

## **BETCHWORTH PARISH COUNCIL**

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 4<sup>TH</sup> JUNE 2018**, at 8pm in the Hamilton Room.

Present: Cllrs Hardy (Chair), Winter, Rogers, Savill, Edwards, Higgins and Clerk (Marion Hallett). The Footpaths Officer (FO) also attended the meeting and two members of public attended part of the meeting

### **1. APOLOGIES FOR ABSENCE.**

(46) Burial Ground Caretaker sent his apologies. Councillor Wilson did not attend the meeting and did not send apologies.

### **5. DECLARATIONS OF INTEREST.**

(47) No declarations of interest were received.

### **6. MINUTES OF THE PREVIOUS MEETING.**

(48) The minutes of the meeting held on 8<sup>th</sup> May 2018 were approved and signed by Councillor Hardy as a true and correct record. The pagination numbering error relating to April 2018's minutes was acknowledged (erroneously started at '1').

### **7. COMMUNITY POLICE REPORT.**

(49) A brief written report was received highlighting a drink driving offence and other incidents (highway disruptions, suspicious circumstances, road accidents) and noted by Councillors.

### **5. OPEN FORUM.**

(50) Councillor Edwards noted 'capsules' had been found again in nearby field and confirmed the local police 121 number was called at the time however no response from number was received. Clerk to inform PC Sadler and request closer monitoring of any suspicious activity especially in the evenings.

(51) 8.06pm two members of public arrived.

### **6. TRANSPORT, HIGHWAYS AND FOOTPATHS.**

(52) Footpath's Officer (FO) gave a brief report. In summary he and highlighted his disappointment at the poor attendance for litterpick and confirmed 21 bags were collected. Proposed date for November litterpick is 17<sup>th</sup> November provided this does not clash with the last verge cut & suggested more structured publicity and possible banner to be displayed on GG hedge. Clerk to continue to seek clarification of verge cutting dates with MVDC. Play equipment was inspected on 11/05, 25/05 and 03/06 and remains fit for use.

(53) FO confirmed that November 2018 will be the last year that large poppies will be displayed around villages.

(54) FO confirmed following play equipment annual external assessment that recommended action had been taken and exposed bolts had been made safe with rubber tubing. FO confirmed 4-5 posts on the play area fence need replacing – Clerk to ask D Elliott to quote. FO also addressed the loose surfacing which could be a potential trip hazard and concluded this had not been well laid and that the best course of action would be to address with whoever laid the matting originally. FO will prune any branches in the play area which hang lower than 2m.

(55) Councillors discussed the recent completion of Stage 2 of the resurfacing of Goulburn Green (middle section), and frustration at the dumping of excess top dressing at The Walled Garden gated entrance, once again leaving the area looking untidy. Councillors agreed to request a quote from Jennings to complete the remaining 'spurs' of the pathway with a view to requesting a discounted price.

(56) Following the disappearance of the security manifold used to secure the water tap on Goulburn Green, FO confirmed he will make enquiries to purchase a new replacement manifold. The water supply to the Green will be turned off in the meantime, and only turned on for planned events.

## 7. PLANNING.

### New Applications & Appeals (6)

MO/2018/0780 (Late Application brought forward in Agenda due to members of public in attendance)

Sunnymead, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7JQ  
Retrospective application for the demolition of the bungalow and erection of replacement dwelling.

22 June 2018

(57) After a lengthy discussion and insight into the background of this application the Parish Council ascertained that there are currently very poor onsite H&S standards, severe lack of provision for foul drainage and substandard party wall agreements along with unresolved and answered calls to MVDC. Councillors agreed to communicate to MVDC regarding the above concerns, and in addition, concerns that the submitted plans lack essential detail such as sections to demonstrate the staircase has headroom and the undeveloped area would be too small to accommodate on site foul water treatment. Question also raised as to the validity of this application due to the location of the house lying in Greenbelt land and therefore whether a re-build can be permitted. Councillors suggested considering rejecting appointed Party Wall surveyor due to not fulfilling their role of acting on behalf of the neighbours, reinstatement of party walls as a matter of urgency to maintain and reinforce existing adjoining walls and restrict damage to adjoining properties whilst planning matters are resolved. Had 'prior approval' for the demolition been sought these matters could be addressed.

(58) 8.50pm two members of public left.

MO/2018/0661

Little Danes, The Street, Betchworth, Surrey, RH3 7DJ  
Erect single storey rear extension

1 June 2018 – NO COMMENT

MO/2018/0707

29, Tweed Lane, Strood Green, Brockham (within 20m Betchworth), Surrey, RH3 7JA  
Erect single storey rear extension.

1 June 2018 – NO COMMENT

MO/2018/0790/PLAH

1, Oakley Gardens, Betchworth, Surrey, RH3 7AZ  
insertion of one first floor rooflight on west elevation.

25 May 2018 - NO COMMENT

MO/2018/0033

Dale Cottage, 56, Tynedale Road, Strood Green, Betchworth (20m), Surrey, RH3 7HX

Erection of single storey rear extension

15 June 2018 – NO COMMENT

### Late Applications (2 – SEE MO/2018/0780 ABOVE)

MO/2018/0700

Land at Tanners Meadow, Strood Green, Surrey  
Erection of 30 No. residential dwellings, with associated infrastructure and landscaping

## **Appeals (0)**

## **Results (2)**

MO/2018/0317

Snower Hill House, Snowerhill Road, Betchworth, Surrey, RH3 7AG

Erection of 8 No. dwellings and 1 No. barn following demolition of existing house and outbuildings.

