

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Betchworth Parish Council**

County area (local councils and parish meetings only): **Mole Valley**

Financial year ending 31 March 2022

Prepared by (Name and Role): **Cheryl Sexton Clerk/RFO**

Date: **31/03/2022**

	£	£
Balance per bank statements as at 31/3/22:		
Current Account	25,224.26	
BMM Interest Account	85,275.79	
	—————	110,500.05
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/22 <i>(normally only current account)</i>		
		—————
Add: any un-banked cash as at 31/3/22		
VAT Credit Due	80.00	
		—————
		80.00
Net balances as at 31/3/22 (Box 8)		<u><u>110,580.05</u></u>