

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 5 DECEMBER 2016**, at 8pm in the Hamilton Room.

Present: Cllrs Hardy (Chairman), Wilson, Rogers, Stow, Higgins, Docwra and the two Clerks (Adria Kinloch (AK) and Marion Hallett MH)). For part of the meeting two members of the public (Ed and Sian Winter) were present. District Councillor Paul Potter also attended for part of the meeting.

1. APOLOGIES FOR ABSENCE.

(416) Apologies were received and accepted from Councillor Edwards and the Footpaths Officer.

2. DECLARATIONS OF INTEREST.

(417) Cllr Higgins declared a non pecuniary interest in planning application MO/2016/1691 which is next door to his mother's house.

3. MINUTES OF THE PREVIOUS MEETING.

(418) The minutes of the meeting held on 7th November were approved and signed by Councillor Hardy as a true and correct record with one minor change.

4. MATTERS ARISING.

(419) An email from GWR regarding the partially concealed sign about parking near Betchworth railway station was noted and confirmed this was not erected by the parish council. Residents of The Coombe to be requested that the sign should be removed, via the Coombe Residents group if this can be identified.

(420) Cllr Hardy advised that the Goulburn Green Lectern has been successfully installed. District Councillor Paul Potter joined the meeting at 8.04pm.

(421) Clerk (MH) confirmed that she had requested to the Dolphin's temporary manager (Oliver) that polite signs be displayed on the wall of the Pub requesting no parking on Wonham Lane at junction with The Street.

(422) Matter raised regarding parking along Wonham Lane specifically relating to Brockham Bonfire; Adria Kinloch will attend a MVDC/Brockham Bonfire Committee pre-meeting in July 2017 and will provide feedback to BPC.

(423) Clerk (AK) confirmed that defibrillator for Gadbrook Road has been ordered. Ed and Sian Winter confirmed location for defibrillator can be at the end of their drive; Woodstock Farm, Gadbrook Road, Betchworth, Surrey RH3 7AH. Installation to be funded by the local residents. David Fanthorpe at MVDC to be consulted regarding electrical installation. Clerk (MH) to send SECAM Registration form to Winters. The Winters proposed housing the Defibrillator in a purpose-built shelter and noted a possible requirement for additional clear signage of equipment.

(424) Cllr Docwra reported that lighting issues at Moores Yard have not improved and extensive out of hours use of excessively bright floodlights had become more frequent. Cllr Docwra has prepared a 28 day diary detailing extent of misuse in preparation to submit to MVDC highlighting breaches in planning permission and noting above activity. Cllr Docwra to submit report to MVDC and noted no response from email correspondence despite several communications to date.

(425) Following Cllr Hardy's conversation with Franks regarding mud on road, wheel washers are being used. Franks are periodically clearing up mud on road however mud remains along the centre of the road. Councillors noted that this would be hazardous for Franks to clean.

Ed and Sian Winter left the meeting.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Communicate to residents re Coombe signage	Clerk/Cllr Rogers	Asap
Report to BPC regarding Brockham Bonfire parking in Betchworth streets	Adria Kinloch	July 2017
Discuss electrical installation of Defibrillator on Gadbrook Road	Winters/Clerk(AK)/David Fanthorpe	Asap
Agree location of defibrillator on Gadbrook Road	Clerk/MVDC/Winters/D Fanthorpe	Asap
Send SECAM Registration to Winters	Clerk	asap

5. COMMUNITY POLICE REPORT.

(426) A police report for Betchworth was circulated showing crimes for previous month, including 4 thefts, criminal damage (a traffic cone through village hall window) and one drink driving offence. It was noted that the dates on the Police Report did not correspond with the description of offences.

(427) it was noted that recent fly-tipping activity, specifically of tyres and oil drums was not included in the police report despite having been reported to the police.

6. OPEN FORUM.

(428) Enquiry was made from a member of the public regarding the status of the mobile home which has remained in the grounds of Holly Cottage (Wellhouse Lane). Request made to Parish Council to check planning permission provisions as to whether it can now be removed.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Check planning permission for conditions regarding removal of mobile home	Clerk	asap

7. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(429) Footpaths Officer's report read by Cllr Hardy in summary: Parr's Corner is back on the market therefore painting of Fingerpost will be delayed. 28 bags of rubbish filled during litter pick on 12 November. Next litter pick date scheduled for March 18th 2017. Salt bins checked; awaiting response from school.

(430) Footpath report raised fly-tipping as serious problem this month & FO requested notification via village email to be extra vigilant for offenders to note that if fly tipping can be traced to the householder the householder be responsible and fines imposed including cost of clearance.

(431) Play equipment on Goulburn Green has been inspected weekly on 11th, 18th and 27th of November and monthly check on 3rd December. Fittings are tight and secure and equipment remains fit for use. Nuts were changed on the lectern for extra security.

