

**DRAFT**

**BETCHWORTH PARISH COUNCIL**

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 3<sup>rd</sup> October 2022**, commencing at 8pm in the Betchworth Village Hall, Station Road, Betchworth

**Councillors (Cllrs) present:**

Cllr Julie Hardy (JH) Chairman  
Cllr Graham Randall (GR)  
Cllr Colin Rogers (CR)  
Cllr Edward Winter (EW)  
Cllr Robert Ashdown (RA)  
Cllr Martin Higgins (MH)  
Cllr Ian Wilson (IW)

**Attending:**

District Councillor Budd (SB)  
District Councillor Potter (PP)  
1 Representative from Re-Betchworth

**Apologies:**

**In attendance:** Cheryl Sexton (CS), Clerk & RFO

<b>Minute #</b>	<b>Agenda item</b>	<b>Who</b>
	<b>APOLOGIES FOR ABSENCE</b>	
<b>185</b>	No apologies were received.	
	<b>DECLARATIONS OF INTEREST</b>	
<b>186</b>	No declarations were received.	
	<b>MINUTES OF THE PREVIOUS MEETING</b>	
<b>187</b>	The minutes of the meeting held on 5 <sup>th</sup> September were approved and signed by Councillor Hardy.	
	<b>COMMUNITY POLICE REPORT</b>	
<b>188</b>	The police report with incidents for September 2022 was displayed, discussed, and acknowledged.	
	<b>OPEN FORUM</b>	
<b>189</b>	An item for the open forum was received from The Coombe, unfortunately the resident was unable to attend. The Clerk displayed their request which asked for assistance with the issue of flooding on their road, which in turn causes damage on the road surface which now needs fixing. A discussion took place regarding what support could be provided, as the road in question is privately owned, the Council are unable to use any of their funds to assist with the residents' proposed project. It was agreed that we would respond back to the resident offering some advice as what steps they may take based on experience from the Councillors.	CS
<b>190</b>	The Clerk also disclosed that we have an outstanding works request with Highways regarding the broken drains on Pebblehill, Clerk to review progress with Highways and report back.	CS

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191	A request has come from The Post Office for help towards funding for a new defibrillator to be housed outside The Post Office. A discussion took place, and it was unanimously agreed as it was a benefit to the community Betchworth Parish Council would make the purchase utilising a donation from the appropriate group and fund utilising the Community Infrastructure Levy that they hold. Clerk to investigate and bring proposal to next council meeting to agree the funding.	CS
192	A representative from Re-Betchworth came to update the Council on progress made so far this year. The Clerk displayed the report and the representative talked through the detail (this is displayed with the supporting documents on the website). The approved Grant from Betchworth Parish Council is still to be paid when the bank account is ready, this is hoped to be approved next month. An executive summary for the finances was distributed to The Finance Committee for information. Re-Betchworth thanked Betchworth Parish Council for the funding for the jubilee trees and the forest school survey.	
193	Representative from Re-Betchworth left the meeting.	
<b>TRANSPORT, HIGHWAYS AND FOOTPATHS</b>		
194	Cllr Winter updated council on the kissing gate installation programme. It was discussed and unanimously agreed that the spare kissing gate would now replace the old stile on the other side of A25 going up towards BoxHill, leaving 3 left to be installed by volunteers. Cllr Winter to organise.	EW
195	Cllr Hardy updated council following a meeting with The Estate that a request had been made about putting down some form of hardcore on the path by the Church. This has been taken away for consideration.	JH
196	A request has been made from a new resident with a house backing on to Footpath 580 that they would like to put some stone on the path before the winter comes in. This is also with a request to put some form of hardcore down by some of the kissing gates. Cllr Winter to provide details to be passed onto The Estate for consideration.	EW/CS
197	Clerk agreed to review the status of the pathway between The Post Office and A25 with J&J Franks as agreed following the summer.	CS
198	Cllr Winter updated the council following the successful litter pick at the weekend, less rubbish was collected this time due to regular cleaning which is continuing through the year. Betchworth parish Council would like to thank all of the volunteers who continue to come out and support the community.	
199	Cllr Randall updated council that following a new appointment of a senior highways engineer at Surrey County Council the gateways are being progressed. A new estimate has been requested with the new specifications as agreed in the meeting last month. This will come to	GR

