

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 5TH JUNE 2017**, at 8pm in the Hamilton Room.

Prior to the meeting Richard Savill signed Acceptance of Office witnessed by The Clerk.

Present: Cllrs Hardy (Chairman), Docwra, Edwards, Higgins, Newly appointed Cllr Savill and Clerk (Marion Hallett). Bernard Hawkins, Burial Ground Officer and John Foreman, Footpaths Officer were present, District Councillor Paul Potter was also present.

1. APOLOGIES FOR ABSENCE.

(57) Apologies were received and accepted from Councillor Wilson.

2. DECLARATIONS OF INTEREST.

(58) There were no Declarations of Interest recorded at this meeting.

3. MINUTES OF THE PREVIOUS MEETING.

(59) The minutes of the meeting held on 8th May 2017 were approved and signed by Councillor Hardy as a true and correct record with one minor change.

4. COMMUNITY POLICE REPORT.

(60) A non-detailed police report was received and noted by Councillors.

(61) Cllr Potter commented on the theft and recovery of a scaffold lorry which had not been noted on the report.

(62) Cllr Docwra commented on further complaints relating to the antisocial behaviour of the driver of a Porsche which had been reported.

(63) 8.05pm Cllr Higgins joined the meeting.

5. OPEN FORUM.

(64) Atkinson House - District Cllr Potter commented that Atkinson House lift shaft is to be replaced internally.

(65) Cllrs agreed that the large white van regularly parked on the road outside Atkinson House remains to cause a problem for driveway visibility and requested owner be identified and polite request be issued to refrain from parking here.

6. TRANSPORT, HIGHWAYS AND FOOTPATHS.

(66) Footpath Officer delivered a comprehensive verbal report.

(67) Attempted to maintain verges although strimmer broken and needs repairing.

(68) Confirmed Burial ground bins to remain in-situ until BIFFA bins are delivered.

(69) JF to check with Hamilton Estate before fixing fence near Burial Ground.

(70) Noted that boundary rope is broken around the burial ground, possibly as a result of screws reacting with rope. JF to research options for replacement rope and replacement screws.

(71) Suggestion of work party either instead of or as well as autumn litterpick, to clear vegetation on The Coombe footpath. JF offered to carry out risk assessment in advance if going ahead. Cllr Rogers confirmed he had carried out some foliage clearance of aforementioned footpath in the meantime.

(72) Swings and slide checked on 11th and 25th May, and 4th June, and remain intact and fit for use.

(73) Cllr Hardy commented on complaint received regarding uneven pavement from Parr's Corner to the Post Office. Footpath Officer to take a look and advise next steps.

(74) A member of public on foot had a near miss with a cyclist despite clear 'No Cycling' signs at either end of school footpath. PC to explore options for mid-way 'no cycling' signage on existing post.

(75) Overhanging vegetation by Bumblebee Cottage on to school footpath needs clearing.

(76) Cllr Edwards confirmed Jennings have been instructed to carry out repairs to Goulburn Green footpath. Confirmed 1-1^{1/2} days work; footpath will be shut during repair period; date tbc.

(77) Noted overhanging trees on Goulburn Green Path – Clerk to ask D Elliott to tidy.

(78) Discussion regarding joint traffic calming proposal from Charlwood and Newdigate as to whether Betchworth would like to join consultations with 2020 Consultancy; problem spots identified as Post Office however no immediate interest from Betchworth PC; more information required.

(79) Noted that traffic survey at Atkinson House had not taken place to date; Clerk to chase for date.

(80) Cllr Hardy confirmed MVDC have reduced verge cutting service to two per annum and put it to the remaining councillors that this can be outsourced from MVDC if interested. Councillors agreed this should remain the responsibility of MVDC.

7. PLANNING.

New Applications & Appeals (6)

MO/2017/0742

6, Oakley Gardens, Betchworth, Surrey, RH3 7AZ

Erection of garden canopy to create a new utility area, with seating and hot tub on sand stone paving with red brick edge.

NO COMMENT

MO/2017/0774/PLAH

13 New Cottages, The Coombe, Betchworth, Surrey, RH3 7BU

Erection of two storey side extension and detached garage following demolition of existing detached garage.

NO COMMENT

MO/2017/0682

Devonshire Avenue, Boxhill, Tadworth, Surrey KT20 7JA

Install electric security gates at entrance to Devonshire Avenue, with pedestrian access to the right of the gates.

NO COMMENT

MO20/0787/PLAH

2 Elm Villas, Old Reigate Road, Betchworth, Surrey RH3 7LL

Erection of single storey side/rear extension.

