

AUGUST CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge

- Daily work communications (no impact to Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Update on A25 Dorking to Reigate proposal (issued to councillors for information)
- Email from parishioner re skills day idea (to discuss with Chairman)
- Email from MOP regarding the long grass at the Burial Ground
- Email from Parishioner re issues with large lorries by Something Special
- Email from Surrey Hills re new countryside code poster (to display on noticeboards)
- Notification that the Development Consent Order in respect of the Northern Runway Project has been accepted for examination (on agenda for September meeting)
- Invitation to SALC AGM Conference (issued to councillors)
- Copy of letter sent to residents on Kiln Lane and Brockham Lane re potential disruption due to AIG Golf Tournament
- SLCC invitation to National Conference
- Introduction email from Rural Housing enabler from SCC
- Email stating work request for The Street road markings has been cancelled (see Highways for detail)
- Copy of correspondence sent to residents of Old Reigate road re speed reduction
- Copy of GATCOM Chairman's Annual Review for 2022/23 (sent to councillors for information)
- A number of complaints from Pebblehill residents about the traffic generated by AIG Golf tournament and Park and Ride buses
- A number of requests to reduce speed to 30mph on Pebblehill (referred to Cllr Clack cc; Highways Cllrs)
- TRO for closure of Station Road to The Coombe junction for BT works (issued on village email)
- Press release from Mole Valley regarding them submitting a community request to LINK for banking hubs in Mole Valley following community survey (issued to councillors for information).
- Request to clear the ditch o/s Poland Meadow & Middle Street (email acknowledged and copy to Cllr Winter for advice, have written to Poland Trust for help awaiting response)
- Updated requirements for the playground provision
- Weekly planned road and streetworks (issued on village email)
- Update on scything workshop from Re-Betchworth (to share at the next council meeting)
- Acknowledgement from SCC that a SCRIM survey will take place on Betchworth Bridge (see Highways for details)
- Request to add mirror onto Highway (messed back details that SCC do not allow this and suggested they completed a road safety concern to Highways)

- Email from parishioner regarding the alleged increase of aircraft noise (email acknowledged and sent to Cllr Winter for response)
- Copies of emails sent to MVDC regarding the clearance of drains on Pebblehill (sent to Cllr Budd and Potter for escalation on request)
- Email advising of new induction date for rector which has moved to 24/10 (sent to councillors for information)
- Office of National Statistics launching a public consultation on proposals for a new approach to population statistics
- WhatsApp re overhanging branches on Old Reigate Road (notified Broome Park)
- Email from FASI team with slides from presentation and providing an extension for comments (issued to Cllrs Winter and Wilson)
- Receipt of TRO for Wellhouse Lane and Old Reigate Road (sent on village email)
- Correspondence following TRO notification asking for clarification (dealt with on an 1:1)
- Email from resident re drainage issues on Pebblehill (emailed back plans of drains to be cleaned in September)
- Email from Mole Valley giving details of upcoming consultation for the New Council Strategy (sent to councillors for information and keep on review)
- Confirmation email that all hedges have been cut back at Broome Park
- Email regarding overhanging branches by the school (reponded back as Clarion are due to cut in September District Cllr Potter is already chasing)
- Estimates for new gate on GG (for discussion at meeting)
- MVDC press release regarding new contract for Leisure Clubs (sent to Councillors for information)
- Email from MVDC re lottery winner (issued to councillors for information)
- Email with copy of burial certificate for pending burial
- Email from Mulberry (internal auditors re letter of engagement – to be added to October meeting for approval)
- Details of Slinfolds Traffic Calming scheme for information (sent to Highways Cllrs/Chair)
- Email of presentation and comments in preparation for Pebblehill residents meeting with County (sent to Highways Cllrs/Chair for information)
- Documentation in preparation for meeting next week with Highways and Parish Clerks
- Email from SCC re Culvert clearance (see Highways for detail)

Footpaths

- Acknowledgement by Countryside that a footpath sign will be posted up opposite Betchworth Train Station this has now been logged and put on the schedule.
- Regarding the issue of signage by Pilgrims Way. This is a permissive path for the North Downs Way that they are aware of and the concerns to the local residents. Countryside have been working with the North Downs Way trail manager to install some more informative signs here. This is not a public footpath here so SCC don't have to signpost it
- Investigating the footpath on NDW following a query questioning if it is a permissive path or public?

Highways/ Rail

- Gateways installed on A25 and Pebblehill
- Email received stating that job ref 2668451 has been cancelled with no explanation, escalated to Senior Engineer copying in Cllr Clack asking for an explanation

- Chased Highways on a number of o/s issues for progress updates
 - Betchworth Bridge
 - Culvert and drains on Pebblehill
 - Reflective tape for pathway to station and village
 - Estimates for VAS
 - Refurbishment of lines on The Street
- Requested VAS estimate for installation on the embankment opposite Kiln Lane on Old Reigate Road
- A SCRIM survey will be attempted in September as a "Request site", so Betchworth Bridge The results will not be available until October (once the data has been seasonally corrected).
- Raised job to get Betchworth Bridge fixed following multiple accidents
- Old Reigate Road and Wellhouse Lane Traffic Order received for installation of speed reduction
- Requested the branches/head height brambles outside of Broome Park are cut back (completed)
- **Raised new job from roundabout to footpath on Pebblehill to be cleared and pathway to be extended to 1.8m for safe passage (ref 273935)**
- **Confirmation received from SCC that vegetation cut back and additional drainage assets maintenance have been ordered. Unfortunately, they not in position to provide the date for the work. (escalated to Cllr Clack for a response)**

Burial Ground

- Administration for burial 23rd August completed with burial certificate
- Correspondence with MOP regarding the long grass in Burial Ground due to a cut being missed due to bad weather
- Query regarding a burial, awaiting further details
- Complete Memorial Request Administration
- Started audit of grave availability
- Reserved burial space for burial due on 8/9, administration started **and completed**
- Requested quotation for multiple releveling of grave spaces
- Requested quotation for trimming back the large oak tree on The Hamilton Strip

Finance & Policies

- Completed the invoices and made payments that were approved in formal council meeting
- Completed the conclusion of audit following successful external audit
- Completed all transparency requirements for all payments over £500
- Preparation of tender documents for Grounds Maintenance which is up for renewal
- Completed the annual review paperwork to confirm eligibility for FSCS with UNITY
- **Updated credit card details due to expiring card (Fasthosts/Zoom)**

Meetings attended / Training

- Gatwick FASI-South Initial Options Appraisal Outcomes Stakeholder Engagement (Cllr Winter)
- Supplier meeting with additional playground provision providers (Clerk)
- Meeting with Re-Betchworth (Clerk)
- Meeting with resident of Pebblehill to go through the priority list (Clerk/Cllr Randall)
- Meeting with Groundsman regarding releveling of burial ground (Clerk)

- Meeting with Pebblehill residents and County Cllr Clack re Pebblehill concerns

Planning

- Weekly planning monitoring
- Made comment on The Old Forge
- Chase up of planning conditions on Evergreens, formal visit planned for 22/8, requested update

Other Items of Note

- Updated noticeboard
- Issued village emails and updated calendar
- Issued notification re road closure
- Dealt with query regarding allotment waiting times
- Received latest requirements for playground provisions, further meeting set up with playground provision suppliers
- Worked through Pebblehill Priority list in preparation for the meeting
- Preparation of documents for archiving and contacting companies in preparation for archiving following September meeting
- Proceeded with looking at creating new email addresses for the councillors in line with audit requirements (written to Mole Valley as domain owners)