

# MAY CLERK REPORT

Betchworth Parish Council

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## Correspondence to acknowledge

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- Daily work communications (no impact to Betchworth)
- In the Know weekly and daily bulletin reports
- Confirmation of work to be carried out to correct the brightness of lights on Betchworth Station at night
- Confirmation that the owners of the old Barley Mow site have been contacted regarding dangerous structure (parishioner contacted)
- Request from County Cllr Clack for meeting dates for the year
- Confirmation from Network Rail via resident that the lights will be corrected 18/19 May
- GATCOM weekly news bulletins (issued to councillors for information)
- Request from SCC Highways to be a representative on the working party/focus groups for the programme to look at better engagement with Parish and Town Councils (accepted)
- Request for agenda item on Planning Application for Old Forge (On agenda for June meeting)
- Confirmation of insurance being in place with policy documents
- Acknowledgment of response from Natural England regarding the submission of Betchworth Parish Councils response (ref ANON-VUXE-W5WF-H)
- Office for National Statistics Newsletter
- NALC Chief Executive Weekly Bulletins (issued to councillors for information)
- Email from resident querying the no HGV signs at top of pebblehill which is directing HGVs down Pebblehill (raised with Highways and cc'd Chair and Highways Cllrs)
- Email from resident advising of 3 car collision on Pebblehill (checked with Police no record)
- Notification of temporary lights on Pebblehill 30/5 (email issued to village group)
- Confirmation email that light reduction has not worked at Betchworth Station (see Highways /Rail for detail)
- Email from SALC detailing Community Ownership Fund Available to Local Councils (not applicable to BPC, but sent to councillors to see if anyone in community may find this of interest – on agenda to discuss)
- Email from Chair at Headley re concerns about Pebblehill Junction (sent to Highways Cllrs and Chair for action and to all councillors for information)
- Email regarding grants available for Farming in Protected Landscapes (sent to Estate Mgr. for information)
- Update received on £1.8m award received for Surrey Safer Roads, awaiting date for public consultation (sent to councillors for information)
- Consultation received for Surrey County Council's revised Local List for planning (sent to Cllr Higgins and Chair for action and to be added to agenda to agree response)
- Confirmation received from SCC Greener Futures to confirm inclusion on subscription mailing list (sent to Councillors to subscribe if required)
- Invitation to attend the SLCC AGM

- Response back from SCC Deputy Cabinet Member for Levelling it Up regarding Pebblehill Junction concerns from Headley PC Chair (sent to Highways Cllrs and Chair)
- Acknowledgement back from Mole Valley Senior Parks and Open Space Officer regarding the potential addition of play provisions on GG.
- Notification of new dates of events for BBHS (uploaded on website)
- Email re upcoming NALC events (sent to councillors for information and to show interest of attendance)
- Copy of email from local resident who have organised local businesses to mow the triangles at Betchworth roundabout to improve the sight line
- Email from resident regarding concern over agenda item 9 regarding the addition of playground equipment on Goulburn Green (acknowledged and to be discussed as part of agenda item)

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## Footpaths

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- Nothing to report

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## Highways/ Rail

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- Reduction in brightness of the lights on Betchworth Station confirmed due to be fixed on 18/19 May. The works completed has not had desired effect, complaint issued on behalf of resident and also in breach of our dark skies policy
- Dangerous structure reported to Building Control at old Barley Mow site acknowledged following site inspection, owners have been contacted to remove.
- Requested estimate for Speed survey on Wonham Lane
- Preparation of documentation for Highways meeting
- Preparation of documentation following Highways meeting
- Chased village gateway installation

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## Burial Ground

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- Query regarding service prior to cremation (passed to Church Warden)

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## Finance & Policies

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- Completed the invoices and made payments that were approved in formal council meeting
- Completed annual renewal paperwork for insurance and paid
- Completed and submitted all external audit paperwork
- Prepared paperwork for UNITY to remove signatory (due to leaving) from the bank account
- Awaiting appointment for HSBC to go to bank to remove signatory from bank account
- Published the Notice of Public Rights online and on noticeboards

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## Meetings attended / Training

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- Annual Appraisal
- Monthly Parish Meeting
- 3 Bs Alignment Meeting

- Meeting with Highways to discuss potential Highways Proposals on Pebblehill and The Street

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## Planning

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- Weekly planning monitoring
- Chased enforcement for a response back on Evergreens – awaiting inspection to happen

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## Other Items of Note

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- Updated noticeboard
- Issued village emails and updated calendar
- Appraisal completed in preparation for meeting
- Dealt with query on allotment fencing
- Responded to AONB Boundary Review on behalf of Betchworth Parish Council
- Query re waiting list on allotments
- Chased member interest and expense forms for newly elected councillors
- Completed SALC Contact Forms post election
- Sought advice from MVDC re a possible addition to the playground at Goulburn Green, contact now given if we need to look at proceeding
- Admin for the vacancy for councillor
- Appraisal approved by Chair and Vice Chair issued to Finance Committee to approve - Council