

DRAFT

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 6th February 2023**, commencing at 8pm in The Hamilton Room, Betchworth

Councillors (Cllrs) present:

Cllr Julie Hardy (JH) Chairman
Cllr Edward Winter (EW)
Cllr Colin Rogers (CR)
Cllr Martin Higgins (MH)
Cllr Ian Wilson (IW)

Attending:

District Councillor Budd (SB)
District Councillor Potter (PP)
Re-Betchworth Representative's x 4

Apologies:

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Cllr Graham Randall (GR)
Cllr Robert Ashdown (RA)

In attendance: Cheryl Sexton (CS), Clerk & RFO

Minute #	Agenda item	Who
	APOLOGIES FOR ABSENCE	
323	Apologies were received from Cllr Randall and Cllr Ashdown.	
	DECLARATIONS OF INTEREST	
324	No declarations were received.	
	MINUTES OF THE PREVIOUS MEETING	
325	The minutes of the meeting held on 9 th January 2023 were approved and signed by Councillor Hardy.	
	COMMUNITY POLICE REPORT	
326	The police report with incidents for January 2023 was displayed, discussed, and acknowledged.	
	OPEN FORUM	
327	It was agreed to move agenda item 10 to be presented earlier to allow the representation from Re-Betchworth to speak under open forum. Cllr Hardy welcomed Re-Betchworth representatives to the meeting.	
328	Re-Betchworth began by expressing their gratitude to Betchworth Parish Council for the grant that they received last year, which has contributed to a number of successful initiatives such as the planting of the jubilee trees, the introduction of The Forest School, getting The Orchard back into production and The Apple Press Day. Re-	

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<p>329</p> <p>330</p>	<p>Betchworth will continue to drive upon their successes of 2022 with these initiatives in 2023 and will be looking at a new initiative 'The Betchworth B-Line'. The initiative was presented to the council and discussed. A copy of the initiative will added to 'supporting files' on the website with the minutes for information.</p> <p>Cllr Hardy thanked the Re-Betchworth representatives for their update and they left the meeting at 8.20pm</p> <p>District Councillor Potter raised the issue with an obstruction on Old Reigate Road where a post/pole has collapsed into the road, this will be logged with Highways.</p>	<p>PP</p>
<p>TRANSPORT, HIGHWAYS AND FOOTPATHS</p>		
<p>331</p> <p>332</p> <p>333</p> <p>334</p> <p>335</p> <p>336</p>	<p>Cllr Winter updated that the footpaths are continuing to get very muddy and that we are currently working with The Betchworth Estate to look at the most cost-effective solution to make some of these paths passable.</p> <p>It was acknowledged with thanks to the Long Distant Walkers Group for their kind goodwill gesture for utilising a lay-by in Betchworth for a checkpoint during an event. Clerk to email thanks.</p> <p>Cllrs Randall and Ashdown were unable to attend, a report was produced by Cllr Randall and displayed by the Clerk which the Council discussed and acknowledged. This will be added to 'supporting files' on the website with the minutes for information.</p> <p>Council re-endorsed the revisions to the Proposed Road Safety Improvements on The Street (these can be found on 'supporting files' on the website with the minutes), these will now be discussed with County Cllr Helyn Clack and Surrey County Council Highway Engineers. Council requested that when Cllr Randall meets with Highways evidence is sought for the impact of the removal of a central white line vs raising the kerb to allow decisions to be made regarding costs.</p> <p>Cllr Wilson provided an update on the GWR (Great Western Railway) historical poster. GWR have approved the latest version and have requested that 2 x A1 waterproof posters are prepared to be displayed in 2 cabinets. 1 which will be placed on the wall of the Station Buildings (platform side) and the other which will be positioned on the platform. Exact location dependent on underground cabling and other practicalities. Council approved the content and thanked Cllr Wilson for this initiative and hard work. It is anticipated that the costs will come within the grant allocated to Betchworth Parish Council.</p> <p>Cllr Winter updated the Council on the last Gatwick meeting and advised that the slides will be distributed. No action from council required.</p>	<p>EW</p> <p>CS</p> <p>CS</p> <p>GR</p> <p>IW</p> <p>EW</p>

