

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 6TH SEPTEMBER 2021**, Commencing at 8.00pm int Betchworth Village Hall, Station Road, Betchworth.

Present: Cllrs Winter (Chair), Rogers, Higgins, Edwards, Wilson, Randall and Clerk (Marion Hallett), District Councillors Budd and Potter and two members of public attended part of the meeting.

ACTION

1. APOLOGIES FOR ABSENCE.

(122) Apologies were received from the Chairman, Julie Hardy.

(123) With the ability to conduct the meeting with adequate spacing and ventilation, attendees agreed to remove face coverings.

2. DECLARATIONS OF INTEREST.

(124) One declaration of interest was received from Councillor Higgins, relating to Planning Application MO/2021/0903, Betchworth Castle (owner).

3. MINUTES OF THE PREVIOUS MEETING.

(125) The minutes of the meeting held on 5th July 2021 were approved and signed by Councillor Winter as a true and correct record.

4. COMMUNITY POLICE REPORT

(126) The police report with incidents for July and August 2021 was displayed and acknowledged.

5. OPEN FORUM.

(127) Councillor Winter welcomed a member of public who was experiencing ongoing disturbance due to a metal recycling business operating from a unit at Moore's Storage Yard. Being empathetic to the report, Councillors advised that the Yard lies in Brockham, as does the house owned by the resident. The resident agreed to raise the matter with Brockham Parish Council, and to keep Betchworth PC informed of responses to correspondence submitted to MVDC.

(128) 8.13pm one member of public left the meeting.

(129) A member of public (a founding member of Re-Betchworth group) updated attendees on progress made since the last meeting; as well as the ongoing flowering of the wilding area on Goulburn Green. Clerk awaits instruction as to timing for cutting; Clerk to instruct grounds maintenance accordingly. Discussion regarding funding continued; Cllr Rogers reiterated that the earmarked budget was not solely for the newly formed Group, but for the Parish Council to distribute as appropriate. Following a discussion on the relationship between Re Betchworth and the PC, in particular relating to approvals of expenditure and communications, it was agreed that an informal meeting between the Re-Betchworth Group and members of the Finance Group would be convened in order to debate the issues. The member of public agreed to present a plan at the next Parish Council meeting to include proposals for projects and expenditure.

(130) 8.41pm One member of public left the meeting

6. TRANSPORT HIGHWAYS AND FOOTPATHS.

(131) No footpaths report was received however Cllr Winter confirmed his intention to progress the purchase of kissing gates as soon as possible.

(132) Cllr Randall kindly offered to respond to the Surrey Transport Plan Consultation on behalf of the Parish Council.

Cllr
Winter/Clerk

Cllr Randall

DRAFT

(133) Discussion continued regarding the wall at The Firs on The Street & Cllr Budd confirmed the intention of the Construction company to erect a vertical fence on top of the wall. Clerk will write to Mole Valley and the Construction company requesting details of the wall and planting plan, again requesting a line of mature yews in place of a fence which would be deemed out of character for the street scene of the village.

Clerk

(134) Cllr Randall submitted a verbal Highways Report, confirming intention to proceed with purchase of gateways on A25 x 2, Snower Hill x1 (if feasible and doesn't interfere with possible footpath plans) and Pebble Hill x1 subject to SCC approval. Clerk to pursue with Highways. It was also acknowledged that the gateway opposite Knights had been re-painted. Clerk to thank the parishioner who carried out this work. Cllr Randall also confirmed speed monitoring in the village is to go ahead.

Cllr Randall/
Clerk

(135) Cllr Winter provided a brief update on Gatwick. The 'Future Airspace' review (FASI) had recently commenced which could potentially affect Routes 3 and 4, and gives an opportunity to campaign for the routes to move further away from South Betchworth and Leigh. The review however does have the potential to move any Gatwick or Heathrow route to any new location. Cllr Winter will circulate a recent presentation on this subject for information. Cllrs Wilson and Winter will monitor and update on any developments and keep Councillors updated.

Cllrs Wilson
& Winter

(136) It was noted that verges need cutting. Clerk to ask SCC for the date for this, preferably in advance of the litterpick scheduled for 25 September. Clerk to thank farmer for maintenance of sight-lines on junctions around the village over the summer months.

Clerk

(137) It was acknowledged that the dilapidated boards on The Street had at last been replaced.

