

## BETCHWORTH PARISH COUNCIL AGENDA

Please take note that a **Meeting** of the Parish Council will take place on **3<sup>rd</sup> April 2023 at 8.00pm** in **The Hamilton Room, Betchworth**.

### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

### 2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### 3. MINUTES of PREVIOUS MEETING (6<sup>th</sup> March 2023)

To approve and sign the minutes from the last Parish Council meeting on 6/3/23

### 4. COMMUNITY POLICE REPORT

To receive an update from the Neighbourhood Police Team.

### 5. OPEN FORUM

An opportunity for local residents and businesses to raise topics with the Parish Council.

- It has been reported that the fencing on the old Barley Mow pub site is an eyesore which often leans down towards the road in bad weather. Discuss and agree response.
- Request received to add an additional village gateway at the base of Pebblehill. Discuss and agree response.
- Request received to request SCC to take action to the owners to maintain trees which are causing a safety hazard on Pebblehill, and MVDC to get gutters and path cleaned

### 6. TRANSPORT, HIGHWAYS AND FOOTPATHS

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter

- To acknowledge and provide an update on the litter pick

Highways and Rail Transportation Update – Cllrs Randall & Ashdown

- To discuss and agree comments regarding Brockham traffic calming consultation for Middle Street and Brockham Lane
- To acknowledge and discuss response back from SCC Highways regarding lorries driving over the verges at the bottom of Pebblehill
- To acknowledge and discuss response back from SCC reading the damage to verges on Sandy Lane

Gatwick update – Cllr Winter

### 7. PLANNING

**Ratification of Planning Observations made (1)**

[MO/2023/0255](#)

**South Lodge, Brockham Park, Gadbrook Road, Betchworth, Surrey, RH3 7AH**

2 No. Oak trees (marked T1 and T2 on submitted plan) - reduce the crown by 2.5-3 metres. (Includes the removal of dead wood - exempt works.)

**Ratify No Comment**

**New Applications (2)**

[MO/2023/0323](#)

**6, Oakley Gardens, Betchworth, Surrey, RH3 7AZ**

T1 - Lime: crown lift to 4 metres, T2 - Lime: crown lift to 4 metres, T3 - Lawson Cypress: remove, T4 – Leylandii: remove, T5 - Lawson Cypress: remove, T6 - Lawson Cypress: remove, T7 - Western Red Cedar: remove.

**MO/2023/0306**

**Crossways Cottage, Leigh Road, Betchworth, Betchworth, Surrey, RH3 7AW**

Demolition of existing conservatory and erection of a rear two storey extension, demolition of rear lobby following erection of a larger lobby with porch.

**Appeals (0)**

**Decisions (0)**

**Other Matters (0)**

**8. AMENITIES**

To acknowledge play equipment dates checked: 10<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> March

To acknowledge that defibrillators in Betchworth have been checked

Approve memorial requests

Acknowledge allotment invoices have been issued with the agreed revised charges

To discuss and agree a request to start a rejuvenating programme for the apple trees in the burial ground

To acknowledge the switching on of the tap at the allotments

To acknowledge and approve play inspection report for the play equipment on Goulburn Green

To acknowledge the wildflower strip has been trimmed

To acknowledge that the apple tree pruning workshop has taken place

To approve the work and payment of £30 plus VAT for the restoration of an ashes plot in the burial ground which has been disturbed.

**9. COMMUNITY AND COMMUNICATIONS**

To acknowledge the Annual Parish Meeting took place on March 27th

To acknowledge the completion of the installation of the Historical Poster at Betchworth Station

To discuss and agree position on the consultation paper for Surrey Hills AONB Boundary Review

To discuss and agree position on the consultation paper for Surrey County Council Boundary review

**10. CLERKS UPDATE**

Acknowledge the clerks report

Acknowledge ongoing action log

Acknowledge that the notice of election period has started and will finish at 4pm Tuesday 4<sup>th</sup> April

To acknowledge and support the 2 existing councillors from Buckland and Capel to continue to serve as non-voting members of the Standards Committee representing Parish Councillors.

Agree observations on any new planning applications that fall outside of meeting timescales.

**11. FINANCE**

To acknowledge and countersign invoice IB00535 for Brunel Engraving which was paid at the reduced amount of £282.66

To acknowledge that invoice IB00526 for Rydon Signs approved on 6.3.23 has not been paid as requirements had changed. It has been represented as IB00548 at the slightly higher amount

To formally approve the release of the budgeted £200 to The Kings Coronation if requested in April

To acknowledge the VAT submission on behalf of council for £555.17 (Invoices dated from 1.9.22 to 28.2.23)

To acknowledge receipt of £555.17 VAT Submission

To acknowledge receipt of £1535.00 (Burial Ground)

To approve the renewal of the membership of The Countryside Charity (CPRE) and to approve the payment recommended by Finance Committee £60 or £36

To formally approve end of year bank reconciliations

To display and formally approve unaudited end of year accounts for 2022/23

To formally approve the earmarked reserves for 2023

Monthly Financial Summary – to note the current financial position

**To approve the following amounts for payment in March/April:**

IB00538	Mattree – Removal of debris in Orchard	£	120.00**
IB00539	Bank Charge – HSBC	£	5.00
IB00540	Cheryl Sexton – Salary & Expenses	£	1112.66
IB00541	HMRC – March Payment	£	73.30
IB00542	Re-Betchworth (PO016 – Approved Grant)	£	3200.00
IB00543	FABB (PO015 – Approved Grant)	£	200.00
IB00544	Village Archives/Ham Room (PO013- Grant)	£	1000.00
IB00545	B&B Toddler Group (PO014 – App Grant)	£	250.00
IB00546	Josh Flynn Gardening	£	114.00
IB00547	CPRE Annual Membership	£	TBA
IB00548	Rydon Signs (Cabinets for Historical Poster)	£	1273.20
IB00549	The Hamilton Room	£	20.00

**\*\* Paid on 20/3 following finance committee approval and approved minute 343**

**12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA**

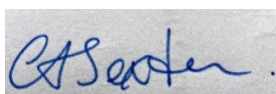
Please advise Chairman prior to the meeting

**13. CONFIDENTIAL ITEMS (Closed to Public and Press)**

**14. MEETING DATES to acknowledge and note**

- a. Next Parish Council Meetings –15th May, 3 June
- b. 3 B's Alignment Meeting – April
- c. SALC Clerks Forum 18<sup>th</sup> April – Clerk
- d. MVDC Clerks Meeting 19<sup>th</sup> April – Clerk - Pippbrook
- e. Internal Audit – 24<sup>th</sup> April – Clerk
- f. Polling Day – 4<sup>th</sup> May

**Parish Magazine Article: deadline for May mag: 17<sup>th</sup> April 2023 (invitation for email address, litter pick article)**



Signed: Cheryl Sexton, Parish Clerk 28<sup>th</sup> March 2023

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