	PLANNING	
337	<p>Ratification of Planning Observations made (1) MO/2022/2082 11, Lazell Gardens, Betchworth, Surrey, RH3 7BF Erection of replacement single storey rear extension, replacing existing window with bifolding doors and installation of two air source heat pumps.</p> <p style="text-align: right;">No Comment Ratified</p> <p>Decisions (1) MO/2022/1992 Betchworth Quarry Transfer Station, Station Road, Betchworth, Surrey, RH3 7BZ Conversion of the existing quarry machinery and grinding room to a single 3 bed dwelling with external alterations, landscaping and parking.</p> <p style="text-align: right;">APPROVED WITH CONDITIONS</p>	
338	<p>Other Matters (1) Council acknowledged the breach raised by Buckland Parish Council for Karchers breach against approved planning conditions and was advised that this has been investigated and has now been referred to MVDC legal team.</p>	
	AMENITIES	
339	It was acknowledged that the play equipment was checked on 12 th , 21 st and 28 th January and that we are still awaiting the annual inspection report which has been chased.	
340	It was acknowledged that all 3 defibrillators were inspected in January by Cllrs Hardy and Winter.	
341	Memorial request for Smallbone was reapproved following a new request, Council agreed to honour previous charge made in 2021. Letter to be drafted to family to request that the planting on the grave site is to be removed when memorial is erected.	CS
	COMMUNITY AND COMMUNICATIONS	
342	It was discussed that the community in Betchworth will be organising a 'Big Lunch' to celebrate the Kings Coronation, Betchworth Parish Council agreed to pay for the insurance as the event will be held on Goulburn Green and complete the necessary risk assessment. The organisers will be meeting to start the planning, Cllr Hardy will attend and keep Council updated.	JH
343	It was acknowledged that Re-Betchworth will be holding The Apple Tree Pruning Event on 10 th March 2023. It was acknowledged and	

344	<p>approved that Betchworth Parish Council will pay for the clear up of debris after the event.</p> <p>A request has been made for a donation towards Brockhams school changing room facilities. This was acknowledged, discussed and agreed in principle that it was justifiable to the area and that a contribution could be made taking money from the CIL funds. Clerk to discuss with neighbouring parishes regarding their approach and bring back to council for formal approval if appropriate.</p>	CS
CLERKS UPDATE		
345	Clerk displayed the revised Clerks Report which will be added to the website 'supporting files' with the minutes, highlighting areas in red since the issuing of the agenda. These were acknowledged.	CS
346	Ongoing action log was acknowledged.	
347	Clerk displayed the timeline for the local elections in May 2023, highlighting that it is strongly recommended when submitting your nomination forms that you make an appointment to ensure that the forms are checked. All nominations are to be completed by 4pm on 4 th April.	
348	The clerk updated the council that a Prospective Candidates Evening will be held on Monday 6 th March at 6.30pm for any potential nominees for the local elections. This will be held in the council chambers at Pippbrook. Please contact Mole Valley to arrange attendance.	
349	It was acknowledged that there were no new planning applications to review.	
350	District Cllrs Budd and Potter left the meeting 9.18pm	
FINANCE		
351	Councillors acknowledged receipt of £100 from Long Distant Walkers Association and offered their thanks for such a gesture.	CS
352	Clerk displayed the Monthly Financial Summary which was discussed and acknowledged.	
353	The following amounts were approved for payment in February 2023 by Cllrs Rogers and Wilson:	
IB00515	Barkers Digital Print	£24.00
IB00516	HSBC – Monthly Bank Charge	£5.00
IB00517	Cheryl Sexton – Salary and Expenses	£1112.33
IB00518	HMRC – January Payment	£73.10
IB00519	Viking Stationery	£70.78

	IB00520	SES Water (July – January)	£13.51	
	IB00521	Hamilton Room Hire for February	£20.00	
354	FUTURE MEETING DATES			
	The following dates were acknowledged:			
	<ul style="list-style-type: none"> a. Next Parish Council Meetings –6th March, 3rd April b. Mtg with School re Travel Policy – Cllrs Ashdown/Randall 24/2 c. Surrey ALC Chairs Forum – 27 Feb – Virtual – Cllr Hardy d. Annual Parish Meeting – 27th March – Community e. Surrey ALC Clerks Forum – 18th April – Clerk f. Internal Audit – 24th April – Clerk g. Local Elections – 4th May 			
355	<p>It was agreed to pilot a new format for the Annual Parish Meeting, clerk to send out draft Terms of Reference for information and issues invitations.</p> <p>Please note that future monthly Parish Council meetings will be held in The Hamilton Room.</p> <p>PARISH MAGAZINE ARTICLE: Invitation for email address, APM keep the date free.</p>			CS
356	MEETING CLOSED AT 9.26 pm			
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