

# NOVEMBER CLERK REPORT

Betchworth Parish Council

---

## Correspondence to acknowledge

---

- GATCOM meeting notes from October (issued to councillors for information) and displayed on website
- 'In the Know' regular weekly bulletins from Police
- MVDC Draft Housing Allocation Scheme Consultation (issued to councillors for comment)
- Surrey Bus Consultation (Issued to councillors and sent on Village email)
- Network Rail Newsletter
- Mole Valley Christmas Countdown
- SLCC Weekly Update
- Weekly highway bulletin (impacts to Betchworth shared)
- NALC Chief Exec Bulletin (no impact)
- MVDC update on Meadowbank Community Football Facilities
- Highways response on the verge on Sandy Lane not being cut as this is not currently on the schedule (issued to councillors for information)
- NALC newsletter
- Highways update on Sandy Lane verge stating that it has been missed off schedule, now to be included (issued to councillors for information) – confirmation that this has now been cut
- Civility and Respect SALC newsletter
- Reigate & Banstead Brownfield Land Register 2022 update (issued to councillors for info)
- News Release - Available Support for Households Struggling with Rising Cost of Living (sent to councillors for information)
- NALC Chief Exec Bulletin (issued to councillors for information)
- Cllr Cooksey Weekly Update (issued to councillors for information)
- Cllr Helyn Clack request to comment on Housing Allocation Consultation (issued to councillors and added to agenda to discuss)
- Highways update on Broken drain on Pebblehill, requires excavation for further investigation
- Email from Brockham Clerk reporting broken road sign to Highways on the verge on the corner of Kiln Lane and Old Reigate Road
- Minutes from Brockham PC regarding the meeting for Retention Ponds
- GATCOM bulletin (sent to councillors for info)
- Confirmation from BT that public phone has been repaired and it is on the schedule to be painted next year (April – October) – passed information to village who reported this
- Mole Valley Tax Base notification (sent to Finance Committee)
- Temporary events notice from Hartsfield Manor (sent for information)

---

## Footpaths

---

- Chased Countryside re reported rotten footpath finger post on The Coombe which has now collapsed (this has been acknowledged)
- Reported broken wooden footbridge in Dendy's wood on the Chimney Pot walk to SCC Countryside

---

## Highways

---

- Chased position with Highways on defective drains on Station Road – further investigation is required
- Review and escalation of Gateways estimate
- Reported x2 stagnant water in a ditch north of Betchworth roundabout on A25/Station Road
- Reported 2 storage containers on Wellhouse Junction of Wheelers Road – now removed
- Reported grass verge on Sandy Lane not being cut – now cut
- Issued The Street Proposal to 3 B's Clerks, Cllr Helyn Clack and school for comment
- Reported leaves on footpath from The Coombe to Betchworth Station – acknowledged
- Instigated the speed reduction on Old Reigate Road

---

## Burial Ground

---

- Review releveling and issues with graves
- Anti Roosting Spikes are now in place, Pavillion Work is now complete
- 1 Burial request received for burial on 16<sup>th</sup> December
- 1 Ashes burial request received
- Proposed burial ground charges for 2023 prepared for approval

---

## Finance & Policies

---

- Completed Draft re-forecast for 2022 Budget following Finance Committee
- Completed Draft budget for 2023/24 following Finance Committee
- Updated the draft guiding principles ready for sign off
- Agreed proposed burial ground costs at Finance Committee meeting
- Prepared Financial Regulations to be signed off at Council Meeting
- Calculated the revised precept and budget with final confirmed tax base

---

## Meetings attended / Training

---

- Monthly Parish Meeting
- Finance Committee Meeting
- Retention Pond Meeting – Cllr Winter attended
- Chairmans Forum – Cllr Hardy attended
- MVDC Clerk Meeting
- 3 B's alignment Meeting

---

## Planning

---

- Weekly planning monitoring
- Correspondence sent to MVDC objecting Genista Planning Application
- Correspondence with Enforcement Officer regarding the vegetation at The Firs

---

## Other Items of Note

---

- Completed pay increase for Clerk in line with NALC pay scale

Items in red have been added since agenda was issued

- Purchased the defibrillator and external cabinet
- Issued village emails : Poland Trust Vacancy, Christmas events, warm hub, Re-Betchworth, utility works
- Fly tipping by telephone exchange reported by Cllr Randall and resolved
- Noticeboard Management
- Allotment request
- Allotment tap switched off and confirmation issued to allotment holders
- Received and checked Defibrillator
- Liaison with The Coombe re poppy distribution for future years
- Grant invitation sent to local groups:
  - Betchworth & Buckland Society
  - Buckland & Betchworth Choral Society
  - The Arts Society
  - Betchworth Parish Magazine
  - Betchworth & Pebblecombe WI
  - Betchworth United Charities
  - Betchworth Village Archives
  - Church Bellringers
  - FABB
  - Re-Betchworth
  - The Horticultural Society
  - Poland House
  - Toddle Group
  - Nursery
- Contacted BT again about the broken pay phone and maintenance required, this has now been repaired and the maintenance is scheduled for 2023.