

**BETCHWORTH PARISH COUNCIL
AGENDA**

Please take note that a **Meeting** of the Parish Council will take place on **Monday 3rd July at 8.00pm** in The Hamilton Room, Betchworth

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

3. MINUTES of PREVIOUS MEETING (5th June 2023)

To approve and sign the minutes from the last Parish Council meeting on 5th June 2023.

4. OPEN FORUM

An opportunity for local residents and businesses to raise topics with the Parish Council.

5. COMMUNITY POLICE REPORT

To receive an update from the Neighbourhood Police Team.

6. TRANSPORT, HIGHWAYS AND FOOTPATHS

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter
Highways and Transportation Update – Cllr Randall/Cllr Ashdown
Gatwick update – Cllr Winter

7. PLANNING

Ratification of Planning Observations made since last meeting (1)

MO/2023/0746

Great Brockhamhurst Farm , Brockhamhurst Road, Betchworth, Surrey, RH3 7AP

Removal of condition (ii) of approved planning permission DHR/73/352 for a house of 1120 sq ft (104 sq m) and bungalow of 1011 sq ft (94 sq m) each with four habitable rooms, to allow occupation by persons other than those wholly employed or last employed in agriculture.

Ratify no comment

New Applications (2)

MO/2023/0787

Betchworth Lodge, Pebble Hill Road, Betchworth, Surrey, RH3 7BW

Part single and part two storey rear extension to dwelling following demolition of part of existing dwelling.

MO/2023/0800

Crossways Cottage, Leigh Road, Betchworth, Betchworth, Surrey, RH3 7AW

Demolition of existing conservatory and erection of two storey extension. Demolition of rear lobby and replaced with a larger rear lobby with a porch

Appeals (0)

Decisions (1)

MO/2023/0627

The Old House South, The Street, Betchworth, Surrey, RH3 7DJ

Remove 7 No. Ash trees

NO OBJECTION

Appeal Decisions (0)
Other Matters (0)

8. AMENITIES

- To acknowledge play equipment dates checked
- To acknowledge an inspection of the burial ground and actions agreed
- To acknowledge and make a decision regarding a request to hold a scything workshop on wildflower strip on Goulburn Green
- To acknowledge that defibrillators in Betchworth have been checked
- Approve memorial requests (Park)

9. COMMUNITY AND COMMUNICATIONS

- Acknowledge that during the church renovations over the summer the church car park will house builders toilets and a container
- Acknowledge road closure at night on Gadbrook Road for surface dressing

10. CLERKS UPDATE

- Acknowledge the clerks report
- Acknowledge ongoing action log
- Acknowledge the formal vacancy time period for a new Councillor has been completed, an advert for a co-option will now be posted
- Acknowledge that there is no meeting in August and scheme of delegation will be used where appropriate.
- Acknowledge clerk will be on holiday 24 July to 7 August and agree delegation responsibility
- Agree observations on any new planning applications that fall outside of meeting timescales.

11. FINANCE

- To acknowledge receipt of £41.95 (Interest)
 - To acknowledge bank reconciliations for March, April and May 2023 were completed by Cllr Winter
 - Monthly Financial Summary – to note the current financial position
 - To approve the following amounts for payment in July
- | | | | |
|---------|--|---|---------|
| IB00569 | HSBC Monthly Bank Charge | £ | 5.00 |
| IB00570 | UNITY Bank Quarterly Bank Charge | £ | 18.00 |
| IB00571 | Cheryl Sexton – Salary, Phones, expenses | £ | 1180.71 |
| IB00572 | HMRC – NI & Tax (June) | £ | 118.86 |
| IB00573 | Josh Flynn Gardening (June Grass) | £ | 724.80 |
| IB00574 | Hamilton Room (July Mtg) | £ | 20.00 |
| IB00575 | DLG Computers Annual IT Support | £ | TBA |
| IB00576 | Cheryl Sexton – Microsoft Renewal | £ | 59.99 |

As there is no meeting in August, the following payments have been approved to be paid when due in August. Any other payments or changes to approved payments will be subject to Scheme of Delegation and will be approved by 2 of the finance committee and ratified at the September meeting.

- To approve the following amounts for payment in August
- | | | | |
|---------|---|---|---------|
| IB00577 | HSBC Monthly Bank Charge | £ | 5.00 |
| IB00578 | Cheryl Sexton – Salary, Phone, expenses | £ | 1240.85 |
| IB00579 | HMRC – NI & Tax (July) | £ | 88.29 |
| IB00563 | Josh Flynn Gardening (July Grass) | £ | 724.80 |

12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA

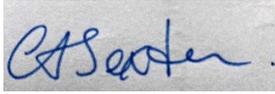
Please advise Chairman prior to the meeting

13. CONFIDENTIAL ITEMS (Closed to Public and Press)

14. MEETING DATES to acknowledge and note

- a. Next Parish Council Meetings – 4th September, 2nd October
- b. SLCC AGM – 19th July - Clerk

Parish Magazine Article: deadline for August mag: 17th July 2023 (invitation for email address, councillor vacancy)

A handwritten signature in blue ink, appearing to read 'Cheryl Sexton', is shown within a rectangular grey box.

Signed: Cheryl Sexton, Parish Clerk 27th June 2023

THIS IS A CONTROLLED DOCUMENT – Betchworth Parish Council will not be held responsible for content when downloaded from the website.