

BETCHWORTH PARISH COUNCIL AGENDA

Members of Betchworth Parish Council are summoned to attend the Parish Council meeting, to be held on **Monday 4th December at 8.00pm** in The Hamilton Room, Betchworth

Residents of Betchworth are invited to attend the meeting

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Councillors

2. CO-OPTION OF A NEW COUNCILLOR

To appoint a new councillor Alice Laidler through co-option

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

4. MINUTES of PREVIOUS MEETING (6th November 2023)

To approve and sign the minutes from the last Parish Council meeting on 6th November 2023.

5. OPEN FORUM

An opportunity for local residents and businesses to raise topics with the Parish Council.

6. COMMUNITY POLICE REPORT

To receive an update from the Neighbourhood Police Team.

7. TRANSPORT, HIGHWAYS AND FOOTPATHS

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter
Highways and Transportation Update – Cllr Randall/Cllr Ashdown

To consider and agree the proposal for the bollards opposite Something
Special

To receive an update on the Brockham Traffic Calming Consultation
Gatwick update – Cllr Winter

8. PLANNING

Ratification of Planning Observations made since last meeting (0)

New Applications (1)

[MO/2023/1412](#)

Pipers, The Street, Betchworth, Surrey, RH3 7DJ

Erection of single storey side and front extensions, new pitched roof over existing side extension, creation of dormer to front, with changes to fenestration and external materials. Replacement raised patio with balustrade. (Amended Description)

Appeals (0)

Decisions (2)

[MO/2023/1355](#)

Highveld, Pebble Hill Road, Betchworth, Surrey, RH3 7BP

Removal of a chimney, replace hipped roof side extension with flat roof side extension and Juliet balcony to replace existing first floor window at the southern end of the eastern elevation.

Approved with Conditions

[MO/2023/1378](#)

Great Oaks, Snowerhill Road, Betchworth, Surrey, RH3 7AQ

Certificate of Lawfulness for a proposed development in respect of a single storey rear extension.

Approved

Appeal Decisions (0)
Other Matters (0)

9. AMENITIES

To acknowledge play equipment dates checked on 6th and 19th November
To acknowledge that defibrillators in Betchworth have been checked
Approve memorial requests
To approve the design and estimate for the replacement gate on Goulburn Green to provide the go ahead for the work
To acknowledge and approve the revised Burial Ground rates for April 2024

10. COMMUNITY AND COMMUNICATIONS

To consider the request for support for the idea of a Biodiversity Park

11. POLICIES AND PROCEDURES

To consider and adopt the new policy for Biodiversity

12. CLERKS UPDATE

Acknowledge the clerks report and correspondence noted
Acknowledge ongoing action log
To receive an update on Grounds Maintenance Tenders issued
Agree observations on any new planning applications that fall outside of meeting timescales.

13. FINANCE

To acknowledge the revised forecast for 2023/24
To acknowledge and approve the budget guiding principles
To acknowledge and approve the proposed budget for 2024/25
To acknowledge and approve in principle proposed Precept for 2024
To acknowledge and approve the revised Financial Regulations
To acknowledge and approve the Finance Risk Register for 2024/25
To approve the final invoice provided for the Clerks new laptop and approve the spend
To acknowledge receipt of £1705.71 (£50.71 Interest, £1655 Burial Ground)
To approve the notification for grant applications to be issued to local groups for 2024/25
To acknowledge the successful interim internal audit and agree response to actions
Monthly Financial Summary – to note the current financial position

To ratify the following payments made in November, IB00610 was approved by the Finance Group on 14th November and IB00611 was approved by Chair on 17th November (emergency bags of stone to allow the footpath by The Coombe safe to walk on to be ratified by Council)

IB00610	G Randall	£	104.37
IB00611	G Randall	£	104.37

To approve the following amounts for payment in December

IB00612	HSBC Monthly Bank Charge	£	5.00
IB00613	Cheryl Sexton – Salary, Phones, expenses	£	1632.68 *
IB00614	HMRC – NI & Tax (October)	£	342.39 *
IB00615	Hamilton Room (Highways Mtg & Dec Mtg)	£	30.00
IB00616	C Sexton (Annual Web Hosting)	£	100.92
IB00617	Mulberry & Co (Audit)	£	208.50
IB00618	DLG Computers (laptop)	£	649.97
IB00619	Josh Flynn Gardening Services (November)	£	724.80

IB00620	Josh Flynn Gardening BG Tree Crowning	£	300.00
IB00621	SLCC Membership Fees	£	183.00
IB00622	Josh Flynn Gardening Weed/Path Clearing		182.00

- This includes back payment of salary/Ni * Tax to April following national increase

To approve the following Purchase Order for go ahead in December

PO0017	Surrey County Council (bollards)	£	851.26
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14. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA

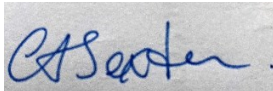
Please advise Chairman prior to the meeting

15. CONFIDENTIAL ITEMS (Closed to Public and Press)

16. MEETING DATES to acknowledge and note

- Next Parish Council Meetings – 8th Jan, 5th Feb
- Meeting with The Estate – To be scheduled
- SALC Clerks Meeting – 16th January – Clerk
- SALC Councillors Meeting – 17th January - Councillors

**Parish Magazine Article: deadline for January mag: 11th December 2023
(invitation for email address and link to website for minutes and highways report)**



Signed: Cheryl Sexton, Parish Clerk 28th November 2023

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