

NOVEMBER CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge

- GATCOM meeting notes from October (issued to councillors for information) and displayed on website
- 'In the Know' regular weekly bulletins from Police
- MVDC Draft Housing Allocation Scheme Consultation (issued to councillors for comment)
- Surrey Bus Consultation (Issued to councillors and sent on Village email)
- Network Rail Newsletter
- Mole Valley Christmas Countdown
- SLCC Weekly Update
- Weekly highway bulletin (impacts to Betchworth shared)
- NALC Chief Exec Bulletin (no impact)
- MVDC update on Meadowbank Community Football Facilities
- Highways response on the verge on Sandy Lane not being cut as this is not currently on the schedule (issued to councillors for information)
- NALC newsletter
- Highways update on Sandy Lane verge stating that it has been missed off schedule, now to be included (issued to councillors for information) – confirmation that this has now been cut
- Civility and Respect SALC newsletter
- Reigate & Banstead Brownfield Land Register 2022 update (issued to councillors for info)
- News Release - Available Support for Households Struggling with Rising Cost of Living (sent to councillors for information)
- NALC Chief Exec Bulletin (issued to councillors for information)
- Cllr Cooksey Weekly Update (issued to councillors for information)
- Cllr Helyn Clack request to comment on Housing Allocation Consultation (issued to councillors and added to agenda to discuss)
- Highways update on Broken drain on Pebblehill, requires excavation for further investigation
- Email from Brockham Clerk reporting broken road sign to Highways on the verge on the corner of Kiln Lane and Old Reigate Road
- Minutes from Brockham PC regarding the meeting for Retention Ponds
- GATCOM bulletin (sent to councillors for info)
- Confirmation from BT that public phone has been repaired and it is on the schedule to be painted next year (April – October) – passed information to village who reported this
- Mole Valley Tax Base notification (sent to Finance Committee)
- Temporary events notice from Hartsfield Manor (sent for information)
- **GATCOM news bulletin (issued to councillors for information)**
- **Notification received of external auditor appointment PKF Littlejohn for the 2022-23 financial year for the 5 year period until 2026-27 (to be minuted at meeting)**
- **Presentation from MVDC on the new elections act 2022 (issued to councillors for information)**
- **UNITY bank newsletter**
- **Confirmation from MVDC re Precept Calculations**

- Request from Marie Curie to donate from Parish Council (politely declined due to supporting local charities)

Footpaths

- Chased Countryside re reported rotten footpath finger post on The Coombe which has now collapsed (this has been acknowledged)
- Reported broken wooden footbridge in Dendy's wood on the Chimney Pot walk to SCC Countryside (acknowledged and ref number IC33552)

Highways

- Chased position with Highways on defective drains on Station Road – further investigation is required
- Review and escalation of Gateways estimate
- Reported x2 stagnant water in a ditch north of Betchworth roundabout on A25/Station Road
- Reported 2 storage containers on Wellhouse Junction of Wheelers Road – now removed
- Reported grass verge on Sandy Lane not being cut – now cut
- Issued The Street Proposal to 3 B's Clerks, Cllr Helyn Clack and school for comment
- Reported leaves on footpath from The Coombe to Betchworth Station – acknowledged and scheduled for clearance within 5 days
- Instigated the speed reduction on Old Reigate Road

Burial Ground

- Review releveling and issues with graves
- Anti Roosting Spikes are now in place, Pavillion Work is now complete
- 1 Burial request received for burial on 16th December
- 1 Ashes burial request received
- Proposed burial ground charges for 2023 prepared for approval

Finance & Policies

- Completed Draft re-forecast for 2022 Budget following Finance Committee
- Completed Draft budget for 2023/24 following Finance Committee
- Updated the draft guiding principles ready for sign off
- Agreed proposed burial ground costs at Finance Committee meeting
- Prepared Financial Regulations to be signed off at Council Meeting
- Calculated the revised precept and budget with final confirmed tax base
- Confirmed revised precept and issued to council for approval at meeting on 5th December
- Updated the financial risk review and issued for comment to be adopted at January meeting
- Completed the invoices in preparation for the meeting

Meetings attended / Training

- Monthly Parish Meeting
- Finance Committee Meeting

- Retention Pond Meeting – Cllr Winter attended
- Chairmans Forum – Cllr Hardy attended
- MVDC Clerk Meeting
- 3 B's alignment Meeting

Planning

- Weekly planning monitoring
- Correspondence sent to MVDC objecting Genista Planning Application
- Correspondence with Enforcement Officer regarding the vegetation at The Firs

Other Items of Note

- Completed pay increase for Clerk in line with NALC pay scale
- Purchased the defibrillator and external cabinet
- Issued village emails : Poland Trust Vacancy, Christmas events, warm hub, Re-Betchworth, utility works
- Fly tipping by telephone exchange reported by Cllr Randall and resolved
- Noticeboard Management
- Allotment request
- Allotment tap switched off and confirmation issued to allotment holders
- Received and checked Defibrillator
- Liaison with The Coombe re poppy distribution for future years
- Grant invitation sent to local groups:
 - Betchworth & Buckland Society
 - Buckland & Betchworth Choral Society
 - The Arts Society
 - Betchworth Parish Magazine
 - Betchworth & Pebblecombe WI
 - Betchworth United Charities
 - Betchworth Village Archives
 - Church Bellringers
 - FABB
 - Re-Betchworth
 - The Horticultural Society
 - Poland House
 - Toddle Group
 - Nursery
- Contacted BT again about the broken pay phone and maintenance required, this has now been repaired and the maintenance is scheduled for 2023.
- **Completed article for next edition of the magazine for grant applications**
- **Issued email re new defibrillator in the village**

