

SEPTEMBER CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge

- Notification that Defibrillator at Betchworth Village Hall had been used.
- Temporary events notice for Village Hall (7-13th November) to serve alcohol
- Final recommendation from Mole Valley regarding Boundary Review (on agenda)
- Various messages of condolences and memories of our late Sovereign, Queen Elizabeth II
- Update from Surrey Police
- Acknowledgement from Brockham and Buckland regarding working together to co-ordinate on speed reduction plans
- Councillor Cooksey statement
- **Confirmation of rail strikes impacting GWR and Betchworth Station**

Footpaths

- Litter Pick communication and risk assessment 1st October
- Completed audit of kissing gates

Highways

- Correspondence with Highways regarding revised estimates for the gateways
- Correspondence with The Coombe re alleviation of flooding proposal

Burial Ground

- Investigating plastic anti roosting spikes to purchase
- Instructed maintenance to commence on rotting posts
- Completed 1 memorial
- Commenced 1 memorial for approval
- Progressing 1 ashes interment in family grave 30/9
- Dealing with query re sunken grave, **instructed levelling for 2 graves, and long grass removal**
- Completed site visit with Cllr Wilson undertaking an inspection around the burial ground
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Finance & Policies

- Processing revised member interest forms, all complete
- Signed DDM issued for set up for Information Commissioners Office (ICO)
- Published the adopted Dignity at work policy on the website
- Interim Audit preparation and completion
- Submission of the VAT claim (March to end of August)
- Completed the financial transparency audit requirements aligned to 2015 code

Meetings attended / Training

- SALC Clerks Forum
- 3 B's alignment meeting
- Interim Audit
- Civic Service for Cllr Paul Potter

Planning

- Issued note to Enforcements re The Evergreens as discussed at meeting on 5/9 minute 162
- Weekly planning monitoring

Other Items of Note

- Completed electoral register request form
- Reviewed Boundary Review Final Recommendations
- Passed information re SES water to Betchworth United Charities
- Updated website and issued numerous village emails
- Requested and received additional electrodes for defibrillator at Betchworth Village Hall
- Investigated map for defibrillators
- Implementation of Operation London Bridge and proclamation
- Investigated the potential adoption of Kiosk with Betchworth & Buckland Society
- Updated ambulance service regarding the upgraded defibrillator status – now back in use