

## **BETCHWORTH PARISH COUNCIL AGENDA**

Please take note that a **Meeting** of the Parish Council will take place on **Monday 4<sup>th</sup> September at 8.00pm** in The Hamilton Room, Betchworth

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Councillors

### **2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### **3. MINUTES of PREVIOUS MEETING (3<sup>rd</sup> July 2023)**

To approve and sign the minutes from the last Parish Council meeting on 3<sup>rd</sup> July 2023.

### **4. OPEN FORUM**

An opportunity for local residents and businesses to raise topics with the Parish Council.

### **5. COMMUNITY POLICE REPORT**

To receive an update from the Neighbourhood Police Team.

### **6. TRANSPORT, HIGHWAYS AND FOOTPATHS**

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter  
Highways and Transportation Update – Cllr Randall/Cllr Ashdown

- To discuss and make a decision regarding alternative solutions to raising the kerb on The Street (as this solution was deemed too expensive) in order to submit for support from Cllr Clack before submission for estimate with SCC
- To discuss the requirement for an alternative barrier at Betchworth Bridge due to ongoing destruction
- Quotations for VAS to be presented and discussed to gain principal approval on numbers and position subject to SCC Highways agreement

Gatwick update – Cllr Winter

### **7. PLANNING**

#### **Ratification of Planning Observations made since last meeting (8)**

As there was no meeting held in August the following applications were considered by the planning committee and recommend the following to be ratified by council:

#### **MO/2023/0902**

#### **Wellwood, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7HH**

Variation of condition 2 of approved planning permission MO/2021/1607 for demolition of existing house and erection of replacement 3 bedroom dwelling, to allow alterations to porch to accommodate an air source heat pump.

**Ratify no comment**

#### **MO/2023/0975**

#### **Genista, Old Reigate Road, Betchworth, Betchworth, Surrey, RH3 7DE**

Variation of condition 1 of approved planning permission MO/2022/1828 for variation of Condition 2 of approved application MO/2020/0964 for the erection of first floor extension to existing bungalow, single storey front infill extension and two storey rear extensions. Alteration and extension to existing garage to provide gym/home office above and veranda detail linking the garage to main dwelling to allow for changes to fenestration, internal layout and roof to link.

**Ratify no comment**

**MO/2023/0946**

**Tranquil House, Old Reigate Road, Betchworth, Surrey, RH3 7DR**

Discharge of condition 4b of approved planning permission MO/2021/0521 and MO/2021/0520 for the construction of new garage following demolition of outbuildings and conversion of remaining outbuilding to form ancillary accommodation to the house.

**Ratify no comment**

**MO/2023/0957**

**Wonham Forge Farm, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Prior notification for the erection of an agricultural building of 18.3 metres x 12.2 metres for the storage of hay and machinery.

**Ratify no comment**

**MO/2023/0976**

**The Forge, The Street, Betchworth, Surrey, RH3 7DW**

Listed Building Consent for the restoration of Betchworth Forge and change of use from light industrial to office.

**Ratify comment regarding inclusion of condition for tiles to be of an orange fabric to keep in line with the character of the area**

**MO/2023/0993**

**8, Barleymow Court, Betchworth, Surrey, RH3 7HF**

Demolition of existing conservatory and erection of a single storey rear extension.

**Ratify no comment**

**MO/2023/0982**

**Coleshill Farm, Middle Street, Betchworth, Surrey, RH3 7AL**

Installation of electric stairlift from ground to first floor.

**Ratify no comment**

**MO/2023/1085**

**Betchworth Quarry Transfer Station, Station Road, Betchworth, Surrey, RH3 7BZ**

Removal of condition 6 of approved planning permission MO/2022/1992 for conversion of the existing quarry machinery and grinding room to a single 3 bed dwelling with external alterations, landscaping and parking.

**Ratify no comment**

**New Applications (2)**

**MO/2023/1201**

**The Forge, The Street, Betchworth, Surrey, RH3 7DW**

Restoration of Betchworth Forge and change of use from light industrial to office.

**MO/2023/1211**

**Garden Cottage, Roothill Lane, Betchworth, Surrey, RH3 7AT**

Certificate of Lawfulness for a proposed development in respect of the stationing of a Caravan ancillary to the main dwelling.

**Appeals (0)**

**Decisions (5)**

**MO/2023/0746**

**Great Brockhamhurst Farm, Brockhamhurst Road, Betchworth, Surrey, RH3 7AP**

Removal of condition (ii) of approved planning permission DHR/73/352 for a house of 1120 sq ft (104 sq m) and bungalow of 1011 sq ft (94 sq m) each with four habitable rooms, to allow occupation by persons other than those wholly employed or last employed in agriculture.

