

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 4th April 2016**, at 8pm in the Hamilton Room.

Present: Councillors Wilson (chairing in Councillor Hardy's absence), Stow, Edwards, Higgins, Docwra, District Councillor Potter and the Clerk.

1. APOLOGIES FOR ABSENCE.

(509) Apologies were received and accepted from Councillor Hardy, the Footpaths Officer and PCSO Dave Sadler.

2. MINUTES OF THE PREVIOUS MEETING.

(510) The minutes of the meeting held on 7th March were approved and signed by the Chairman as a true and correct record.

3. MATTERS ARISING

(511) Councillor Wilson advised that following laying of the new water pipes the level of the school footpath had dropped. The Estate had been notified and fixed the problem.

(512) Councillors noted information circulated regarding successful drilling trials at Horsehill and expressed concern at the issue of transportation of oil in large tankers away from drill sites on rural roads. The situation to be monitored as further information becomes available.

(513) Casual vacancy – Councillor Hardy had contacted a resident who had expressed interest previously, and was waiting to hear back. Clerk advised that another resident had contacted her today – to follow up.

(514) Previous pruning work on the holly tree on Goulburn Green was considered not drastic enough. The contractor had agreed to cut more off, and council agreed this was now satisfactory. It was noted that further pruning of all the hollies may be needed in future.

(515) A resident had approached the council regarding provision of a new dog bin now that there is no longer a bin in the churchyard. Siting outside the churchyard was discussed, and councillors considered a position opposite the Dolphin not suitable. An alternative was suggested by the church carpark at the start of the coffin path. Clerk to contact MVDC to see if they would be prepared to collect from this site, and if so, to approach the Estate.

(516) It was noted that the Burial Ground noticeboard is in a poor condition. Councillor Wilson agreed to look into it.

(517) The 'Welcome' sign on Station Road had fallen over and was examined by the Footpaths officer, who advised that it is not reparable. Clerk to contact Surrey Highways to request a replacement.

(518) BERT's help in clearing trees on Wellhouse and Wonham Lane on Easter Monday was noted, and that Councillor Hardy had written to thank them. Councillors resolved to make a donation of £50 to BERT. Clerk also to invite members of BERT to the next meeting to discuss if BERT could be extended into the Betchworth area.

Action Items	Person Responsible	Deadline
Follow up interest in casual vacancy	Clerk	Asap
Contact MVDC about dog bin	Clerk	Asap

Replace Burial Ground notice board	Cllr Wilson	Asap
Contact Surrey Highways about sign	Clerk	Asap
Raise cheque for BERT and invite to next meeting	Clerk	Asap

4. DECLARATIONS OF INTEREST.

(519) There were no declarations of interest for items to be considered at the meeting.

5. COMMUNITY POLICE REPORT.

(520) Police report received from Dave Sadler for March had one item for damage to a car. Additionally garden ornaments had been stolen from a property in Wonham Lane and details circulated on the village email.

6. OPEN FORUM.

(521) No members of the public attended the meeting

(522) Resident's request that fingerpost at Parr's Corner not be painted white was discussed and it was agreed that Councillors Hardy and Wilson would talk to him to attempt to resolve the situation.

Action Items	Person Responsible	Deadline
Arrange to talk to resident about fingerpost	Cllrs Hardy & Wilson	Asap

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(523) Footpaths Officer's report: Potholes in Wonham Lane again reported, work now carried out. Storm Katie on 28th March meant a busy day – trees down and flooding. Fly tipping in Sandy Lane also reported on 3rd April.

(524) Litter pick on 19th March very successful, 32 bags collected, article sent into parish magazine.

8. PLANNING

New Applications & Appeals (3)

(525) MO/2016/0352/PNK

Barn at Fryleigh Farm, Snowerhill Road, Betchworth, Surrey, RH3 7AF

Prior notification for change of use of agricultural building to storage/distribution. Under permitted development so limited grounds for objection. Clerk to write requesting restriction on size of vehicles because entrance to site is on a tight bend and access roads are narrow.

(526) MO/2016/0270/PLAH

The Lodge, The Street, Betchworth, Surrey, RH3 7DJ

Erection of detached garage/workshop No objection

(527) MO/2016/0370/PLA

Land at Old Reigate Road, (adjacent Tranquil House), Betchworth, RH3 7DR

Erection of 1 No. dwelling house

Renewed application for a house on this site. Council agreed that previous objections regarding position outside settlement area, loss of strategic gap between Betchworth and Buckland and increased traffic have not been addressed. Additionally existing boundary wall is part of the intrinsic street

pattern, which would be destroyed by replacement of part of wall with railings. Clerk to draft letter of objection, to be reviewed by Councillor Higgins.

Late Planning Applications (1)

(528) MO/2016/0483/PCL & MO/2016/0484/PCL
Dykemead & Oakmead, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7JQ Erection of a single storey side extension
This application under permitted development has been submitted following a previous successful application to convert loft space into habitable accommodation by raising existing ridge height. Council commented that flat roofs proposed for extensions would be ugly and impractical. Clerk to write letter of objection.

Results (2)

(529) MO/2016/0046 11, Lazell Gardens, Betchworth, Surrey, RH3 7BF
Erection of gazebo. Council noted that application was approved with conditions – timescale, no departure from approved plans

(530) MO/2016/0186 Pebble Hill Cottage, The Coombe, Betchworth, Surrey, RH3 7BT, Erection of replacement two storey rear extension.
Council noted that application was approved with conditions – timescale, to plans, removal of conservatory within 1 month

Appeal Decisions (0)

There were no appeal decisions

Other Matters

(531) Situation at Atlantico carwash. It was noted that MVDC did not appear to have responded yet to local residents' complaint made on 22nd February.

