

BETCHWORTH PARISH COUNCIL

MINUTES of the MEETING of the BETCHWORTH PARISH COUNCIL held on MONDAY 10th January 2022, commencing at 8.00pm in the Betchworth Village Hall, Station Road, Betchworth.

Present: Cllrs Hardy (Chair), Winter, Rogers, Higgins, Wilson, Randall and Clerk (Cheryl Sexton), District Councillors Budd and Potter.

1. APOLOGIES FOR ABSENCE

(276) Apologies were received from County Councillor Clack.

2. DECLARATIONS OF INTEREST

(277) Declaration of interest was received from Councillor Wilson, relating to Planning Application's MO/2021/2353 and MO/2021/2354 (neighbour) the book was signed.

3. MINUTES OF THE PREVIOUS MEETING

(278) The minutes of the meeting held on 6th December 2021 were approved and signed by Cllr Hardy acknowledging amendments to minute reference 234.

4. COMMUNITY POLICE REPORT

(279) The police report with incidents for December 2021 was displayed and acknowledged, with no significant items raised.

5. OPEN FORUM

(280) No matters arising.

6. TRANSPORT HIGHWAYS AND FOOTPATHS

(281) Cllr Winter provided an update on Footpaths, stating that all footpath champions have been contacted asking them to report any issues, from this a maintenance plan will be produced for the coming year.

(282) Cllr Winter suggested that we should look to purchase the scalplings / stone to correct footpaths as previously agreed, Clerk to review budget with Cllr Rogers and report back to council.

(283) Clerk provided an update on the Kissing Gates. We are still awaiting a delivery date, Clerk to maintain communication with Centrewire regarding delivery.

(284) It was agreed that council would like to put a sign on each of the kissing gates when installed to say that they have been purchased by Betchworth Parish Council. Cllr Winter to speak to Buckland & Betchworth Society regarding the signs that they have.

(285) A discussion was had regarding the footpath that runs between the Post Office and A25, it was agreed that this is a difficult footpath to navigate due to the current state. A further discussion needs to take place with The Estate to discuss repair. The Estate previously agreed to discuss with Franks. Clerk and Cllr Winter to discuss how to move forward

(286) Cllr Randall provided an update on Highways. A discussion was had regarding the 20's plenty campaign, consensus was that we will support the campaign but on a limited basis with no infrastructure changes. It was agreed that we would support the introduction of a 20mph limit using signage only in built up areas such as The Street, Wonham Lane and Old Road.

(287) We are still awaiting police approval of speed reduction on Old Reigate Road from Arkle Manor through to 30mph zone, which is awaited via County

ACTION

Clerk/Cllr
Rogers

Clerk

Cllr Winter

Clerk/Cllr
Winter

Cllr Randall

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Engineer. We will then liaise with SCC to progress the details of signage, road markings & roundels, to hopefully include the highway from Kiln Lane to junction with Station Road.

(288) Speed monitoring is scheduled to take place in Wellhouse Lane in Spring

(289) It is probable that in the spring, the 50mph speed on the A25 will be reduced to 40mph from the Shell Filling Station to Castle Gardens. Timing to be further advised.

(290) Cllr Randall updated the council on the proposed Gateways and the correspondence between Buckland and Betchworth. We are currently awaiting response back from SCC on revised position and will open dialogue with Buckland to agree way forward. Will report back at next meeting.

(291) An update was provided on speedwatch, 5 interested parties have volunteered. Plan is to implement speed restriction changes before re-introducing enforcement via speedwatch.

(292) Cllr Randall provided an update on potential re-introduction of parking at Betchworth Station, District Councillor Potter provided Cllr Randall with a contact to liaise with.

(293) Cllr Winter raised the issue regarding speeding around the narrow bends near the new properties on Snowerhill. He suggested that the 30mph limit should start by Snower Hill Farm. It was agreed that this would be looked at and reported back on.

(294) Cllr Winter informed the council that there is a focus group about Gatwick Route 4 which is to be held on 1st and 2nd February, we will be represented by Cllr Winter and Cllr Wilson on 1st February, an update will be provided at the next meeting.

Cllr Randall

Cllr Randall

Cllr Randall

7. PLANNING

New Applications (5)

MO/2021/2267

Holly Cottage, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7HH

Variation of conditions 1 and 3 of approved planning permission

MO/2020/1764 for the erection of detached double garage with workshop and equipment store, to allow retention of the lucarne doors on the south elevation.

