

# JUNE CLERK REPORT

Betchworth Parish Council

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## Correspondence to acknowledge

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- Daily work communications (no impact to Betchworth)
- In the Know weekly and daily bulletin reports
- Confirmation that all Members Interest Forms have been received from Betchworth Parish Council
- News Release : Renewal of PSPOs in Dorking and Leatherhead (sent to councillors)
- Request from North Downs PTA to advertise School Fair by The Orchard (sent to Cllr Wilson- agreed)
- Complaint from resident re works being completed on railway without being notified (passed to SCRCP)
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Press release from MVDC regarding survey on baking hubs (sent details on village email encouraging participation)
- Correspondence on title deeds for the station (issued to Cllr Randall)
- Press release from MVDC regarding Disability Swimming lessons at Dorking
- Various acknowledgements of jobs raised with Highways (see Highways for details)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Response back from Highways re Betchworth Bridge road surface (sent to Highways Cllrs & Chair), see Highways for more detail
- Notification of an accident at Pebblehill (contacted Hedley Parish Council)
- Minerals and Waste Development update stating next public consultation will be in 2025 (issued to councillors for information)
- Confirmation from SCC Highways that a speed survey is now on the schedule to be completed on Pebblehill
- Acknowledgement from UNITY re the request to remove a Cllr from bank account
- Receipt of memorial request
- Formal logging of AGAR Form 3 from External Auditor
- Notification of new planning application for Betchworth Lodge (to be tabled at July meeting on formal agenda)
- Confirmation of vegetation being cut back at Betchworth Bridge
- Confirmation that the gateways have again been delayed (Highways Cllrs and Chair made aware)
- Confirmation that lights at Betchworth Station have been spray painted to reduce the light issue and direct the light away from residential homes
- Job vacancy for Village Hall (sent out to villagers on email)
- Office of National Statistics Update
- Update of minutes following Parish Council and Highways Taskforce meeting
- MVDC Press release re completion of St Martins walk car park refurbishment
- Minutes from MVDC/Clerks Meeting
- Notification of new online banking application for UNITY
- Request from Surry Churches Preservation Trust to pay subscription (we do not subscribe)

- Notification regarding complaints of noise from M25 diversion (escalated with Cllr Clack)
- Confirmation from SCC Highways that an SDR will take place on Wonham Lane.
- Email regarding feedback on play provision proposal from residents
- Notification of an incident at the weekend on Goulburn Green (playground provision inspected and damaged branches of tree instructed to be removed)
- Email confirmation from MVDC that the Inspector has agreed to an extension to the pause to Mole Valley Local Plan (sent to councillors)
- Confirmation of annual IT costs to remain at existing cost
- Email from SCC Highways confirming vegetation between roundabout and station has been cleared (Clerk to make a visit and inspection – see Highways for detail)
- Email from resident detailing a proposal for Betchworth Playground (sent to councillors for consideration)
- Article from Surrey Live on 1.8m investment on A25 (sent to councillors for information)
- Surrey Hills Summer Newsletter (sent to councillors for information)
- Email from Office of national Statistics regarding a the launch of a public consultation on the proposals for a new approach to population and migration statistics.
- GACC Press Release (issued to councillors for information)
- Acknowledgement from UNITY that the signatories have been amended as requested
- Notification that the 2 speed reductions are scheduled (see Highways for details)

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## Footpaths

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- Payment made for the plaques to be added to the Kissing Gates
- Plaques all received ready for installation
- NALC Star Council Awards Information
- Cllr Cooksey weekly update (sent to councillors for information)
- Details of road closure on Gadbrook Road (issued to councillors and villagers and added to the agenda for acknowledgement)

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## Highways/ Rail

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- Reduction in brightness of the lights on Betchworth Station confirmed due to be fixed on 18/19 May. The works completed on Betchworth Station have not had the desired effect to reduce the brightness of the lights, which is impacting residents and is in breach of our dark skies policy. Continued to chase the resolution of this issue with SCRP. Progress has been made, the tops of the lights have now been sprayed. Awaiting confirmation of the impact, **resident has stated that there has been an improvement and that the replacement lights will be reinstalled in August which should correct the issue.**
- Raised 7 jobs for Pebblehill to Highways maintenance for the following:
  - Culvert by A25 to be cleared of vegetation and silt (**logged on 7<sup>th</sup> June, chased on 20/6 and 29/6, awaiting response have now copied in Cllr Clack**)
  - Clearance of compacted mud along the concrete wall from station to A25 (**standard roadsweep took place, Clerk has challenged this and stated that it requires more work to clear the drain – awaiting feedback**)
  - Clearance of vegetation, trees and cutting back of hedges from A25 to The Station (**notification received that this has been done. Clerk to attend site and make inspection**)
  - Refurbishment of bend chevrons (by Pilgrims Way) (**this was acknowledged but has passed the 15 days so Clerk has chased**)

- Clearance of vegetation obscuring road signs on Pebblehill (this has been acknowledged)
- Missing white lines from centre of the road from The Coombe to A25 (this has been acknowledged)
- Requested 2 x waste litter bins (by station and by The Coombe) (this has been acknowledged)
- Raised 2 jobs for The Street to Highways maintenance for the following :
  - Full refurbishment of ALL road markings on The Street (acknowledged, but has passed the 15 days for response. Clerk has chased)
  - Estimate for VAS sign to be installed on The Street before the school (powered and solar) (acknowledged, but has passed the 15 days for response. Clerk has chased)
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- Raised job to get vegetation cleared by signs on Betchworth Bridge – This has been resolved.
- Raised job asking for an investigation to be completed on the slippery road surface by Betchworth Bridge. Response received back, they conducted a moving brake test and were able to stop safely without any obvious loss of friction with the surface, this will continue to be monitored. Will respond back to challenge, currently awaiting some data from ~~Cllr Potter and~~ Estate Manager. Email issued to SCC Highways stating that we are not accepting of response copied to Senior Highways Engineer
- Chased Highways regarding the 2 approved speed reductions for Old Reigate Road and Wellhouse Lane for progress. Acknowledgement received that these are drafted and will be implemented by Christmas

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## Burial Ground

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- Burial query re grave numbers for a memorial
- Complete the paper work for approval of memorial inscription to be added to existing headstone
- Instruction to mow grass on grave plot – passed to Josh Flynn
- Enquiry for burial costs
- Completed burial ground inspection with Cllr Wilson, completed notes following inspection

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## Finance & Policies

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- Completed the invoices and made payments that were approved in formal council meeting
- Salary increase notified to Payroll
- Submitted online banking signed forms for removal of councillor on UNITY account now complete
- Query regarding annual IT support cosr increase, DLG agreed to authorise at original cost.

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## Meetings attended / Training

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- Monthly Parish Meeting
- Highways Taskforce Meeting
- Surrey ALC Clerks Forum

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## Planning

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- Weekly planning monitoring

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## Other Items of Note

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- Updated noticeboard

- Issued village emails and updated calendar
- Issued email to villages regarding survey for banking hubs
- Updated The Circuit following successful defib checks
- Completed a works schedule with detail for 2023