

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 3RD JUNE 2019**, at 8pm in the Hamilton Room.

Present: Cllrs Hardy (Chair), Rogers, Higgins, Wilson and Clerk (Marion Hallett). District Councillor Simon Budd attended part of the meeting.

1. APOLOGIES FOR ABSENCE.

(44) Apologies were received from Ed Winter, Hilary Edwards, District Councillor Paul Potter, The Footpaths Officer and the Burialground Keeper.

2. DECLARATIONS OF INTEREST.

(45) There were no Declarations of Interest recorded at this meeting.

3. MINUTES OF THE PREVIOUS MEETING.

(46) The minutes of the meeting held on 13th May 2019 were approved and signed by Councillor Hardy as a true and correct record.

4. COMMUNITY POLICE REPORT.

(47) Clerk informed Councillors that PC Dave Sadler is currently off duty due to injury. No Police report was received.

5. OPEN FORUM.

(48) No matters were raised.

6. TRANSPORT HIGHWAYS AND FOOTPATHS.

(49) Footpaths Officer (FO) did not attend the meeting however Clerk informed Councillors that the Play equipment had been checked in the short time since the last meeting and that it remained in good working order. Clerk updated Councillors on process for reporting Fly tipping, that every incident should be reported to the JET (Joint Enforcement Team) division at MVDC in order for any patterns of behaviour to be ascertained. Clerk to circulate this information to Councillors and on Parish email.

(50) Clerk provided feedback following a note from UKPN that contrary to their previous verbal agreement, it would be unlikely that UKPN would cover the full cost of a new post and 3 new fingers on the corner of The Walled Garden. Clerk provided a number of quotes from Norbury Wood Products and Councillors agreed to installation of a fingerpost using the 'old' Norbury post, but to instruct three new signs; two routed on one side, one routed on two sides. Clerk to proceed with order based on UKPN paying for the equivalent of one aluminium moulded Heritage sign which is dearer than a wooden sign. Councillors agreed that there are sufficient reserves to use Parish funds for the remainder of the amount not covered by UKPN, figure to be agreed with Clerk, and to proceed with the order prior to next Parish Council meeting. Clerk to report on progress at next Meeting.

7. PLANNING.

New Applications & Appeals (4)

MO/2019/0772

Gospel Hall, Station Road, Betchworth, Surrey, RH3 7DF

Retrospective application for erection of a 2 metres high wooden fence, 20 metres in length with one movable section to allow motor access.

NO COMMENT

SCC Ref 2018/0152

Horse Hill Well Site, Horse Hill, Hookwood, Horley, Surrey RH6 0HN

DRAFT

Retention and extension of an existing well site, HH1 and HH2 wells, and vehicular access to allow: the drilling of four new hydrocarbon wells and one water reinjection well; the construction of a process and storage area and tanker loading facility; new boundary fencing; well maintenance workovers and sidetrack drilling; and ancillary development enabling the production of hydrocarbons from six wells, for a period of 25 years.

CLERK TO RESPOND

- (51) Clerk to respond regarding traffic concerns & request all traffic should travel on the primary road network and not through rural villages and back lanes.

MO/2019/0824

The Old House South, The Street, Betchworth, Surrey, RH3 7DJ

Remove one sycamore tree (marked on submitted plan).

NO COMMENT

MO/2019/0903/ADV

Units A and B, Old Buffer Store, Station Road, Betchworth, Surrey, RH3 7BZ

Erect fascia signage, projecting signage, hoarding signage and flags, all non illuminated, as per submitted Block Plan.

CLERK TO RESPOND

- (52) Clerk to respond regarding current authorisation for B8 Classification only (draft TBA by Cllr Higgins)

Appeals (0)

Late Applications (0)

Results (2)

MO/2019/0576

Homeland, Roothill Lane, Betchworth, Surrey, RH3 7AS

Certificate of Lawfulness for a proposed development in respect of the stationing of a mobile home/granny annexe for use incidental to main dwelling.

APPROVED

MO/2018/1691/1

6, The Quarry, Betchworth, Surrey Rh3 7BY

Non-material amendment to allow the installation of an air conditioning unit within log cabin.