NO COMMENT

MO/2017/0815

Wildecroft, Rectory Lane, Buckland, Betchworth, Surrey, RH3 7BN

Erection of an infill roof extension with 3 No. dormer windows and 6 No. roof lights to create games room in roof space.

NO COMMENT

MO/2017/0841/PLAH

The Walnut, Leigh Road, Betchworth, Surrey, RH3 7AW

Erection of single storey rear extension; enlarged front porch and alterations to fenestration

NO COMMENT

Results (3)

The following results were noted.

MO/2017/0889

The Dolphin Pub, The Street, Betchworth

Fell one Sycamore tree (T1 on submitted plan, remove broken branch and cut back laterals from one Sycamore tree (T2) and cut back one Holly tree (T4) to fence line.

NO OBJECTION

MO/2017/0581

Dykemead, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7JQ

Erection of 1 No. dwelling following demolition of existing.

REFUSED

MO/2017/0583

The Old Nurseries, Old Reigate Road, Betchworth, Surrey, RH3 7DR

Certificate of lawfulness for a proposed development in respect of the erection of a single storey rear extension with pitched roof.

REFUSED

Appeal Decisions (0)

(81) There were no appeal decisions

Other Matters

(82) There were no other matters raised at this meeting.

8. AMENITIES.

(83) There were no Amenities matters raised at this meeting, however Clerk noted to request pictures of benches from Charmian Stow.

9. COMMUNITY.

(84) Cllr Hardy reported positive feedback from the HeartStart Course hosted at the Hamilton Rooms on the 18th May which was well attended and generous donations made to cover cost of hall hire and gift to Heartstart Volunteers to replenish their teaching materials.

10. COMMUNICATIONS, IT.

(85) Cllr Edwards met with website developer & discussed identity/branding. 5 options presented to get a steer on image and font preference. Cllr Edwards to progress with developer and report on progress at next meeting.

(86) Paul Potter left the meeting.

11. CLERK'S REPORT.

(87) The Action List was reviewed and outstanding action items noted. Clerk to maintain, update and circulate on a monthly basis.

(88) Clerk gave brief report following bi-monthly MVDC Clerk meeting; highlighting reduced verge cutting schedule and noting forthcoming Public Consultation.

12. FINANCE.

(89) The Asset Register was reviewed and accepted and no changes made.

(90) The Risk Register was reviewed and noted that the only amendment was the S137 limit increase to £7.42 per parishioner.

(91) Councillors reviewed and formally adopted the internally audited (C Braidwood & Co) end of year accounts 2016/17.

(92) Section 1 of the Annual Return (the Annual Governance Statement) was examined item by item and duly completed by the Chairman.

(93) Section 2 of the Annual Return (Accounting Statements) was examined and approved along with the appended Financial Notes.

(94) Monthly Financial Summary reviewed and the current financial position noted, observing high Burial Ground spend due to gravel board replacement/path maintenance.

(95) Receipts noted of £500 from B&B Society for new Goulburn Green bench; £20 from Heartstart Course to cover hall hire; £35 allotment receipt (Honeys).

(96) Councillors approved the following accounts for Payment:

IB00010	Marion Hallett	£	865.71
IB00011	Ian Wilson	£	55.98
IB00012	John Foreman	£	35.39
IB00013	Zurich Municipal (Insurance)	£	292.50
IB00014	Adria Kinloch	£	14.00
IB00015	Surrey Estate Management Ltd	£	694.20
IB00016	Hamilton room	£	20.00
IB00017	HMRC Tax & NIC for May 2017	£	13.55
IB00018	Braidwood Wheeler & Co	£	204.00

12. ANY OTHER BUSINESS.

(97) Cllr Hardy informed the Councillors of the passing away of Tony Innes who had previously served on the Parish Council for a number of years. Cllr Hardy to write to the family on behalf of the Parish Council.

(98) Following the departure of Charmian Stow from the Parish Council a new representative for the Betchworth and Buckland Society to be elected. Cllr Hardy to ask Cllr Wilson.

(99) Clerk confirmed Bernard Hawkins will keep Parish Council informed of any Planning Applications and other matters whilst she is on holiday.

13. FUTURE MEETING DATES.

(100) Next Parish Council Meetings 3rd July 2017 and 4th September

(101) 12th June '17 deadline for Parish Magazine article – 'Community Spirit'

(102) 11th June '17 WI Teas on Goulburn Green Sunday 11 June from 2-5pm

(103) 2nd July '17 Betchworth and Buckland Society BBQ & FABB Activities, Goulburn Green

(104) 18th November 2017 Village Litterpick

(103) The Chairman closed the meeting at 9.50pm.

THIS IS A CONTROLLED DOCUMENT – Betchworth Parish Council will not be held responsible for content when downloaded from the website.