<p>200</p> <p>201</p> <p>202</p>	<p>council to be approved in November. Cllr Randall was thanked for his continued hard work and perseverance on this project.</p> <p>The Speed Reduction in Old Reigate Road was discussed at the Brockham Parish Council meeting and deemed not to be a priority to them at present. It was agreed that Betchworth would still like to pursue this due to the benefits that it would provide the Village. Clerk to look at alternative ways to fund this which are appropriate.</p> <p>Cllr Randall updated Council that following agreement from the appropriate representatives from 3 B's, a group will be formed to look at all Highways priorities across the parishes. The group will create a consolidated list of highway priorities which will in turn help cohesion across the areas and help Highways with demands.</p> <p>Cllr Randall updated Council on Speedwatch. Nominations have been put forward from Betchworth to partake in the training and ongoing Speedwatch plans. It was agreed that more locations were required in Betchworth; Station Road is currently the only authorised location. A discussion was had with a few suggestions made, Cllr Randall agreed to investigate.</p>	<p>CS</p> <p>GR</p>
	<p><b>PLANNING</b></p> <p><b>New Applications (3)</b></p> <p><a href="#">MO/2022/1561</a>  <b>The Old House South, The Street, Betchworth, Surrey, RH3 7DJ</b>  Reduce one Robinia tree (marked T1 on submitted plan) by 3-4 metres.  <b>No Comment</b></p> <p><a href="#">MO/2022/1566</a>  <b>Wayside, Leigh Road, Betchworth, Surrey, RH3 7AW</b>  Erection of single storey rear extension, modifications to front bay, addition of covered side porch and creation of rooms in the roof space.  <b>No Comment</b></p> <p><a href="#">MO/2022/1085</a>  <b>South Lodge, Broome Park, Old Reigate Road, Betchworth, Surrey, RH3 7DR</b>  Erection of double garage and hard standing.  <b>No Comment</b></p> <p><b>Decisions (3)</b></p> <p><a href="#">Section 2.3 – Variation Application Granted</a>  <b>OK2006974 R</b>  <b>KP SCAFFOLDING LIMITED</b>  Director(s): PAUL PEREZ, KARL MITCHELL  21 STAFFORD ROAD, CROYDON, CR0 4NG  Removed operating centre: 9 CROYDON LANE, BANSTEAD, SM7 3AS  Increase at existing operating centre: UNIT 11, MOORES OPEN STORAGE, REIGATE ROAD, BETCHWORTH, RH3 7HB  <b>New authorisation at this operating centre will be: 3 vehicle(s)</b></p>	

	<p><a href="#">MO/2022/1561</a>  <b>The Old House South, The Street, Betchworth, Surrey, RH3 7DJ</b>  Reduce one Robinia tree (marked T1 on submitted plan) by 3-4 metres.  <b>No Objection</b></p> <p><a href="#">MO/2022/1488</a>  <b>Land South of Betchworth Village Hall, Station Road, Betchworth, Surrey, RH3 7DF</b>  Discharge of condition 2 of planning permission allowed under appeal ref. APP/C3620/W/21/3283402 (LPA ref. MO/2021/0094) for the temporary stationing of 2 No. mobile homes with associated storage containers and temporary fencing.  <b>Conditions Approved</b></p>	
<b>203</b>	<p><b>Other Matters</b>  The Clerk displayed the final recommendations published for Mole Valley Boundary Review which were acknowledged.</p>	
	<b>AMENITIES</b>	
<b>204</b>	Acknowledged that the play equipment has been checked on 13 <sup>th</sup> and 22 <sup>nd</sup> September.	
<b>205</b>	Memorial request for Knight was approved.	CS
<b>206</b>	Cllr Wilson will turn off the water at the allotments later this month and it was agreed that the tap will be re-insulated.	IW
<b>207</b>	Cllr Wilson proposed a revised increase in allotment charges from £17.50 to £20 for a half allotment and an increase from £35 to £40 for a full size allotment. This was unanimously approved. Clerk to publish the new charges to allotment holders.	CS
<b>208</b>	Cllr Hardy updated the council on a request that came from Betchworth & Buckland Society asking us to adopt the telephone box opposite The Dolphin. It was explained that this is something that we are unable to do now as Betchworth does not have a satisfactory mobile phone coverage, however Betchworth Parish Council have contacted BT to ask for the repair of the broken handset and to have the box painted to restore.	
	<b>COMMUNITY AND COMMUNICATIONS</b>	
<b>209</b>	Councillors agreed that a wreath from Betchworth Parish Council will be laid by Cllr Hardy following Remembrance Service on 13 November. Clerk to arrange and collect donations from Councillors.	CS
<b>210</b>	Cllr Winter requested some help to put up the poppies in the village the week before Remembrance Sunday, Cllrs Wilson & Ashdown offered to help. Clerk to arrange for some more poppies from Mole Valley to include by The Coombe.	EW/CS

