

# JULY CLERK REPORT

Betchworth Parish Council

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## Correspondence to acknowledge

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- Receipt of meeting minutes of the two focus group engagement meetings Gatwick has held on 1<sup>st</sup> Feb 2022 and 2<sup>nd</sup> Feb 2022 on Route 4 2018 ACP (ACP-2018-86).
- Receipt of slides following Mole Valley LCWIP workshop ( BPC to keep a watching brief)
- Surrey Hills Newsletter (issued to councillors)
- GACC Newsletter (issued to councillors)
- DD Airspace July Update (issued to councillors)
- Receipt of MVDC newsletters (UK shared Prosperity Fund and weekly Cllr Cooksey Updates) (issued to councillors)
- Surrey Climate Commission regarding interactive climate map
- North Downs AGM minutes
- MVDC : Update on bin collections (issued on village email)
- Notification of defibrillator may have been used (false alarm)
- GACC Briefing on consultation (issued to councillors)
- GWR approval of investment proposal
- GACC July Newsletter with details of consultation (issued to councillors)
- NALC Short Term Holiday Lets Policy Consultation (no consequence to BPC no comment)
- SALC Payment in lieu of LGS pay award briefing note (no consequence to BPC no comment)
- SCC Ukraine Briefing (issued to councillors)
- Civility and Respect Campaign Call to Action from SALC
- PKF Littlejohn External Auditor completion of external audit report

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## Footpaths

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- Closed correspondence on proposed pavement on verge of middle street due to excessive cost, have put in request to SCC to clear/flatten the verge (awaiting a response)

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## Highways

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- Escalation and chasing of issues with delays in Highway matters
- Notification issued on highway works
- Temporary Prohibition of Traffic Order 2022 for The Street

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## Burial Ground

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- Completion of 1 burial, receipt of cheque to be banked
- Request of 2 memorial's
- Queries received from 3 potential applicants
- Commencement of Pavillion work
- Maintenance required due to rotting posts

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## Finance & Policies

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- Bank mandate of signatories all up to date
- Chasing revised member interest forms, 2 outstanding, others with MVDC
- GDPR policies being drafted
- ICO liaison re membership
- **PKF Littejohn review of auditor report and preparation of 'Notice of Conclusion of Audit'**

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## Meetings attended / Training

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- Completed GDPR training and associated test
- Monthly 3 B's alignment meeting
- County Deals Meeting attended by Chair

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## Planning

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- Prepared response on The Bungalow, Kiln Lane cc: neighbouring Parish Clerks and National Trust
- Chased for update on Evergreens, will be at next planning committee in August.
- Regular Planning reviews
- Correspondence issued on illegal camp

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## Other Items of Note

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- Betchworth Parish Magazine article completed
- Quotations requested for Village historical poster
- Investigation into coyright issues for historical photos on the poster
- Query on fasthost support
- Queries dealt with regarding the GWR investment application
- Issued comments from Betchworth Parish Council in response to Gatwick Consultation
- Admin with filing based on retention document policy
- Updated The Circuit (Ambulance Website of Defibrillators)
- **SCC Treescapes expression of wish correspondence**