Object, concern it will facilitate conversion to a separate dwelling

Clerk

MO/2021/2350

Land at the junction of Middle Street and Wellhouse Lane, Brockham

Variation of condition 2 of approved planning permission MO/2019/1060 for the construction of 17 affordable dwellings (comprising of 12 social rent homes and 5 discount market sales homes) with associated access, parking and landscaping, to allow changes to Plot 9 - addition of front porch and cat slide roof taken back to fascia's, raising of roof on the single storey - North elevation, external cladding to be changed to Cedral White, windows to be changed to Painswick Green, guttering to be changed to Antique White, front window on West Elevation to be increased in depth, removal of side lights from all 3 sets of french doors on the East Elevation with the addition of metal Juliet railing painted in white, and removal of double doors and utility door on the North elevation and replaced with 2 windows.

No Comment

MO/2021/2353

More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD

Erection of a new single storey rear extension following removal of existing conservatory and pool house extension and new glazed roof over side link. Removal of modern garage door and replacement with windows and infill brickwork and associated internal works

Object as flat roof is unsympathetic to listing building and a distortion of hierarchy of space

Clerk

MO/2021/2354

More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD

Erection of a new single storey rear extension following removal of existing conservatory and pool house extension and new glazed roof over side link. Removal of modern garage door and replacement with windows and infill brickwork and associated internal works. (Application for Listed Building Consent.)

Object as above

Clerk

MO/2021/2359

Pilgrim Byre, Holmes Farm, Pebble Hill Road, Betchworth, Surrey, RH3 7BW

Erection of single storey timber framed orangery to rear

No comment

Late Applications (0)

Results (2)

MO/2021/2110

Coombe Hayes, Pebble Hill Road, Betchworth, Surrey, RH3 7BP
Erection of two storey extension to North elevation and single storey extension to West elevation.

APPROVED WITH CONDITIONS

MO/2021/1109

Great Oaks, Snowerhill Road, Betchworth, Surrey, RH3 7AQ
Erection of part single storey side and part two storey side and rear extension.

APPROVED WITH CONDITIONS

Appeal Decisions (0)

Late Results (0)

Other Matters

8. AMENITIES

(295) Confirmation received that the play equipment has been checked- dates submitted to Clerk as 11/12, 31/12 and 7/1.

(296) Revised burial ground rates were displayed and formally approved to be updated w/e April 2022. Cllr Winter requested that the ERB premium rate to be presented more transparently – Clerk to update before posting.

(297) Council formally acknowledged and supported the response from Cllr Wilson on PR23-31. It was also noted that NALC have also objected to the proposal. The response has been acknowledged.

Clerk

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(298) Council formally approved the suppliers who have been asked to tender to clean the war memorial. It was stated that we should ask for references and ensure companies are fully insured. Selection to be added to next meeting agenda. Cllr Higgins agreed to attend any site visits.

Clerk

9. COMMUNITY AND COMMUNICATIONS

(299) Clerk provided an update on the Councillor Vacancy, there have been no applicants to date, please pass any suggestions to Cllr Hardy. Another vacancy notice will be included in the next parish magazine.

All/
Clerk

(300) It was noted that whilst we had thought we would receive a donation of trees for our jubilee wood from Surrey County Council, unfortunately this is no longer the case. SCC are unable to donate these trees as they were not being planted in land owned by Parish Council. The council approved that we would go ahead and purchase the trees for Jubilee Wood when the estate were ready to plant.

Clerk

(301) Cllr Hardy updated that there is to be a Zoom meeting held on 11 January to discuss Jubilee plans in Betchworth. It was also noted that a meeting is also taking place in Brockham at the same time and that we should align after initial meetings have taken place.

(302) APM is due to take place on 28 March 2022, please provide any suggestions for guest speakers to Clerk.

All

(303) Surrey Hills AONB Boundary review was discussed. The review is asking for evidence to be gathered and sent to them. Cllr Wilson has produced a draft email to be sent to villagers asking them to have their say, Clerk to issue. Cllr Wilson will also respond to the review board from Betchworth Parish Council.

Clerk/Cllr
Wilson

(304) It was asked that all councillors contribute to the Surrey Hills AONB Boundary review and submit a form of evidence.