REFUSED – Councillor Hardy confirmed applicant is still in discussions with MVDC.

MO/2018/0622

Demolition of the existing hall and erection of a replacement hall.

Gospel Hall, Station Road, Betchworth, Surrey, RH3 7DF

WITHDRAWN

## **Appeal Decisions (0)**

## **Other Matters**

(59) Councillors acknowledged correspondence from local community action group BERT regarding a planning application likely to be submitted by Poland House for a number of houses at Wellhouse Lane/Middle Street and await further information/formal application.

## **8. AMENITIES.**

(60) In addition to the items discussed under the Footpaths Officers report, Councillors agreed that additional signage indicating a play area as recommended in the Playspace Inspection is not necessary at this time.

## **9. COMMUNITY.**

(61) Councillor Hardy briefly reported on the 'Community Open Evening' at Hartsfield Manor (HM), and expressed disappointment that it had not been a more positive meeting. Noted that HM would like to amend its existing conditions to include 8 events for fireworks per annum and 5 events for outside music per annum however no application received thus far. Comment was made regarding recent late night fireworks and music audible from Old Road contrary to existing planning permits and such disturbances should be drawn to HM's and MVDC's attention.

## **10. COMMUNICATIONS, IT.**

(62) Councillors approved the Privacy Policy in accordance with GDPR regulations.

(63) Clerk confirmed that an application for an amendment to the GDPR regulations had been submitted by NALC and that the appointment of a DPO was not compulsory.

(64) Councillor Winter confirmed he will send an up to date Data Protection questionnaire in advance of the next PC meeting (scheduled for July 2nd 2018.)

(65) Councillor Edwards confirmed that website is almost complete and awaiting information from Clerk. Clerk to respond to web developers with answers to queries.

## **11. CLERK'S REPORT.**

(66) Action list review postponed - Councillor Hardy confirmed that the Clerk will do a thorough action list review at the meeting scheduled for July 2018.

## **12. FINANCE.**

(67) Councillors reviewed and approved the asset register and acknowledged the restated 2017 figures and addition to 2018 figures.

(68) The Risk Register was reviewed and noted that the only amendment was the S137 limit increase to £7.57 per parishioner.

(69) Councillors Reviewed and formally adopted the internally audited accounts (M Mulberry & Co) for 2017/2018.

(70) Section 1 of the Annual Return (the Annual Governance Statement) was examined item by item and duly completed by the Chairman.

(71) Section 2 of the Annual Return (Accounting Statements) was examined and approved by the Chairman along with the appended Financial Notes.

(72) Councillors requested additional time to review revised Standing Orders in order to align with Financial Regulations – Clerk to circulate both documents, Councillors to review documents in advance of meeting scheduled for July 2<sup>nd</sup>.

(73) The financial summary for May 2018 was noted and the Clerk commented that the current account income remained high due to receipt of precept money not transferred to reserves account and that June outgoings expected to be high due to path resurfacing costs, insurance renewal and subscription payments. Burial Ground accounts as expected.

(74) Councillors Rogers and Savill approved the following accounts for Payment:

IB00109	Marion Hallett	£	798.98
IB00110	HMRC Cumbernauld	£	26.16
IB00111	Mulberry & Co	£	197.82
IB00112	Zurich Town & Parish	£	327.80
IB00113	Shires Pay Services	£	24.00
IB00114	Surrey Estate Management	£	980.45
IB00115	Surrey Hills Society	£	25.00
IB00116	Bernard Hawkins	£	81.05
IB00117	Jennings Surfacing Ltd	£	3486.00
IB00118	SSALC	£	72.00
IB00119	Hamilton Room	£	20.00

### **13. ANY OTHER BUSINESS.**

(75) Councillors agreed there will be no Parish Council meeting in August 2018.

(76) Councillor Winter confirmed he had received the GATCOM minutes from Cllr Wilson as agreed.

### **14. FUTURE MEETING DATES.**

(77) Next Parish Council Meetings –Monday 4<sup>th</sup> June and 2<sup>nd</sup> July 2018

(78) 5<sup>th</sup> June – New Councillor Training (EW)

(79) 8<sup>th</sup> June – Hartsfield Manor Summer BBQ 7pm-9pm

(80) 13<sup>th</sup> June – Councillor Information Evening (EW, ANO?)

(81) 26<sup>th</sup> June – Surrey Hills 60<sup>th</sup> Anniversary reception (Cllr Hardy, Clerk)

(82) 1<sup>st</sup> July – from 2.30pm FABB Circus Skills & B&B Society BBQ, Buckland Green

(83) 12 July – Chair’s Networking Day 1030-3.30 – JH to check diary and confirm

### **Parish Magazine Article for June, deadline Monday 11<sup>th</sup> June 2018**

(84) Councillor Hardy closed the meeting at 9.54pm.

THIS IS A CONTROLLED DOCUMENT – Betchworth Parish Council will not be held responsible for content when downloaded from the website.