304) Communications had taken place with the Hamilton Estate regarding the 'shed' used for the Nativity Play. Martin Clipperton advised that he had replaced one post and would add 2 more on 8th December.

(305) Cllr Hardy and Cllr Stowe had been unable to arrange a meeting with the new Head of NDPS. Clerk to write a formal request for a meeting.

Action Items	Person Responsible	Deadline
Adjust Church gate	Footpaths Officer	Asap
Follow up on timing of tree work and quote	Clerk	Asap
Request meeting with Head, NDPS	Clerk	Asap

4. DECLARATIONS OF INTEREST.

(306) Cllr Stowe declared that she knows the householder in planning application MO/2015/1744/PLAH, Beechwood, Buckland.

5. COMMUNITY POLICE REPORT.

(307) PCSO Dave Sadler reported 5 crimes in the last month: 1 criminal damage to a car outside Betchworth Rail Station, 2 burglaries (non dwelling)

and 2 thefts, 1 of Christmas decorations from a garden centre and 1 of a strimmer from a garden shed.

(308) Martin Clipperton raised a recent crime where a gatepost had been removed and a vehicle driven across a field and abandoned. Concern was expressed that offenders may have been stalking deer and therefore had firearms. PCSO Dave Sadler advised that the role of Wildlife Officer (Mark Trevis) may not exist after April 2016. Clerk to write to Richard Hamlin to stress the importance of this role in rural parishes.

(309) PCSO Dave Sadler advised that a reorganisation of police resources in Mole Valley was planned, with Reigate becoming the main base for Mole Valley, with a force of 10 PCSOs, 2 neighbourhood officers, 2 sergeants and 1 inspector. This was unlikely to change despite recent news about cuts in police spending. He provided his direct phone number but advised that the preferred contact number should be 101.

(310) Regarding no reflectors being fitted in the Street, PCSO Dave Sadler advised this meant that illegal parking cannot be enforced.

PCSO Dave Sadler left the meeting.

Action Items	Person Responsible	Deadline
Write to Richard Hamlin regarding role of Wildlife Officer	Clerk	Asap

6. OPEN FORUM.

(311) District Cllr Potter asked when Circle Housing were requested to cut back the hedges along the path. Clerk Jacquie Sims to confirm. He also mentioned that the lift in Atkinson House had been out of action for nearly a year.

(312) District Cllr Potter reported that a drone had been spotted going over the North Downs Primary School.

Action Items	Person Responsible	Deadline
Confirm when Circle Housing requested to cut back hedge	Clerk	Asap

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(313) Footpaths Officer's report: A volunteer, Rick, has come forward to help John Foreman. The Remembrance Day poppies have been taken down and stored for next year. The litter pick arranged for 21st November was cancelled because of bad weather. The next one will take place on 19th March – clerk to arrange with MVDC. Meanwhile FO has cleared Sandy Lane and Wonham Lane and will complete other roads planned for litter pick. Also has cleared brambles on BMC footpath and will trim those on footpath at Barleymow Court. No further progress on glass for telephone box – FO to follow up.

End of Footpath Officer's report.

(314) Cllr Stow raised issue that leaves had not been cleared in Sandy Lane and Old Street by the Red Lion, and that the road was very slippery as a result. Clerk to raise with MV (Paul Anderson), also noting that verges had not been cut all year.

(315) A resident has requested to receive a definitive statement on MV Planning and SCC Highways rules on roadside advertising, specifically the illuminated sign at the entrance to Karcher. Clerk to enquire with Bob Primrose at MV.

(316) Cllr Wilson reported meeting with Gatwick Airport Ltd (GAL) on 4th November. Only 3 parishes attended. Gatwick attendees were Tom Denton (Head of Corporate Responsibility team, and Alastair McDermid (Project Group Direct). Cllr Wilson raised questions regarding GAL statement that if the PR-NAV implementation had detrimental effects, it would be withdrawn. Clerk has requested GAL for minutes or notes from the meeting.

(317) Cllr Wilson raised importance of using representation on GATCOM, and if at a later stage more representation may be needed. Councillors agreed to contact GATCOM for a timetable for the proposed changes in flight paths. Cllr Wilson to draft request.