REFUSED

Appeal Decisions (0)

Late Results (0)

Other Matters

(53) Councillors once again acknowledged tree clearance at Evergreens although noted no further visible tree felling had taken place since last meeting. Cllr Hardy also mentioned correspondence with The Estate regarding illegal grazing of horses on Estate land.

8. AMENITIES.

(54) Clerk presented headstone request for C Kane. Councillors requested further clarification on the type of stone proposed and reiterated this should be 'natural light stone'. Clerk to request detail from family.

(55) Councillor Wilson highlighted a broken gate post at the Burial Ground; the top rail has rotted and split. Councillors requested Clerk to obtain two quotes to be reviewed at next Parish Council meeting.

(56) Clerk informed Councillors of wobbly fence adjacent to the broken gate. Clerk to request quote for concrete spurs (approx. x9) to secure fence.

9. COMMUNITY.

(57) Cllr Hardy communicated on behalf of a parishioner that a green wheelie bin is permanently being left on The Street, adjacent to the layby. Clerk to send note via village email and article in Parish magazine to keep the village tidy. Cllr Hardy informed those present that District Councillor Potter would talk directly to the owner of the bin and request that it be kept off the public footpath.

(58) 9.07pm District Councillor Budd arrived.

10. COMMUNICATIONS/IT.

(59) Clerk informed Councillors that SSL certificate had not yet been acquired due to a number of factors; that the current server is old and all data should be migrated to a new server; this requires a backup, which would also be required when a new PC is purchased for the Clerk. Clerk to research the full cost of a replacement PC (including SSL Certificate, MS packages and virus protection, data backup and migration/installation requirements) and present to Parish Council at the next meeting.

11. CLERK'S REPORT.

(60) Clerk reported from Clerk's meeting at Pippbrook on 22nd May; Litterpicks can take place at any point throughout the year and Parish Councils can now be awarded £45 per event (was previously £30). A litterpick kit list is now available from MVDC, along with a Graffiti removal kit; a Heritage Open-week will be held in September 2019; Dementia Friendly Cinema Screening days are now available at Dorking Halls (posters displayed).; A brief presentation was delivered by the MVDC JET team and Clerk raised issue of ongoing fly-tipping. MVDC representatives reiterated that ALL incidents must be registered in order to ascertain any patterns of behaviour.

12. FINANCE.

(61) Councillors agreed to renew CPRE membership for 2019.

(62) Councillors reviewed and formally adopted the internally audited accounts (by Andy Beams, on behalf of Mulberry & Co) for 2018/19.

(63) Section 1 of the Annual Governance Statement 2018/19, was read and publicly completed by Councillor Hardy and signed by Councillor Hardy and Clerk.

(64) Section 2 of the Annual Governance Statement 2018/19 was examined and approved by the Chairman along with the appended Financial Notes.

(65) Councillors agreed to review The Risk Register and Asset Register along with the Standing Orders which are due to be revised in accordance with the most recent SALC requirements.

(66) The Year End Internal Audit report was acknowledged. Clerk highlighted requirement to present amounts paid (eg. bank statement) at regular intervals throughout the year.

(67) Monies received £35 (allotments) acknowledged.

(68) Councillors acknowledged The Financial Summary, noting no change in Burialground finances for the month, and incremental increase in general finances for the Current account.

(69) The following amounts were approved for payment in June 2019.

IB00181	Hamilton Room	£	20.00
IB00182	M Hallett (May 19) Salary, phone, expenses	£	821.94
IB00183	HMRC Cumbernauld	£	27.98
IB00184	Shires Pay Services Ltd	£	33.00
IB00185	D Elliott Gardening	£	980.25
IB00186	Zurich Municipal	£	340.65
IB00187	CPRE	£	36.00
IB00188	Mulberry & Co	£	197.82

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13. ANY OTHER BUSINESS.

14. FUTURE MEETING DATES.

(70) Next Parish Council Meetings – 1st July '19, 2nd September '19

- 9th June - WI Teas on The Green
- 12th June - Mole Valley Local Committee 2pm Pippbrook (Cllr Winter?)
- 30th June - FABB Family Event & B&B Society BBQ – Goulburn Grn
- 31st July - NALC Annual Conference – Milton Keynes

Parish Magazine Article for July 2019, deadline Monday 17th June 2019.

(71) Councillor Hardy closed the meeting at 9.49pm

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