7. PLANNING.

New Applications & Appeals (2)

MO/2021/0903

Betchworth Castle, Coach Road, Brockham, Surrey
Erection of 1 No. dwelling with garden walls, potting shed, and associated works including drilling a water borehole and erection of outhouse and greenhouse. Lowering of ground level along southern edge of site by approximately 3m and raising to north of site to improve access with disposal of excavated material on the wider site

The Council decided not to discuss this application which lies well outside of the Parish.

NOT DISCUSSED

MO/2021/1461

Crossways Farm, Station Road, Betchworth, Surrey, RH3 7DF
Certificate of Lawfulness for the proposed development in respect of the erection of a timber framed outbuilding to store machinery and tools.

NO COMMENT

Appeals (0)

Late Applications (0)

Results (14)

MO/2021/0862

Springfield Cottage, Roothill Lane, Betchworth, Surrey, RH3 7AS
Erection of single storey side extension

APPROVED WITH CONDITIONS

MO/2021/0872

Wellwood, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7HH
Certificate of lawfulness for a proposed development in respect of the
erection of a two storey rear extension and two single storey side extensions.

APPROVED

MO/2021/0739

1, Lazell Gardens, Betchworth, Surrey, RH3 7BF
Erection of rear conservatory.

APPROVED WITH CONDITIONS

MO/2021/0019/CC MAJOR

Land at the junction of Middle Street and Wellhouse Lane, Brockham
Variation of condition 2 of approved planning permission MO/2019/1060 for
the construction of 17 affordable dwellings (comprising of 12 social rent
homes and 5 discount market sales homes) with associated access, parking
and landscaping, to allow changes to the mix and layout of the 5 discount
market sales homes, changes to the route of the proposed footpath along
Middle Street to within the site exiting through the existing entrance off
Wellhouse Lane and changes to the temporary construction access off
Wellhouse Lane from the south east corner of the site to where the cycle path
exits the site. Variation of condition 3 so that the requirement for prior
approval does not relate to the entire site but is split into two.

APPROVED WITH CONDITIONS

MO/2020/1150

Bramleigh Cottage, 1 Elm Cottages, Wonham Lane, Betchworth, RH3 7AD
Non-material amendment to allow changes from brickwork to render on front
elevation.

APPROVED

MO/2021/0776

More Place, Wonham Lane, Betchworth RH3 7AD
Erection of a single storey rear extension following removal of existing
conservatory.

REFUSED

MO/2021/0778/LBC

More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD
Demolish conservatory and construct single storey extension. Reinstate
opening in south wall of north east wing, create new partition and remove wall
in the annexe and form a lobby (application for Listed Building Consent).

REFUSED

MO/2021/0538

Summerhayes, Station Road, Betchworth, Surrey, RH3 7DF
Erection of rear single storey extension following demolition of existing and
replacement garage.

APPROVED WITH CONDITIONS

MO/2021/0094

Land South of Betchworth Village Hall, Station Road, Betchworth, RH3 7DF
Temporary stationing of 2 No. mobile homes with associated storage
containers and temporary fencing

REFUSED

MO/2021/0547

Land South of Betchworth Village Hall, Station Rd, Betchworth, Surrey, RH3
7DF
Erection of 1 No. dwelling with associated landscaping, parking and access
following demolition of existing barn.

APPROVED WITH CONDITIONS

DRAFT

MO/2021/0584

The Evergreens, Reigate Road, Betchworth, Surrey, RH3 7DB
Change of use of land to gypsy caravan site.

APPROVED WITH CONDITIONS

MO/2021/0317

4, The Quarry, Betchworth, Surrey, RH3 7BY
Erection of first floor side extension and alterations to fenestration.

APPROVED WITH CONDITIONS

MO/2021/0762

Meadows Lodge, The Street, Betchworth, Surrey RH3 7DJ
Erection of single storey rear extension.

APPROVED WITH CONDITIONS

MO/2021/1160

1, Tranquil Dale, Buckland, Betchworth, Surrey, RH3 7EE
Erection of a single story rear extension following demolition of existing conservatory. (within 20m Betchworth)

APPROVED WITH CONDITIONS

Appeal Decisions (0)

Late Results (0)

Other Matters

8. AMENITIES.

(138) Cllr Edwards confirmed play equipment checked regularly over the past two months and will provide dates to the Clerk.