(432) Councillors considered the Highways Localism Scheme once again and agreed not to pursue because of the complexity of the scheme specifically relating to insurance and liability implications.

(433) Following concerns raised to the council over speeding traffic outside Atkinson House, Surrey Highways had confirmed they would be renewing white lines and adding signage in November, but this has not been done. Helyn Clack had confirmed her support for a speeding survey. Clerk to follow up with Highways.

(434) District Councillor Potter advised that Pebblehill resurfacing is not on the list for Horizon 2, and the original Horizon list is not now being completed.

(435) The Parish Council had been approached by Adam Bunce, a consultant offering Highways and Transport Planning Support, it was agreed to invite him to attend a meeting and make a brief presentation.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Send village email regarding increase in fly-tipping	Clerk	asap

8. PLANNING.

New Applications & Appeals (4)

(436) Surrey ref 2016/0189

Horse Hill 1 Well Site, Horse Hill, Hookwood, RH6 0RB

The retention of the existing exploratory well site and vehicular access onto Horse Hill; the appraisal and further flow testing of the existing borehole (Horse Hill-1) for hydrocarbons, including the drilling of a (deviated) sidetrack well and flow testing for hydrocarbons; installation of a second well cellar and drilling a second (deviated) borehole (Horse Hill-2) and flow testing for hydrocarbons; erection of security fencing on an extended site area; erection of acoustic/light barrier; modifications to the internal access track; installation of plant, cabins and equipment, all on some 2.08ha, for a temporary period of three years, with restoration to agriculture and woodland.

Council to object on grounds of increased traffic on village roads, including oil tankers.

(437) MO/2016/1691/PLA

Velgrad, Mill Hill Lane, Brockham, RH3 7LS

Erection of 6 no. dwellings following demolition of existing buildings.

Council to OBJECT on grounds of poor road access, hazard to locals especially school children

(438) MO/2016/1762/PLAH

Rivermead, Old Kiln Lane, Brockham, Betchworth, Surrey, RH3 7LY

Extension to existing garage to the front and side.

NO COMMENT

(439) MO/2016/1773/PLAH

2, Barleymow Court, Betchworth, Surrey, RH3 7HF

Erection of single story side and rear extension.

NO COMMENT

Late Planning Applications (0)

Results (3)

The following results were noted.

(440) MO/2016/1445

Coach House, Pebble Hill Road, Betchworth, Surrey, RH3 7BW

Erect 1 No. detached dwelling following removal of existing dwelling, garage, hardstanding and outbuilding. Approved with conditions

(Plan Numbers, External materials to be submitted for approval, External materials - fencing/timber cladding, Hardstanding - porous or provision for dealing with run-off, Restrictions on extensions of dwellings, Restriction of garden buildings, Time Limit – Detailed, Ecological Condition, Sustainable Drainage Scheme is required but nothing suitable proposed, Sustainable Development – renewables

(441) MO/2016/1562

Potters Farm, Station Road, Betchworth, Surrey, RH3 7DF
 Erection of detached double garage in curtilage of residential barn conversion.
 Approved with conditions – plan numbers, time limit within 3 years

(442) MO/2016/1540/PLAH
 31, Tweed Lane, Strood Green, Betchworth, Surrey, RH3 7JA
 Erection of single storey side extension, repositioning of porch and alterations /
 additions to fenestration
 Approved with conditions - plan numbers, time limit within 3 years, external materials
 to match existing

Appeal Decisions (0)

(443) There were no appeal decisions

Other Matters

(444) Cllr Rogers attended the Planning Update event on 9th November (Presenter: Lindsay Frost “What’s New in Planning”)

(445) It was noted that the deadline for the demolition of racking on the Karcher site as per breach of planning permission had well passed without action from the company. Cllr Hardy to make polite request for removal in person. Clerk to raise with MV Planning.

Action Items	Person Responsible	Deadline
Submit objection to SCC ref 2016/0189	Clerk	12 Dec 16
Submit objection to MVDC ref MO/2016/1691/PLA	Clerk	9 Dec 16
Visit Karcher to request demolition of racking in person	Cllr Hardy	Asap
Contact MVDC Planning regarding Karcher breaches	Clerk	Asap

9. AMENITIES.

(446) Issue concerning disposal of contents of Burial Ground bins still not resolved. Footpaths Officer and Cllr Wilson will carry out short term disposal. Clerk (AK) to discuss with ~~Natalie~~ at MVDC and Bernard Hawkins to discuss with village’s waste collectors in order to agree schedule going forward. Biffa have quoted a weekly collection charge of £6.87 for fortnightly collection (£29.77 monthly/£357.24 yearly) exc VAT.

