

# JANUARY CLERK REPORT

Betchworth Parish Council

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## Correspondence to acknowledge

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- Daily work communications (no impact to Betchworth)
- Acknowledgement from MVDC following representation on the planning portal
- Acknowledgement from SCC re complaint on lack of communication for Pebblehill Closure – passed to Streetworks for response
- Regular In The Know emails, updates from Police (no impact to Betchworth)
- Response from Streetworks on Pebblehill Closure noting that this was emergency works carried out by UK Power Network who have the powers to close the road without seeking permission from SCC (sent to Chair for information)
- Census 2021 - The Office for National Statistics (ONS) has published the next phase of Census 2021 topic summaries for England and Wales looking at [housing](#).
- Census 2021 – The Office for National Statistics (ONS) has published the next phase of Census 2021 topic summaries for England and Wales looking at [sexual orientation and gender identity](#).
- SLCC Membership Bulletin
- Census 2021- The office for National Statistics (ONS) has published the next phase of Census 2021 topic summaries for England and Wales looking at [education](#).
- Email from Mole Valley confirming The [Electoral Commission](#) (EC) Voter ID campaign launched today (posters will be displayed on noticeboards and emails will be sent when appropriate)
- Correspondence from Buckland Parish Council chasing o/s planning breach regarding Karcher and the operators of the site both using the site in accordance with the terms of their planning permission.
- Rail Technology Magazine
- Email from resident regarding damaged verges following works completed by SES (reported to Highways)
- Email from Highways acknowledging request for speed reduction on Old Reigate Road, stating that they will discuss in new financial year.
- NALC Bulletin (issued to Chair for information)
- Regular gritting reports from SCC
- Acknowledgement from Highways and a job order created with Streetworks following request to clear up verges after SES water work (see Highways)
- Leigh Parish Council Newsletter re planning for the Kings coronation
- Surrey Association of Local Councils January Newsletter (issued to Councillors for Info)
- Notification of road closure on Gadbrook Road for 3 days (issued to parishioners for information)
- Invitation to SALC Chairs Forum
- Mole Valley email re Proposed Allocation of Government Funded Grants to Successful Bidders
- News Release from Mole Valley- Seeking Agreement to Remove Green Belt Sites from the Draft Local Plan (sent to Councillors for information)
- GATCOM Agenda Papers (issued to Cllrs Wilson and Winter for information)
- Census 2021 – The office for National Statistics (ONS) has published the next phase of Census 2021 topic summaries for England and Wales looking at [health, disability, and unpaid care](#).
- Acknowledgement from Highways on chasing the Gateways.

- Forestry England Surrey Hills Forest Plan consultation (no impact to Betchworth)
- Copy email from Buckland Parish Council on the new planning breach raised against Karchers (sent to Planning Committee for information and comment)
- Email from Cllr Clack re dangerous potholes (issued to Councillors and on village email for info)
- GATCOM news bulletin (sent to Councillors for information)
- Weekly update from Councillor Cooksey
- GWR Steering Group Agenda (Cllr Randall responded)
- NALC Chief Executive Bulletin (issued to councillors for information)
- Notification of HSBC Reigate Bank Closure – nearest branch is now Banstead
- Statement from Cllr Stephen Cooksey - Update on Meadowbank Stadium (sent to councillors for info)
- Copy of email from Brockham providing SCC landowners details for the retention ponds
- Surrey Police quarterly update (issued to councillors for information)
- Email from Brockham regarding Christmas trees being left after clearance date (sent whats app on village forum)
- Email from elections officer at MVDC detailing key dates (to be discussed at Parish Meeting 6/2)
- Email re funding opportunity relating to the Road Safety Trust (no impact to Betchworth, but sent a report of interest to Highways Champions for information)
- Acknowledgment received from the school, stating that they will review The Street proposal and share their travel policy
- Copy of email from Buckland with result of Karcher breach (sent to chair)

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## Footpaths

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- Following meeting with Estate it was agreed to buy stones to put down in the hoops of the kissing gates, Clerk awaiting further instruction from The Betchworth Estate
- Long distance Walkers' Association (LDWA) used a layby in the Betchworth Parish as a checkpoint for an event grid reference TQ204485 Wellhouse Road, near the junction with Wheelers Lane. It was agreed that this could be used and they would make right any damage. No damage was made but they wanted to make a goodwill gesture payment of £100 towards footpaths in the parish.

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## Highways

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- Reported damage to verges to SCC Highways following works in Sandy Lane for SES Water, following an email from parishioner (who have reported to SES Water. (Ref 2467733) – work order has been raised with Streetworks and acknowledged and work has been completed.
- Preparation of work to be completed and scheduled with Highways in 2023/24 started
- Notification of road closure received on Gadbrook road for repatching (25 January for 3 days)
- Chased Highways on the installation of Gateways, still awaiting an installation date from the contractors, notified that this could still take months.

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## Burial Ground

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- ERB enquiry and information given
- Dealt with follow up query re existing headstone, passed to Church Wardens
- Burial enquiry
- Burial and internment of ashes request for February **all documentation completed**

Items in red have been added since agenda was issued

- Re-request of memorial prepared for council meeting together with draft letter re releveling of space
- **Grave marked for burial on 9/2**

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## Finance & Policies

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- Completed the invoices in preparation for the meeting
- Receipt and acceptance of goodwill gesture from LDWA for utilising a lay by in the parish, money will go towards stones to be used in the kissing gates.

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## Meetings attended / Training

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- Monthly Parish Meeting
- Meeting with The Betchworth Estate – Clerk & Cllr Hardy
- SLCC Training Course – Managing local Elections – Clerk attended
- FASI ACP Stage 2 engagement stakeholder meeting – Cllr Wilson attended
- 3 B's Alignment Meeting - Clerk attended
- Meeting with GWR re historical poster– Cllr Wilson attended
- SALC Elections Briefing – Clerk attended
- **MVDC Clerks Meeting**

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## Planning

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- Weekly planning monitoring
- Issued correspondence to planning officer notifying them of the incorrect address on planning application MO/2022/1992
- Emailed support to Buckland Parish Council for the breach raised against Karcher for the non compliance against their planning conditions following approval from Planning Committee

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## Other Items of Note

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- Dealing with a potential scam email from Parish.UK Network– referred to SALC
- Updated events on the website for drop in tea, and WI
- Issued village email on behalf of BGHS
- Updating details in SCC contacts
- Email issued and posters displayed on noticeboards regarding new ID required for Voting
- Confirmed key note speakers for APM.
- Produced Save the Date posters and articles for APM
- Magazine articles for February Parish magazine issued to editors
- Instructed Barkers to print example Historical Map following approval from Council re spend
- Updated website to set up new year for minutes
- Updated the noticeboards
- Chased the playground inspection report with Mole Valley
- Preparation for APM
- Preparation for elections
- Updated website calendar
- **Re-Betchworth email sent out**
- **Chased playground inspection report**