(318) Cllr Wilson to draft a response to the CAA report on flight paths, and circulate to Councillors.

Action Items	Person Responsible	Deadline
Book 19 March litter pick with MV	Clerk	Dec 31
Send Footpaths Officer copy of water supply email	Clerk	Asap
Contact MVDC conservation officer re telephone box broken panes	Footpaths officer	Asap
Investigate further quotes for allotment water supply	Footpaths Officer	Asap
Contact MV about clearing leaves in Sandy & Old Lanes	Clerk	Asap
Request to GATCOM re flight paths timetable	Cllr Wilson	Asap
Draft response to CAA flight paths report	Cllr Wilson	Asap

8. PLANNING

New Applications and Appeals (3)

(319) MO/2015/1741/LGLR

Goulburn Green, The Street, Betchworth, Surrey

Formal application under Section 106A of the Town and Country Planning Act 1990 for the variation of a legal agreement dated 2nd May 1986 under Section 52 of the Town and Country Planning Act 1971 to modify paragraph 2 of Schedule 3 to allow the erection of play equipment on the land between the Walled Garden and The Street.

Discussion regarding a response to issues raised for MV Planning covered different wording of the village plan and of the recent poll for play provision, of the expectation of residents of the Walled Garden that nothing would be constructed in Goulburn Green, parking and safety concerns, and of the exact definition of the equipment and its position. It was agreed that Clerk would draft a letter, and circulate to Cllrs Hardy and Stow for comments.

(320) MO/2015/1744/PLAH

Beechwood, Dungates Lane, Buckland, Betchworth, Surrey, RH3 7BD

Extension to replace current glazed wing, new open porch and replacement upvc windows. No comments

(321) MO/2015/1859/PCL

4, Devonshire Avenue, Boxhill, Tadworth, Surrey, KT20 7JA
 Certificate of Lawfulness for a proposed development in respect of 2 No.
 single storey side extensions and a front porch. No comments

Late Planning Applications (1)

(322) MO/2015/1905/PLAH
 3 Elm Cottages, Wonham Lane, Betchworth, Surrey, RH3 7AD
 Erection of single storey side extension. No comments

Results (0)

Appeal Decisions:

(322a) MO/2014/0061 Land at Mynthurst Farm, Mynthurst, Leigh, Surrey
 Construction of a 32.5 hectare solar park, to include the installation of solar
 panels to generate electricity, with control room, fencing, landscaping and
 associated works. DISMISSED Nov 24, 2015

Other Matters

(323) The clerk had confirmed that no planning application had been made for
 the large 'shed' in the vicinity of The Lodge, the Street. Clerk to bring to the
 attention of Bob Primrose at MVDC.

(324) Horley Development ref Reigate & Banstead 04/02120/RM1B. Clerk to
 write expressing concern that the street and drainage design will not impact
 river flow downstream, and that there adequate provision for attenuation to
 prevent flash flooding.

(325) Atlantico Car Wash, Leigh Road. It was reported that sound testing
 equipment had been installed, and that the environment agency had visited but
 had not detected run-off into the Gadbrook. Local residents had requested a
 formal review of the planning situation from MVDC and involved Sir Paul
 Beresford. It was agreed that there was nothing further the parish council could
 do at this stage, and District Cllr Potter agreed to keep the council informed of
 any developments.

(326) It was noted that Polbond Ltd plan to carry out tidying work on Barleymow
 Court in December.

(327) Clerk reported back from the Planning Councillor training session at
 MVDC on 25th November. Presentation already circulated. Included that parish
 council representations have same weight as those of individuals, and whether
 parish councils can require an application to go to the Development Control
 Committee – they cannot, but district councillors can. District Cllr Potter agreed
 to clarify this issue.

(328) Cllr Docwra advised that he had contacted Brockham Parish Council
 about Moore's Yard Storage field, regarding debris, fires and flood lighting.

