

## BETCHWORTH PARISH COUNCIL AGENDA

Please take note that a **Meeting** of the Parish Council will take place on **MONDAY 1<sup>st</sup> August at 8.00pm** in Betchworth Village War Memorial Hall.

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### 3. MINUTES of PREVIOUS MEETING (4<sup>th</sup> July 2022)

To approve and sign the minutes from the last Parish Council meeting on 4<sup>th</sup> July.

### 4. COMMUNITY POLICE REPORT

To receive an update from the Neighbourhood Police Team.

### 5. OPEN FORUM

An opportunity for local residents and businesses to raise topics with the Parish Council.

### 6. TRANSPORT, HIGHWAYS AND FOOTPATHS

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter  
Highways and Rail Transportation Update – Cllr Randall  
Gatwick update – Cllr Winter

- Approve and acknowledge response to Gatwick Expansion Consultation

### 7. PLANNING

#### **Ratification of Planning Observations made (2)**

#### **MO/2022/1057**

#### **Highworth, The Street, Betchworth, Surrey, RH3 7DJ**

Variation of Conditions 2 and 6 of planning permission MO/2020/2143 for the erection of a replacement dwelling with detached garage to allow the substitution of the photovoltaic panels on the building with 10 photovoltaic panels located in the north east corner of the site.

**Ratify no comment**

#### **MO/2022/1063**

#### **3, Home Farm Close, Betchworth, Surrey, RH3 7DX**

Erection of 4kW solar panel ground array

**Ratify no comment**

#### **New Applications (1)**

#### **MO/2022/1143**

#### **Betchworth Nursery, Station Road, Betchworth, Surrey, RH3**

Replacement of and extensions to existing structures.

**11 August 2022**

#### **Appeals (0)**

#### **Decisions (2)**

#### **MO/2022/0551**

#### **Wayside, Leigh Road, Betchworth, Surrey, RH3 7AW**

Erection of a single storey rear extension, single storey side/front extension and alterations to the roof to create rooms in roof space, modifications to front bay window, addition of covered side porch

**APPROVED WITH CONDITIONS**

[MO/2022/0742](#)

**More Place, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Internal alterations to reinstate previously closed door opening and open up between existing and proposed kitchen spaces.

**APPROVED WITH CONDITIONS**

**Appeal Decisions (0)**

**Other Matters (1)**

**The Evergreens update**

**8. AMENITIES**

To acknowledge play equipment dates checked: 5/7, 15/7, 22/7

Approve memorial requests

Acknowledge work has recommenced on the Burial Ground Pavillion

Approval of maintenance work required on rotten wooden posts in the burial ground

**9. COMMUNITY AND COMMUNICATIONS**

Endorse support for Cllr Budd request for removal of Illegal camp

Update council on the successful bid for investment from GWR for historical poster

**10. SUSTAINABILITY AND ENVIRONMENT**

Invitation to join Surrey Climate Commission's Interactive Climate Map

**11. POLICIES AND PROCEDURES**

Approve and adopt the GDPR policies

Data Protection Policy

Privacy notice for parishioners, councillors and staff

Document and Retention Policy

Social Media Policy

Approve to join ICO (Information Commissioners Office)

To agree councillor to approve draft Complaints and Vexatious Policies

**12. CLERKS UPDATE**

Acknowledge the clerks report

Acknowledge clerks holiday 11<sup>th</sup> August – 26<sup>th</sup> August inclusive.

Acknowledge ongoing action log

Agree observations on any new planning applications that fall outside of meeting timescales.

**13. FINANCE**

To formally approve the set up of DDM for ICO £35

To formally approve the unbudgeted spend of £150 for annual IT Support

Monthly Financial Summary – to note the current financial position

To approve the following amounts for payment in June/July

IB00464	Bank Charge	£	5.00
IB00465	Cheryl Sexton – Salary & Expenses	£	1139.74
IB00466	HMRC – July Payment	£	45.12
IB00467	Betchworth Village Hall – Aug Mtg	£	47.00
IB00468	Shires Payroll (April to June)	£	39.60
IB00469	Cheryl Sexton– Microsoft Annual Subscription	£	59.99
IB00470	DLG Computers Ltd – Annual IT support	£	150.00
IB00471	Cheryl Sexton -SSL Certificate Renewal	£	42.00

Acknowledge debit of £18 from UNITY account for Service Charge

DRAFT

**14. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA**

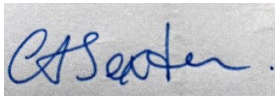
Please advise Chairman prior to the meeting

**15. CONFIDENTIAL ITEMS (Closed to Public and Press)**

**16. MEETING DATES**

- a. Next Parish Council Meetings – 5th September , 3 October
- b. MVDC Clerk Meeting – 3<sup>rd</sup> August – Clerk
- c. 3 Bs Alignment Meeting – 13<sup>th</sup> September – Clerk
- d. Training – 5<sup>th</sup> October – Clerk
- e. MVDC Clerk Meeting – 5<sup>th</sup> October - Clerk

**Parish Magazine Article: deadline for September mag: 14<sup>th</sup> August 2022  
(invitation for email address)**

A handwritten signature in blue ink, appearing to read 'Cheryl Sexton', is written on a light-colored rectangular background.

Signed: Cheryl Sexton, Parish Clerk 26th July 2022

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