

**DRAFT**

**BETCHWORTH PARISH COUNCIL**

**MINUTES** of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 9<sup>th</sup> January 2023**, commencing at 8pm in Betchworth Village Hall, Station Road, Betchworth

**Councillors (Cllrs) present:**

Cllr Julie Hardy (JH) Chairman  
Cllr Edward Winter (EW)  
Cllr Colin Rogers (CR)  
Cllr Robert Ashdown (RA)  
Cllr Martin Higgins (MH)  
Cllr Ian Wilson (IW)

**Attending:**

**Apologies:**

District Councillor Budd (SB)  
District Councillor Potter (PP)

**Apologies:**

Cllr Graham Randall (GR)

**In attendance:** Cheryl Sexton (CS), Clerk & RFO

<b>Minute #</b>	<b>Agenda item</b>	<b>Who</b>
	<b>APOLOGIES FOR ABSENCE</b>	
<b>300</b>	Apologies were received from Cllr Randall, District Councillor Budd and District Councillor Potter.	
	<b>DECLARATIONS OF INTEREST</b>	
<b>301</b>	No declarations were received.	
	<b>MINUTES OF THE PREVIOUS MEETING</b>	
<b>302</b>	The minutes of the meeting held on 5 <sup>th</sup> December 2022 were approved and signed by Councillor Hardy.	
	<b>COMMUNITY POLICE REPORT</b>	
<b>303</b>	The police report with incidents for December 2022 was displayed, discussed, and acknowledged.	
	<b>OPEN FORUM</b>	
<b>304</b>	There were no items for discussion.	
	<b>TRANSPORT, HIGHWAYS AND FOOTPATHS</b>	
<b>305</b>	Cllr Winter updated that the footpaths are continuing to get very muddy by the kissing gates and it was acknowledged that there is a meeting to discuss with Betchworth Estate on Monday 16 <sup>th</sup> January,	CS/JH

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<p>306</p> <p>307</p> <p>308</p> <p>309</p> <p>310</p>	<p>2023 to see what can be done in the hoops of the kissing gates to ensure that walkers do not disturb crops and can have a safe walk.</p> <p>It was agreed that Betchworth Parish Council would purchase some stones to be put down on the path by Church Farm. Clerk to liaise with Betchworth Estate regarding the correct stones to purchase. Clerk confirmed that this is within budget.</p> <p>Cllr Ashdown updated the council on Highways matters in Cllr Randalls' absence. The gateways will be completed in this financial year, the Purchase Order was approved by Council later in the meeting (minute # 318), when installation dates are known Council will be updated.</p> <p>Speed Reduction for both Old Reigate Road and Wellhouse Lane cannot be scheduled into Surrey County Council current financial year, this will be scheduled in and presented back to Council at the appropriate time for re- approval.</p> <p>Cllr Ashdown updated Council that we are still awaiting feedback from The School following our invitation for them to comment on The Street proposals. Constructive feedback received from other parties is currently being considered before we move to formal consultation.</p> <p>Cllr Wilson agreed to attend the FASI ACP Stage 2 engagement stakeholder meeting to represent Betchworth Parish Council on 2<sup>nd</sup> February and will update Council following the meeting.</p>	<p>CS</p> <p>IW</p>
<p>311</p>	<p><b>PLANNING</b></p> <p><b>New Application (1)</b>  <a href="#">MO/2022/1992</a>  <b>Betchworth Quarry Transfer Station, Station Road, Betchworth, Surrey, RH3 7BZ</b>  Conversion of the existing quarry machinery and grinding room to a single 3 bed dwelling with external alterations, landscaping and parking.  <p style="text-align: center;"><b>No comment (but noted that the address is wrong)</b></p> <b>Decisions (3)</b>  <a href="#">MO/2022/1085</a>  <b>South Lodge, Broome Park, Old Reigate Road, Betchworth, Surrey, RH3 7DR</b>  Erection of double garage and hard standing. Amended Site plan received.  <p style="text-align: right;"><b>APPROVED WITH CONDITIONS</b></p> <a href="#">MO/2022/1682</a>  <b>11, Lazell Gardens, Betchworth, Surrey, RH3 7BF</b>  Erection of loft conversion with the installation of one dormer window and 5 No. rooflights  <p style="text-align: right;"><b>APPROVED WITH CONDITIONS</b></p> </p>	<p>CS</p>

