

## **BETCHWORTH PARISH COUNCIL AGENDA**

Please take note that a **Meeting** of the Parish Council will take place on **Monday 2<sup>nd</sup> October at 8.00pm** in The Geoffrey Browne Room, The War Memorial Hall, Betchworth

### **1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Councillors

### **2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

### **3. MINUTES of PREVIOUS MEETING (4<sup>th</sup> September 2023)**

To approve and sign the minutes from the last Parish Council meeting on 4<sup>th</sup> September 2023.

### **4. OPEN FORUM**

An opportunity for local residents and businesses to raise topics with the Parish Council.

### **5. COMMUNITY POLICE REPORT**

To receive an update from the Neighbourhood Police Team.

### **6. TRANSPORT, HIGHWAYS AND FOOTPATHS**

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter  
Highways and Transportation Update – Cllr Randall/Cllr Ashdown

- Discuss correspondence request from Parishioner for better signage on Betchworth Bridge for cyclists

Gatwick update – Cllr Winter

- To agree to sign up as an interested party for Gatwick DCO involvement and approve key points to be included in the application

### **7. PLANNING**

**Ratification of Planning Observations made since last meeting (0)**

**New Applications (3)**

[MO/2023/1355](#)

**Highveld, Pebble Hill Road, Betchworth, Surrey, RH3 7BP**

Removal of a chimney, replace hipped roof side extension with flat roof side extension.

[MO/2023/1378](#)

**Great Oaks, Snowerhill Road, Betchworth, Surrey, RH3 7AQ**

Certificate of Lawfulness for a proposed development in respect of a single storey rear extension.

[MO/2023/1412](#)

**Pipers, The Street, Betchworth, Surrey, RH3 7DJ**

Erection of single storey side and front extensions, new pitched roof over existing side extension, with changes to fenestration and external materials.

**Appeals (0)**

**Decisions (4)**

[MO/2023/0975](#)

**Genista, Old Reigate Road, Betchworth, Betchworth, Surrey, RH3 7DE**

Variation of condition 1 of approved planning permission MO/2022/1828 for variation of Condition 2 of approved application MO/2020/0964 for the erection of first floor extension to existing bungalow, single storey front infill extension and two storey rear extensions. Alteration and extension to existing garage to provide gym/home office above and veranda detail linking the garage to main dwelling to allow for changes to fenestration, internal layout and roof to link.

**Approved with Conditions**

[MO/2023/0993](#)

**8, Barleymow Court, Betchworth, Surrey, RH3 7HF**

Demolition of existing conservatory and erection of a single storey rear extension.

**Approved with Conditions**

[MO/2023/1036](#)

**Quarry Hill Cottage, Station Road, Betchworth, Surrey, RH3 7BZ**

Erection of single storey glass roofed canopy

**Approved with Conditions**

[MO/2023/1085](#)

**Betchworth Quarry Transfer Station, Station Road, Betchworth, Surrey, RH3 7BZ**

Removal of condition 6 of approved planning permission MO/2022/1992 for conversion of the existing quarry machinery and grinding room to a single 3 bed dwelling with external alterations, landscaping and parking.

**Approved**

**Appeal Decisions (0)**

**Other Matters (0)**

## **8. AMENITIES**

To acknowledge play equipment date checked on 22<sup>nd</sup> September

To acknowledge that defibrillators in Betchworth have been checked

Approve memorial requests

To agree to turn off the water at allotments in October

Review and agree allotment rates for 2024/25 to publish by 31st October

To receive an update on Goulburn Green Play Provision

## **9. COMMUNITY AND COMMUNICATIONS**

Agree wreath requirements for 2023

To review and agree response to the Mole Valley Draft Council Strategy Consultation

## **10. CLERKS UPDATE**

Acknowledge the clerks report and correspondence noted

Acknowledge ongoing action log

To gain approval for wording for polite reminder to Marshall Surfacing for not turning right out of premises onto Station Road

To discuss and agree the proposal for Councillor email addresses following recommendation of Internal Audit due to changes in guidelines

Agree observations on any new planning applications that fall outside of meeting timescales.

## **11. FINANCE**

To formally approve Mulberry and Co are our internal auditor for 2023/24

To acknowledge the submission and receipt of VAT refund for £1039.83 (1/3/23 – 31/8/23)

To acknowledge bank reconciliations for June, July & August 2023 were completed by Cllr Winter

To acknowledge receipt of £10,366.47 (£47.94 Interest, £9,128.70 Precept, £150 Memorial & £1039.83 VAT Reclaim)

Monthly Financial Summary – to note the current financial position

To approve the following amounts for payment in October

IB00590	HSBC Monthly Bank Charge	£	5.00
IB00591	Cheryl Sexton – Salary, Phones, expenses	£	1135.55

DRAFT

IB00592	HMRC – NI & Tax (September)	£	88.29
IB00593	Betchworth Village Hall (Oct Mtg)	£	32.00
IB00594	Surrey ALC (SALC Conf)	£	48.00
IB00595	Josh Flynn Gardening (September Grass)	£	724.80
IB00596	Viking (Printer ink x 2)	£	85.18
IB00597	L Spratt (Paint for slide)	£	61.34

**12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA**

Please advise Chairman prior to the meeting

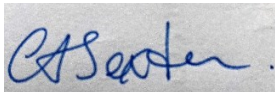
**13. CONFIDENTIAL ITEMS (Closed to Public and Press)**

Discuss Grounds Maintenance Contract

**14. MEETING DATES to acknowledge and note**

- a. Next Parish Council Meetings – 6<sup>th</sup> November, 4<sup>th</sup> December
- b. 3 B's Meeting – 4<sup>th</sup> October - Clerk
- c. SALC AGM – 19<sup>th</sup> October – Cllr Hardy & Clerk
- d. GATCOM - meeting to agree 'relevant representation' – 17<sup>th</sup> October Cllr Winter
- e. Interim Internal Audit – 8<sup>th</sup> November - Clerk

**Parish Magazine Article: deadline for November mag: 16<sup>th</sup> October 2023 (invitation for email address and link to website for minutes and highways report)**



Signed: Cheryl Sexton, Parish Clerk 26<sup>th</sup> September 2023

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