(139) Councillors acknowledged the quote circulated earlier in the month by the Clerk and approved go-ahead of expenditure to facilitate purchase of four new notice boards, three to replace old boards and one additional board for the burial ground.

(140) Cllr Wilson reported that the Burialground Caretaker had instructed maintenance to level the remaining sunken graves, and had agreed to write to relatives with remaining 'grave gardens' that turf is now available so that turfing over can take place.

Cllr
Edwards

Clerk

BG
Caretaker

9. COMMUNITY AND COMMUNICATIONS

(141) Cllr Randall voiced disappointment on behalf of a number of parishioners, at the staff reduction measures recently carried out at the Village Post Office & Stores.

10. SUSTAINABILITY AND ENVIRONMENT

(142) Councillors agreed to progress green initiatives with the Re-Betchworth Group over the forthcoming month.

(143) 9.12pm Cllrs Budd and Potter left the meeting.

11. CLERK'S REPORT.

(144) The Clerk submitted her resignation which was accepted by Councillors, allowing for a three month notice period, with a view to hiring prior to Christmas. 6th December would be the final meeting attended by the current Clerk unless no replacement is successfully recruited within the timeframe given.

12. FINANCE.

(145) Councillors requested the Clerk to circulate the CIL regulations once again.

DRAFT

(146) Councillors acknowledged receipts of £1340 (Burialground), £8,260 (Precept) and £45,749.26 (CIL award for developments at Snower Hill and The Firs)

(147) Councillors resolved to engage with Unity Bank to hold CIL money and agreed authorisations as follows: Chair: named on account, Clerk: Administrator, any two of three signatories; Cllr Rogers, Cllr Wilson or Cllr Winter.

(148) Councillors acknowledged an HSBC Account Change from 'Community Account' to 'Charity Bank Account' and accepted a new £5 monthly fee.

(149) Councillors approved and adopted the revised Risk Register

(150) Councillors approved the recently circulated Financial Regulations

(151) Councillors agreed to continue to use the services of Mulberry and Co as internal auditors for the period 2021/2022.

(152) Clerk displayed a Finance Summary for consideration by Councillors, noting receipt of CIL and Precept monies.

(153) Councillors noted that revenue for the burial ground was lower following fee adjustments agreed last year. Cllr Winter requested that on-going revenues should be compared with the forecast produced at that time in order to validate the assumptions on future financing of the burial ground.

(154) The following amounts were approved for payment in September 2021:

| | | | |
|---------|---|---|---------|
| IB00359 | Marion Hallett – Salary Phone expenses | £ | 1022.63 |
| IB00360 | HMRC – NI (Aug) | £ | 54.20 |
| IB00361 | Josh Flynn Gardening Services – August 2021 | £ | 560.00 |
| IB00362 | Marion Hallett | £ | 30.00 |
| IB00363 | Claire Benn | £ | 231.00 |
| IB00364 | SES Water | £ | 23.24 |
| IB00365 | Martin Ferrett | £ | 26.45 |
| IB00366 | Bernard Hawkins | £ | 113.30 |
| IB00367 | Betchworth Village WM Hall | £ | 53.00 |
| IB00368 | Fitzpatrick Woolmer | £ | 7522.80 |
| IB00369 | Archer Safety Signs | £ | 365.76 |

13. ANY OTHER BUSINESS.

(155) Councillor Wilson will liaise with burial ground caretaker and grounds maintenance contractor to enable a trial grave dig at the Hamilton Strip in order to ascertain suitability of ground for graves.

14. FUTURE MEETING DATES.

- a. Next Parish Council Meetings – 4th October, 1st November
- b. 25th September 2021 – Litterpick - Community
- c. 29th September MVDC Clerks Forum @ 10.30am – MH
- d. 27th October – NALC Biodiversity Net Gain online event – JH
- e. 1st November – SALC Chairman's Forum – no attendees
- f. 2nd December – Future Communities Conference/NALC – attendees?
- g. 28th May 2022 – Platinum Jubilee and Queen's Grand Parade - Community

**Parish Magazine Article: deadline for November mag: 18 October 2021
(Clerk job advert)**

(156) Councillor Winter closed the meeting at 9.44pm

Clerk

Clerk

Cllr Wilson/
BG
Caretaker

Clerk