Action Items	Person Responsible	Deadline
0352 Barn at Fryleigh Farm - write regarding vehicle restrictions	Clerk	5/4/2016
0370 Land at Old Reigate Road – write letter of objection	Clerk/ Cllr Higgins	18/4/2016
0483, 0484, Dykemead & Oakmead, Wellhouse Lane – write letter of objection	Clerk	22/4/2016

9. AMENITIES

(532) Councillors debated costs and resulting benefits for Burial Ground and Allotments new water supply. It was considered that principal benefit of work will be to the estate, and council agreed that Clerk should propose a one third / two third division of costs rather than 50/50, and report back to council with response. Clerk also to contact MVDC to see if grant can be made under Environmental Improvement grant.

(533) It was noted that Ken Webb (Total Grounds Maintenance) had satisfactorily replaced the post to the gate in the Burial Ground.

Action Items	Person Responsible	Deadline
Propose 1/3 rd split of costs with Estate	Clerk	Asap

10. COMMUNITY

(534) Councillors reviewed status of installation of play equipment on Goulburn Green and associated matters. Clerk advised that Mole Valley had today written to say that the grant applications were successful, so order can now be placed with Eibe. It was noted that patching of chestnut fencing on side of Goulburn Green adjacent to Wall Garden road, and adding green stock netting fence by Ken Webb (Total Grounds Maintenance) was being done today. The broken gas vent pipes have also been replaced with covers flush to the ground. Paul Tanner has looked at the wall which appears sound. Councillor Edwards has investigated Wall Garden Residents' Association insurance, however it is not clear if damage caused by falling masonry would be covered- to be looked into further by Councillors Edwards and Higgins. Councillors hope that work will be completed in time for a launch event on 30 May, but this is yet to be confirmed. Councillor Wilson thanked Councillors Stowe and Hardy and the Clerk for the work that they have put into this project.

(535) Councillor Edwards gave an update on plans for the Crazy Crown Tea Party on 12th June. Posters will shortly be put up around the village, and she is hoping that a beer tent can be provided by the Dolphin. The Risk assessment is still to be completed, she will draft this and send to the Clerk. Clerk to request that Dave Elliot collects grass when cutting the green before the event.

(536) Councillors considered FABB request for donation from parish council to be made a single payment in December to part fund Christmas party. Clerk to ask if Buckland had also made a donation last year, and to consider application again at May meeting once this information had been provided.

Action Items	Person Responsible	Deadline
Place order with Eibe	Clerk	Asap
Contact insurer regarding public liability insurance	Cllr Edwards	Asap
Draft risk assessment	Cllr Edwards	Asap
Contact Dave Elliot to pick up grass	Clerk	Asap
Check if Buckland PC made FABB contribution in 2015	Clerk	Asap

11. COMMUNICATIONS, IT

(537) Clerk advised she is meeting shortly with a web designer, Bluepixel, who use WordPress as their web design platform. As she is familiar with this application, which is in widespread use, this would mean that after initial development the website could be practically managed by the Clerk.

Action Items	Person Responsible	Deadline
Provide feedback following meeting with Bluepixel	Clerk	ongoing

District Councillor Potter left the meeting

12. FINANCE

(538) Councillors noted submission of application for VAT refund of £870.61

(539) Councillors noted that SESW bill for Goulburn Green has been estimated since 2013, so a refund may be expected once the meter is read.

(540) HSBC has sent a form to replace account primary user to new clerk which requires chair's and one other signature – to be signed by Councillor Hardy and another councillor

(541) Councillors noted that allotment invoices for 2016/17 were sent 24th March – total £172.50

(542) Councillors noted invoice submitted for MV for litter pick - £30.00

(543) Councillors noted the current financial position from Monthly Financial Summary

(544) Councillors noted that draft accounts were not yet ready for review and would be circulated later in the month

(545) The following accounts were approved for payment:

1. Adria Kinloch (Clerk's salary & expenses)	£	546.00
2. Surrey ALC Ltd. (Annual subscription)	£	320.46
3. Surrey Estate Management Ltd.	£	394.20
4. Betchworth Village War Memorial Hall	£	28.00
5. CPRE subscription renewal	£	36.00

Action Items	Person Responsible	Deadline
Arrange signatures for HSBC form	Clerk	Asap
Circulate year end accounts	Clerk	Asap

13. ANY OTHER BUSINESS

(546) Councillors asked if a response had been received regarding advertising from Mole Valley enforcement officer. No reply has been received – clerk to chase

(547) Councillor Stowe asked if many more people had signed up to the village email. Clerk advised that numbers had not risen greatly.

Action Items	Person Responsible	Deadline
Contact MV re advertising	Clerk	Asap

13. FUTURE MEETING DATES

(548) Next Parish Council Meetings – Mondays 9th May and 6th June 2016.

(549) 12th April Surrey Hills Planning forum – no attendees

(550) 15th April – Leadership programme for clerks taster day, East Grinstead – Clerk to attend

(551) APM April 18th 2016, Geoffrey Browne Room

(552) Parish Magazine article, May deadline 18/04/2016. Clerk to write about Storm Katie and BERT's assistance, casual vacancy, progress for play equipment, new water connection, recent thefts in the area and volunteers for another Heartstart course.

Action Items	Person Responsible	Deadline
Submit magazine article	Clerk	18/04/2016

(553) The Chairman closed the meeting at 9.35pm.

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