**Approved**

**MO/2023/0800**

**Crossways Cottage, Leigh Road, Betchworth, Surrey, RH3 7AW**

Demolition of existing conservatory and erection of two storey extension. Demolition of rear lobby and replaced with a larger rear lobby with a porch

**Approved with conditions**

**MO/2023/0787**

**Betchworth Lodge, Pebble Hill Road, Betchworth, Surrey, RH3 7BW**

Part single and part two storey rear extension to dwelling following demolition of part of existing dwelling.

**Approved with conditions**

**MO/2023/0957**

**Wonham Forge Farm, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Prior notification for the erection of an agricultural building of 18.3 metres x 12.2 metres for the storage of hay and machinery.

**Prior Approval Refused**

**MO/2023/0902**

**Wellwood, Wellhouse Lane, Brockham, Betchworth, Surrey, RH3 7HH**

Variation of condition 2 of approved planning permission MO/2021/1607 for demolition of existing house and erection of replacement 3 bedroom dwelling, to allow alterations to porch to accommodate an air source heat pump.

**Approved with conditions**

**Appeal Decisions (0)**

**Other Matters (0)**

**8. AMENITIES**

To acknowledge play equipment dates checked on 17/7, 29/7, 7/8, 24/8 and 29/8

To acknowledge that defibrillators in Betchworth have been checked

Approve memorial requests ([Patch](#))

To receive an update and to discuss and agree the next steps for the revised requirements for Goulburn Green Play Provision

To discuss and make a decision regarding a request to look at outdoor gym equipment for Betchworth residents

To acknowledge the scything workshop & BBS BBQ have taken place on Goulburn Green

To discuss and agree the releveling of graves programme for the Burial Ground

**9. COMMUNITY AND COMMUNICATIONS**

Acknowledge and discuss the feedback from residents following the AIG Womens Golf Open

Discuss and approve the monthly communications on progress to Betchworth residents

**10. CLERKS UPDATE**

Acknowledge the clerks report

Acknowledge ongoing action log

To gain approval to spend the budget allocated of £240 plus increase of up to £30 for the archiving of minutes as per our document and retention policy due to increase in pricing of binding.

To discuss proposal for upgrade to Betchworth Parish Council Website

To agree attendance of Council at SALC AGM

To delegate authority to Cllr Hardy for voting at SALC AGM on behalf of council

Agree observations on any new planning applications that fall outside of meeting timescales.

**11. FINANCE**

To formally acknowledge conclusion of External Audit for year ended 31 March 2023

To acknowledge receipt of £48.49 (Interest)

To acknowledge the transfer of £4000 from reserve to current account

To approve the shortlist of companies invited to respond to grounds maintenance tender

To request for budget submissions to be made for 2024/25

Monthly Financial Summary – to note the current financial position

To approve the following amounts for payment in September

IB00581	HSBC Monthly Bank Charge	£	5.00
IB00582	Cheryl Sexton – Salary, Phones, expenses	£	1135.35
IB00573	HMRC – NI & Tax (August)	£	88.49
IB00584	PKF Littejohn (External Audit)	£	252.00
IB00585	SES Water (Jan-July)	£	16.10
IB00586	Cheryl Sexton – SSL Cert Renewal	£	42.00
IB00587	Hamilton Room (September Mtg)	£	20.00
IB00588	Josh Flynn Gardening (August Grass)	£	724.80
IB00589	ICO Annual DDM (to be taken on 15/9)	£	35.00

**12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA**

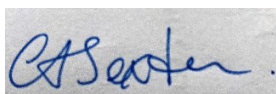
Please advise Chairman prior to the meeting

**13. CONFIDENTIAL ITEMS (Closed to Public and Press)**

**14. MEETING DATES to acknowledge and note**

- a. Next Parish Council Meetings – 2<sup>nd</sup> October, 6<sup>th</sup> November
- b. Highways and Parish Council Workshop – 6<sup>th</sup> September- L'Head- Clerk
- c. MVDC/Clerk Meeting – 13<sup>th</sup> September – Dorking - Clerk
- d. SALC AGM – 19<sup>th</sup> October – Cllr Hardy and others TBC

**Parish Magazine Article: deadline for October mag: 11<sup>th</sup> September 2023  
(invitation for email address)**



Signed: Cheryl Sexton, Parish Clerk 29<sup>th</sup> August 2023

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