(447) Burial Ground Caretaker is continuing to research Ashes garden ideas and is still considering options. Noted that a dedicated artificial wall would not be an option. Caretaker to make a proposal and advise PC of proposed cost implications.

(448) Noted that paths in the Burial Ground currently covered in moss especially on the West side. Cllr Wilson suggested installation of deep gravel-boards around paths to keep weeds under control and define pathways. Clerk/Burial Groundkeeper to ask Dave Elliot to quote to carry out necessary works and maintain.

(449) Clerk has request estimate for repair of Burial Ground gatepost.

(450) Cllr Edwards will update Council on positioning of new tree at next meeting

(451) Improvements to paths in Goulburn Green were further considered. Clerk to ask Dave Elliot to find the edges of the path and trim accordingly. Meeting rescheduled between Cllr Stow, Cllr Wilson and Bill Kear to discuss resurfacing options for Monday 19th December '16. (John Foreman unable to attend new date). £250 of environmental improvement grant must be applied for this financial year.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Dispose of Burial Green rubbish from bins	Cllr Wilson/FO	asap
Discuss waste collection with MVDC	Clerk (AK)	asap

Present options/ costs of ashes area at Burial Ground	BG Caretaker	Asap
Quote for gravel boards to define pathways in BG	Dave Elliot	Asap
Quote to define pathways on Goulburn Green	Dave Elliot	Asap
Report on planting/screening options	Cllrs Hardy/Edwards	Asap
Consult Bill Kear re. Goulburn Green pavement upgrade	FO/ Cllr Stow/Cllr Wilson	Asap

10. COMMUNITY.

(452) Councillors agreed to increase the donation to FABB for the Christmas Party to £200.

(453) Councillors efforts for alternative Christmas tree festival were well received. Clerk to source photos.

(454) Cllr Stow provided a report from a recent Betchworth and Buckland Society meeting highlighting concerns as follows; condition of pavement in The Street, Peter Crate not using wheel clean regularly, lack of enforcement to back up letters from Buckland and Betchworth PCs, confirmation of £100 payment to Christmas Party Childrens entertainer.

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Source photos of BPC Alternative Christmas tree	Clerk	Asap
Provide Highways Contact for Trevor regarding The Street pavement (Betchworth & Buckland Society)	Clerk	Asap

11. COMMUNICATIONS, IT.

(455) Clerk to continue to develop website .

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Amend and develop website as per comments	Clerk	ongoing

District Councillor Potter left the meeting.

12. FINANCE.

(456) Councillors approved proposed budget for 2017/18

(457) Councillors approved adding Clerk to Bank Mandate

(458) Councillors approved changing primary bank user to new Clerk

(459) Clerk noted that an invoice has been sent to MVDC for £28 for bags of litter collected.

(460) Monthly Financial Summary – councillors noted the current financial position.

(461) Councillors approved the following accounts for Payment:

1.	Adria Kinloch (Clerk's salary & expenses)	£	662.02
2.	Marion Hallett (Clerk's salary)	£	641.27
3.	SSALC (Planning update)	£	66.00
4.	Norbury Park Wood Products (50% of bench)	£	898.65
5.	FABB (Christmas Party)	£	100.00
6.	Marion Hallett (Tax rebate)	£	432.00
7.	Tim Painter (Goulburn Green lectern)	£	460.00
8.	Bernard Hawkins (Burial Ground caretaker)	£	77.50
9.	Hilary Edwards (Christmas tree decorations)	£	32.99

13. ANY OTHER BUSINESS.

(462) It was noted that Cllr Stow will miss 3 consecutive Council meetings (Feb, March, Apr 2017)

(463) Cllr Hardy has made advance apologies and requested Cllr Wilson to chair the meeting on 6th March 2017

14. FUTURE MEETING DATES.

- (464) Next Parish Council Meetings – Mondays 9th January and 6th February 2017
(465) Rural Parishes Meeting in Jan/Feb 2017 Clerk to circulate proposed dates & check VH availability. Helyn Clack will request the presence of the Police Commissioner at the meeting.
(466) Parish Magazine Article Dec '16, deadline 12/12/2016: focusing on local crime including fly-tipping and Pavement on The Street.
(467) Village Litter Pick: 18 March 2017
(468) Date Change: The Annual Parish Meeting will be held on 24 April 2017 (not 17 April as previously arranged). Possible speaker – BERT.
(469) 2nd March SALC Surrey Spring Conference – no attendees

<i>Action Items</i>	<i>Person Responsible</i>	<i>Deadline</i>
Submit magazine article	Clerk	12/12/2016
Arrange Rural Parish Forum date and venue	Clerk	Asap

(470) The Chairman closed the meeting at 9.35pm.

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