All

10. SUSTAINABILITY AND ENVIRONMENT

(305) An update was given on the Apple Tree Revival and Apple Press initiative. It was noted that following the survey the trees were seen to be in good condition for their age apart from 2 exceptions. It was agreed to cut these two trees down and the stump ground to prevent further regrowth. Clerk has initiated quotes for this work – to decide successful tender at next meeting.

Clerk

(306) Cllr Wilson brought to the attention of the council the existing covenant that is in place regarding the trees in Goulburn Green stating 'that it is our responsibility to maintain all the trees on the hatched area (orchard) and replace any dead or dying trees'. Clerk to replace the 2 trees with modern disease resistant replacements.

Clerk

(307) Council agreed the 3-year initiative to bring the apple trees back into fruitful production, as these trees are owned by Betchworth Parish Council we will need to undertake appropriate risk assessments before the workshop takes place and instruct any work.

Clerk

(308) Council agreed to pay for the 3 year programme for villagers to attend the workshop (£92 for the survey, £200 plus travel for 1st year workshop, £120 plus travel for subsequent years) invoice must be addressed to Clerk for payment.

Clerk

(309) Council agreed to pay for the removal of debris and branches following the workshop (this is to be included in the quotations received as per minute 305).

(310) Council agreed to pay £40 for the coloured flyers that are to go in the Parish Magazine advertising the event, please note that Clerk must review content and receive invoice.

(311) With reference to minute (165) from Council meeting held on 4th October 2021, further clarification was sought and asked to be made formal as to what

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has been approved. An amount of £480 was approved to pay for Hedgehog Feeding Stations and wildflower seeds. It was again approved at the meeting that the Council were happy to proceed and pay for these initiatives. The cost of the Hedgehog Stations is likely to increase due to size of the prototype changing. A formal request will come to the next meeting for exact cost and clerk will instruct supplier for the purchase of timber if approved.

(312) Re-Betchworth would like to accept a donation of trees which was agreed could be put into the Goulburn Green hedgerow. Councillors agreed to a donation of up to £100 to Trees for Life in Dorking. Trees will need to be planted by Clerks instruction and Council agreed to ongoing maintenance costs.

Clerk

11. CLERK'S REPORT

(313) Clerk updated council on proposed changes to agenda and minutes over the coming months following a training course that she is attending at the end of January.

(314) Clerk advised council that the invitation for the grant policy has been issued to all community groups to allow them to apply for the grant offered, notification will also go into the Parish Magazine.

(315) Approval was given to allow Clerk to become a member of The Society of Local Council Clerks (SLCC)

(316) District Councillors Budd and Potter left the meeting at 9.35pm.

12. FINANCE

(317) The precept was discussed and agreed at £14,030 this was an increase of 3% on last year but equates to a net 0% increase to Band D. The precept form was completed and signed by Cllr Hardy and Cllr Rogers.

(318) Councillors acknowledged receipt of £15594.86 (2nd CIL Payment)

(319) Councillors acknowledged receipts of £895 (Burialground), which includes a £30 credit.

(320) Clerk displayed a up to date Finance Summary noting the spike in income which is due to the 2nd part of the CIL money being received which also increased balance.

(321) The following amounts were approved for payment in January 2022 by Cllrs Rogers and Winter:

IB00391	Mulberry - Training	£	90.00
IB00392	Cheryl Sexton – Salary, Phone, Expenses	£	1013.73
IB00393	HMRC – NI (Dec)	£	69.19
IB00394	Betchworth Village Hall	£	53.00
IB00395	Josh Flynn – Leaves and maintenance	£	375.00
IB00396	HSBC Monthly Payment	£	5.00
IB00397	Marion Hallett – additional hours December	£	142.00
IB00398	Mulberry – Training	£	42.00
IB00399	Shires Accountants – Payroll Services	£	58.80
IB00400	Society of Local Council Clerks Subscription	£	183.00

13. ANY OTHER BUSINESS

(322) Cllr Hardy advised that she is unable to attend and chair the April meeting. Cllr Winter agreed to chair.

14. FUTURE MEETING DATES.

- Next Parish Council Meetings –7 February, 7 March, 4 April
- 28th January – Quiz Night – Re-Betchworth & B&B Society to co-host

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- c. 28th March APM - TBC
- d. 3rd – 5th June 2022 – Platinum Jubilee and Queen's Grand Parade - Community

Parish Magazine Article: deadline for February Mag: 16th January 2022 (Councillor Vacancy, Invitation for email address, Grant Award Policy Invitation)

(323) Councillor Hardy closed the meeting at 9.43pm

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