	<b>SUSTAINABILITY AND ENVIRONMENT</b>	
211	This item was included under open forum to allow representative from Re-Betchworth to speak earlier.	
	<b>CLERKS UPDATE</b>	
212	Clerk displayed Clerks Report which will be added to the website supporting documents with the minutes. These were acknowledged.	
213	From the Clerks Report it was noted that a site visit and inspection had taken place at the Burial Ground with Cllr Wilson, a request has been made to relevel 2 graves and cut back long grass on one. There are still 3 graves that have not been returfed following previous offers. Clerk to draft another letter to reiterate offer made. Burial Ground fees will also be reviewed in time for the budget.	CS
214	It was acknowledged that the following application (as a late entry), a new vehicle application (details below). It was discussed that as we were asked to make comment, we will comment on the control and restrictions addressing the access difficulties due to level crossing and roundabout and request that vehicles leave the site in forward gear. <b>Section 1.1 – New Application</b> <b>OK2059920 SN</b> <b>FRESH CONNECT LIMITED</b> <b>Director(s): Ricky Scott, Neil Kenneth Brown</b> <b>Unit C, Station Road, Betchworth, Betchworth, RH3 7BZ</b> <b>Operating Centre: UNIT C, BUFFER DEPOT, STATION ROAD, BETCHWORTH, RH3 7BZ</b> <b>Authorisation: 1 vehicle(s)</b> <b>Transport Manager(s): Enrique Hinojosa</b>	CS
215	District Cllr Budd and Potter left the meeting at 9.00pm	
	<b>FINANCE</b>	
216	Council formally acknowledged the VAT submission and receipt of £470.75 for the period of 1/3/22 to 31/9.	
217	Council acknowledged receipt of £8508 (2 <sup>nd</sup> Precept installment).	
218	Council acknowledged the set-up of Direct Debit for ICO (Information Commissioners Office) for £35 to be collected in October.	
219	Council acknowledged the successful completion of the interim Internal Audit and agreed response to 3 actions being:  1. Common email addresses will be established for all council members following the next election.	CS

220	<p>2. Diary of future meetings will be published on website in 2023. 3. Asset register to include additional details such as date of acquisition for all new entries.</p>																															
	Clerk displayed and discussed the up-to-date financial summary which was acknowledged.																															
221	The following amounts were approved for payment in October 2022 by Cllrs Rogers and Winter:																															
	<table border="1"> <tr> <td data-bbox="336 546 496 577">IB00481</td> <td data-bbox="496 546 1139 577">HSBC Bank Charge</td> <td data-bbox="1139 546 1311 577">£5.00</td> </tr> <tr> <td data-bbox="336 577 496 609">IB00482</td> <td data-bbox="496 577 1139 609">DDM – Info Comm Office</td> <td data-bbox="1139 577 1311 609">£35.00</td> </tr> <tr> <td data-bbox="336 609 496 640">IB00483</td> <td data-bbox="496 609 1139 640">Cheryl Sexton – Salary &amp; Expenses</td> <td data-bbox="1139 609 1311 640">£1065.27</td> </tr> <tr> <td data-bbox="336 640 496 672">IB00484</td> <td data-bbox="496 640 1139 672">HMRC – September Payment</td> <td data-bbox="1139 640 1311 672">£44.92</td> </tr> <tr> <td data-bbox="336 672 496 703">IB00485</td> <td data-bbox="496 672 1139 703">Betchworth Village Hall – October Mtg</td> <td data-bbox="1139 672 1311 703">£52.00 **</td> </tr> <tr> <td data-bbox="336 703 496 734">IB00486</td> <td data-bbox="496 703 1139 734">Cheryl Sexton – Defib Pads</td> <td data-bbox="1139 703 1311 734">£129.60</td> </tr> <tr> <td data-bbox="336 734 496 766">IB00487</td> <td data-bbox="496 734 1139 766">Josh Flynn Gardening Service</td> <td data-bbox="1139 734 1311 766">£560.00</td> </tr> <tr> <td data-bbox="336 766 496 797">IB00488</td> <td data-bbox="496 766 1139 797">Surrey ALC – Conference</td> <td data-bbox="1139 766 1311 797">£30.00</td> </tr> <tr> <td data-bbox="336 797 496 828">IB00489</td> <td data-bbox="496 797 1139 828">Mulberry &amp; Co Interim Internal Audit</td> <td data-bbox="1139 797 1311 828">£260.64</td> </tr> <tr> <td data-bbox="336 828 496 860"></td> <td colspan="2" data-bbox="496 828 1311 860">** Noted the additional charge</td> </tr> </table>	IB00481	HSBC Bank Charge	£5.00	IB00482	DDM – Info Comm Office	£35.00	IB00483	Cheryl Sexton – Salary & Expenses	£1065.27	IB00484	HMRC – September Payment	£44.92	IB00485	Betchworth Village Hall – October Mtg	£52.00 **	IB00486	Cheryl Sexton – Defib Pads	£129.60	IB00487	Josh Flynn Gardening Service	£560.00	IB00488	Surrey ALC – Conference	£30.00	IB00489	Mulberry & Co Interim Internal Audit	£260.64		** Noted the additional charge		
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	<p><b>FUTURE MEETING DATES:</b></p> <p>a. Next Parish Council Meetings –7<sup>th</sup> November (HR), 5<sup>th</sup> December b. MVDC Clerk Meeting – 5<sup>th</sup> October – Clerk c. Re-Betchworth Apple Press – 15<sup>th</sup> October - Community d. Betchworth Village Hall AGM – 24<sup>th</sup> October – Community e. Retention Ponds Meeting – 9<sup>th</sup> November – Cllr Hardy, Clerk and District Cllr Budd f. Pre-Budget Meeting -15<sup>th</sup> November – Finance Committee</p> <p><b>PARISH MAGAZINE ARTICLE: Invitation for email address and litter picking update.</b></p>																															
222	<b>MEETING CLOSED AT 9.15pm</b>																															

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