Action Items	Person Responsible	Deadline
Circulate draft response for GG plans	Clerk	Asap
Contact Bob Primrose regarding large shed at the 'Lodge'	Clerk	Asap
Write regarding Horley development	Clerk	Asap

9. AMENITIES

(329) Burial Ground – Stonemans had advised that a headstone of 1'9" requires a base of 2'. Councillors agreed that this was acceptable. Cllr Wilson raised concern that plastic flowers were being left on graves, which was bad for the mower. Situation to be monitored. Clerks had noticed that the Maitland headstone had black markings on it, Jacquie Sims to follow up.

(330) Burial Ground and Allotments - a quote for replacement water supply had been received from Graeme Manton for £9,500 + VAT plus connection charge. He is looking for further quotes, Cllr Stow has provided one name, and Footpaths Officer will also pursue further quotes.

(331) Goulburn Green. Discussion regarding registering Goulburn Green as a village green deferred to next meeting when Cllr Higgins is present.

Action Items	Person Responsible	Deadline
Look into marking on Maitland stone	Clerk (JS)	Asap
Investigate further quotes for allotment water supply	Footpaths Officer	Asap

10. COMMUNITY

(332) PAD – application to the BHF for a PAD and unlocked cabinet was approved by councillors.

(333) Infrastructure Needs Survey - to circulate details via village list & encourage it to be completed.

(334) Respect and Remember volunteers. Following discussion regarding slippery steps on war memorial, it was agreed to be deferred to next meeting.

Action Items	Person Responsible	Deadline
Complete funding application for PAD	Clerk	asap
Circulate Infrastructure Needs Survey	Clerk	asap

11. COMMUNICATIONS, IT

(335) Options for new website is being researched, funding may be available through transparency grant – to be looked into.

Action Items	Person Responsible	Deadline
Research website	Clerk	ongoing
Look into funding	Clerk	Jan mtg

Martin Clipperton and District Cllr Potter left the meeting.

12. FINANCE

(336) The current financial position was noted.

(337) The following receipts were noted: MV PIC infrastructure grant £1,355, Cooper headstone £130, Bristow (ERB + Burial) £825

(338) 2016/17 budget was proposed by Cllr Savill and approved by Cllr Stow.

(339) Addition of Cllr Edwards and Clerk to Bank Mandate was approved.

(340) Change of primary bank user to new Clerk was approved.

(341) The following accounts were approved for payment and cheques duly signed:

1.	Jacquie Sims (Clerks salary & expenses)	£	558.96
2.	Adria Kinloch (Clerk's salary & expenses)	£	546.00
3.	Jacquie Sims (Printer cartridge & reimburse web site hosting)	£	104.85
4.	Adria Kinloch (mobile phone, external drive, stationery)	£	144.99
5.	SSALC (Training)	£	60.00
6.	Catriona Martin (FABB Xmas Party)	£	80.00
7.	Adria Kinloch (Tax refund, to be reclaimed from HMRC)	£	3142.00

13. ANY OTHER BUSINESS

(342) Queen's Birthday Tea on 12th June. Cllr Edwards will be setting up a sub group to start planning, and will report progress at next meeting.

(343) It was agreed to send a letter of condolence to Rhona Hill.

(344) Cllr Wilson proposed a vote of thanks to Cllr Hardy for her drinks party on Sunday, which was agreed by all.

Action Items	Person Responsible	Deadline
Queen's Birthday Tea – set up sub group	Cllr Edwards	Jan 2016
Letter of condolence	Clerk	asap

13. FUTURE MEETING DATES

(345) Next Parish Council Meetings – Mondays January 4th and February 1st

(346) 11th Feb 2016 SSALC local councils update, agenda tbc

(347) Litter pick 19th March

(348) APM confirmed for April 18th 2016, Geoffrey Browne room booked. It was agreed to invite Alex Bagnall, 'Hope Springs Eternal' Project Manager

(349) Parish Magazine article, January deadline 14/12/2015. Clerk to write introducing self, and to save the dates for the Queen's Birthday Tea.

Action Items	Person Responsible	Deadline
Invite Alex Bagnall as speaker at APM	Clerk	ASAP
Submit magazine article	Clerk	14/12//15

(350) The Chairman closed the meeting at 10.10pm.

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