

**BETCHWORTH PARISH COUNCIL  
AGENDA**

Please take note that a **Meeting** of the Parish Council will take place on **MONDAY 4<sup>th</sup> April at 8.00pm** in Betchworth Village War Memorial Hall.

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Councillors

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

**3. MINUTES of PREVIOUS MEETING (7<sup>th</sup> March 2022)**

To approve and sign the minutes from the last Parish Council meeting on 7<sup>th</sup> March 2022, noting amendment to minute 377 replacing Beeches with Birches.

**4. COMMUNITY POLICE REPORT**

To receive an update from the Neighbourhood Police Team.

**5. OPEN FORUM**

An opportunity for local residents and businesses to raise topics with the Parish Council.

**6. TRANSPORT, HIGHWAYS AND FOOTPATHS**

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter  
Highways and Transportation Update – Cllr Randall  
- Betchworth Bridge Upgrade  
Gatwick update – Cllr Winter

**7. PLANNING**

**Ratification of Planning Observations made (0)**

**New Applications (1)**

**[MO/2022/0433](#)**

**Land adjacent to Great Oaks, Snowerhill Road, Betchworth, Surrey, RH3 7AQ**

Prior notification for the formation of a track for agricultural purposes

**8<sup>th</sup> April 2022**

**Appeals (0)**

**Decisions (5)**

**[MO/2020/2096](#)**

**The Dolphin Inn (PH), The Street, Betchworth, Surrey, RH3 7DW**

Erection of a detached barn and pergola to the rear garden, reposition and extend festoon lights and astro turf, reduce the existing paved patio area and clad an existing burger shack.

**APPROVED WITH CONDITIONS**

**[MO/2022/0152](#)**

**2 Burlands Cottages, Roothill Lane, Betchworth, Surrey, RH3 7AS**

Certificate of Lawfulness for the proposed development in respect of the erection of an outbuilding for the incidental enjoyment of the main Dwellinghouse.

**APPROVED**

**MO/2021/2354**

**More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Erection of a new single storey rear extension following removal of existing conservatory and pool house extension and new glazed roof over side link. Removal of modern garage door and replacement with windows and infill brickwork and associated internal works. (Application for Listed Building Consent.)

**APPROVED WITH CONDITIONS**

**MO/2021/2353**

**More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Erection of a new single storey rear extension following removal of existing conservatory and pool house extension and new glazed roof over side link. Removal of modern garage door and replacement with windows and infill brickwork and associated internal works.

**APPROVED WITH CONDITIONS**

**MO/2022/0115**

**4, The Quarry, Betchworth, Surrey, RH3 7BY**

Variation of condition 2 of approved planning permission MO/2021/0317 for the erection of first floor side extension and alterations to fenestration, to allow a change from a slate roof to a slate grey insulated metal roof system and replace the cedar exterior wall cladding with larch boarding to match existing.

**APPROVED WITH CONDITIONS**

**Appeal Decisions (0)**

**Other Matters (1)**

**2022/0050/ENF**

**The Evergreens, Reigate Road, Betchworth, Surrey, RH3 7DB**

Alleged breach of new mobile home.

**8. AMENITIES**

To acknowledge play equipment dates checked 9/3,19/3 and 27/3

To acknowledge the switching on of the tap in the allotments

To acknowledge the cleaning of The War Memorial

To acknowledge the 5 trees planted on Goulburn Green (3 oak and 2 birches)

To acknowledge the rewilding completion on Goulburn Green

To acknowledge and agree next steps with The Orchard tree removal

**9. COMMUNITY AND COMMUNICATIONS**

Councillor Vacancy Update

Draft recommendations for ward boundaries

Platinum Jubilee 2022 Update – request for funding?

**10. SUSTAINABILITY AND ENVIRONMENT**

**11. CLERKS UPDATE**

Correspondence to acknowledge

- Surrey Hills Boundary Review Press Release
- Surrey Highways: TRO Station Road (B2032) Betchworth
- New Boundaries for Council Wards in Mole Valley
- Planning Policy Update
- Surrey Highways: TRO Wellhouse Lane
- Acknowledgment of broken drain

Acknowledge ongoing action log

Agree observations on any new planning applications that fall outside of meeting timescales.

## 12. ANNUAL FORMAL REVIEW OF POLICIES AND PROCEDURES

- Standing Order
- Financial Regulations (last approved September 2021)
- Code Of Conduct
- Complaints procedure
- Scheme of Delegation

To formally approve and adopt the revised risk register for 2022/23

## 13. FINANCE

To discuss and review grant applications received - Re- Betchworth

To acknowledge confirmation that all invoices for allotment holders have been issued for 2022/23

To formally approve end of year bank reconciliation

To display and formally approve the unaudited end of year accounts for 2021/22

To formally approve the earmarked reserves

To formally approve and adopt the revised financial risk assessment for 2022/23

To acknowledge the VAT submission on behalf of council for £1256.65

To formally approve additional hours for Clerk in March for next month's payment

Monthly Financial Summary – to note the current financial position

To approve the following amounts for payment in April

IB00420	Cheryl Sexton – Salary, Phone, expenses	£	1013.73**
IB00421	HMRC – NI (March)	£	92.44**
IB00422	Cheryl Sexton–FastHosts Upgrade Mthly Chg	£	5.99***
IB00423	Betchworth Hall Hire – April Meeting	£	47.00
IB00424	Prelude Stone – War Memorial Clean	£	648.00
IB00425	CPRE Annual Membership	£	36.00
IB00426	HSBC Monthly Charge	£	5.00
IB00427	James Benn – Hedgehog Feeding Station	£	40.65
IB00428	FABB – Grant	£	200.00
IB00429	The Hamilton Room Trust (BVA Grant)	£	620.00

\*\* This includes backdated pay for payrise

\*\*\* This is a new monthly charge for upgraded software for outlook, future months will be incorporated into Clerk expenses

## 14. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA

Please advise Chairman prior to the meeting

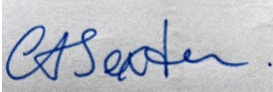
## 15. CONFIDENTIAL ITEMS (Closed to Public and Press)

## 16. MEETING DATES

- a. Next Parish Council Meetings - 3 May 2022, 6 June 2022
- b. 20's Plenty Presentation – 6<sup>th</sup> April – Cllr Winter
- c. Holiday 11<sup>th</sup> April – 19<sup>th</sup> April - Clerk
- d. Internal Audit – 25 April - Clerk
- e. 3-5 June 2022 – Platinum Jubilee and Queen's Grand Parade – Community

**Parish Magazine Article: deadline for May mag: 10<sup>th</sup> April 2022 (invitation for email address)**

DRAFT

A handwritten signature in blue ink, appearing to read "CSexton", is shown within a rectangular grey box.

Signed: Cheryl Sexton, Parish Clerk 29 March 2022

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