	<p><a href="#"><u>MO/2022/1828</u></a>  <b>Genista, Old Reigate Road, Betchworth, Surrey, RH3 7DE</b>  Variation of Condition 2 of approved application MO/2020/0964 for the erection of first floor extension to existing bungalow, single storey front infill extension and two storey rear extensions. Alteration and extension to existing garage to provide gym/home office above and veranda detail linking the garage to main dwelling to allow alterations to the approved drawings.  <b>APPROVED WITH CONDITIONS</b></p>	
	<p><b>AMENITIES</b></p>	
312	<p>It was acknowledged that the play equipment was checked on 7<sup>th</sup>, 21<sup>st</sup> and 30<sup>th</sup> December and that we are still awaiting the annual inspection report which has been chased.</p>	
	<p><b>COMMUNITY AND COMMUNICATIONS</b></p>	
313	<p>A request for funding was received from St Michaels Church asking The Parish Council to contribute towards the Central Heating Pump which has been replaced. The request was acknowledged and discussed but sadly declined following advice. Clerk to contact Church Warden with decision and reason.</p>	CS
314	<p>Council acknowledged the progress on the historical map and thanked Cllr Wilson for the latest update that he has produced for Betchworth Station. It was agreed that Clerk can spend up to £40 to produce a mock up to allow this to be discussed with GWR and agree the positioning. Cllr Wilson will meet with GWR in Cllr Randalls absence.</p>	CS/IW
	<p><b>CLERKS UPDATE</b></p>	
315	<p>Clerk displayed the Clerks Report (previously distributed with agenda) which was acknowledged.</p>	
316	<p>It was acknowledged that MO/2022/2082 (as a late entry) <b>11, Lazell Gardens, Betchworth, Surrey, RH3 7BF</b>. This was discussed to be of no consequence. To appear on the agenda next month to ratify.</p>	CS
	<p><b>FINANCE</b></p>	
317	<p>The amended Financial Risk Register for 2023/24 which was recommended by Cllrs Hardy and Rogers for approval at Council was presented and formally approved. This was signed and dated by Cllr Hardy and The Clerk.</p>	
318	<p>The revised costs to install the new village gateways has been received and is significantly less than the original costs previously</p>	

<p><b>319</b></p> <p><b>320</b></p> <p><b>321</b></p>	<p>signed off, this is due to a change in requirements and also the financial support from Cllr Helyn Clack. A revised Purchase Order for £4124.00 was presented for signature by Cllr Rogers and Cllr Winter at the meeting. It was agreed that the funding will come from CIL money.</p> <p>Councillors acknowledged receipt of £835 (BurialGround).</p> <p>Council acknowledged Cllr Rogers has completed the bank reconciliation for July, August, September, and October 2022.</p> <p>The following amounts were approved for payment in January 2023 by Cllrs Rogers and Winter:</p> <table border="1" data-bbox="280 613 1259 801"> <tr> <td>IB00510</td> <td>HSBC – Monthly Bank Charge</td> <td>£5.00</td> </tr> <tr> <td>IB00511</td> <td>Cheryl Sexton – Salary and Expenses</td> <td>£1112.33</td> </tr> <tr> <td>IB00512</td> <td>HMRC – December Payment</td> <td>£73.10</td> </tr> <tr> <td>IB00513</td> <td>Betchworth Village Hall Hire (Jan Mtg)</td> <td>£52.00</td> </tr> <tr> <td>IB00513</td> <td>SLCC (Election Training for Clerk)</td> <td>£18.00</td> </tr> </table>	IB00510	HSBC – Monthly Bank Charge	£5.00	IB00511	Cheryl Sexton – Salary and Expenses	£1112.33	IB00512	HMRC – December Payment	£73.10	IB00513	Betchworth Village Hall Hire (Jan Mtg)	£52.00	IB00513	SLCC (Election Training for Clerk)	£18.00	
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	<p><b>FUTURE MEETING DATES:</b></p> <ul style="list-style-type: none"> <li>a. Next Parish Council Meetings –6<sup>th</sup> February, 6<sup>th</sup> March</li> <li>b. The Betchworth Estate Meet – 16/1 – Clerk &amp; Cllr Hardy</li> <li>c. Managing Local Elections Training – 18<sup>th</sup> January – Clerk</li> <li>d. SALC Local Elections Briefing – 26<sup>th</sup> January – Clerk</li> <li>e. FASI ACP Stage 2 engagement stakeholder mtg – 2/2 Cllr Wilson</li> <li>f. MVDC Clerk Meeting – 1<sup>st</sup> February – Virtual – Clerk</li> <li>g. Annual Parish Meeting – 27<sup>th</sup> March - All</li> </ul> <p>Please note that future monthly Parish Council meetings will be held in The Hamilton Room.</p> <p><b>PARISH MAGAZINE ARTICLE: Invitation for email address, defibrillator information, Grant Invitation Reminder, APM keep the date free.</b></p>	CS															
<p><b>322</b></p>	<p><b>MEETING CLOSED AT 8.47pm</b></p>																
	<p><b>THIS IS A CONTROLLED DOCUMENT – Betchworth Parish Council will NOT be held responsible for content when downloaded from the website.</b></p>																

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