

DECEMBER CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge.

- Daily work communications (message out the comms that impact Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Query regarding burial ground plot
- Surrey ALC Newsletter (issued to councillors for information)
- Confirmation correspondence from MVDC stating that they are sending road sweepers to Pebblehill
- Email apologies for Betchworth Council Meeting received from County Cllr Clack
- Correspondence from PH residents thanking BPC for the contribution for the bollards on PH
- Confirmation from SCC Highways work initiated on Betchworth Bridge (see Highways for details)
- Photos of lorries blocking Station Road whilst reversing into Something Special (County Cllr Clack advised to make contact with the police)
- Update from County Cllr Clack on o/s maintenance issues (copy to Highways Cllr and Chair)
- Agenda for MVDC Clerks meeting
- Precept request and Tax Base Confirmation from MVDC (to be agreed at January meeting)
- Correspondence from County Cllr Clack re o/s maintenance issues (see Highways for information)
- PEEL Inspection of Surrey Police (issued to councillors for information)
- UNITY bank statement
- Update from County on drainage issue (see Highways for more detail)
- Consultation on the draft A23 Great Street Design (sent to councillors for information)
- Re-Betchworth Newsletter
- Response from MVDC Planning regarding Something Special issue with lorries stating that there are no traffic conditions in place
- Introduction to Mole Valley Councils' Member Equality Champions (sent to councillors for information)
- Confirmation of no objection from MVDC regarding the new gate or play equipment on Goulburn Green
- Copy Correspondence from resident to County Cllr Clack re police incident raised regarding the flooding on Station Road caused by the excessive rain and the broken drains (and other correspondence for the same issue from various residents)
- Copy Correspondence from County Cllr Clack and resident re drainage update on Pebblehill
- Copy Correspondence chase up re planning enforcement
- Tender document for Burial Ground and GG received
- Minutes from MVDC/Parish Clerk Meeting

- Update following meeting re Bus Stops on Pebblehill/Station Road (update to be given at Council meeting in January of progress to date – NO decision has been made this will be shared and discussed when appropriate)
- Responses from query about broadband
- Civility and Respect newsletter (sent to councillors for information)
- Notification of hosting of mailbox to increase
- Notification of Local Authority Community Ownership Fund Round 3 being launched (not relevant to Betchworth)
- Copy correspondence to County Cllr Clack re another accident on Pebblehill
- Office of National Statistics December Newsletter
- Surrey Rights of Way Improvement Plan Consultation (sent to Cllr Winter & Chair and added to the agenda)
- Gatwick Airport Stakeholder Update letter with dates for next meeting (sent to Cllr Winter/Wilson for representation)
- Local Plan Update (sent to Councillors for information)
- Email and photo from resident re NCP potential carparking charges (sent to Highways Cllr & Chair, to be discussed at next meeting)
- Email regarding burial due on 29th December
- Email regarding Christmas tree collection (sent on village email)
- Email from The Circuit requesting data about defibrillators
- Burial Reg Number received
- Copy Correspondence of email regarding suspicious activity on Pebblehill
- Email received from resident regarding planning application on agenda for consideration
- **Email from resident regarding fallen tree on The Street**
- **Email request for allotment space**
- **Copy of email from Brockham Clerk re speeding issues across parishes (sent to Highways Cllrs and agreed to discuss joint response at next 3 B's meeting on 24th January)**
- **New Model Contract Of Employment from NALC received**
- **Circulated New Years message from Chair at B&B Society**
- **Correspondence with Rev Pru re mobility scooter requirements – no need to remove the bollard on School Path as is able to use the road**
- **Copy Correspondence chasing Planning enforcement re sheds at Station**
- **Copy Correspondence to County Cllr Clack from resident regarding flooding and top of Pebblehill (Dawes Cottage area moving towards The Coombe), County Cllr Clack has acknowledged and have added to the list of evidence regarding the lack of maintenance on the road**
- **Other copy correspondence regarding flooding issues copied to County Cllr Clack**
- **Notification of The Infrastructure Planning Examination Procedure and next steps for The Gatwick Northern Runway Project (sent to Cllrs Winter, Wilson and Hardy to update Council at meeting on 8th January under the standing agenda item)**

Footpaths

- Surrey Rights of Way Improvement Plan consultation received
- **Reported fallen tree on footpath to District Cllr Potter for removal by Clarion**

Highways/ Rail

- Chased all o/s maintenance jobs via County Cllr Clack following lack of response
- Confirmation that an inspection at Betchworth Bridge has taken place and measurements have been taken to fix the wall and that a reactive crew have been contacted to go and clear up the rubble
- Updates received back on all o/s maintenance jobs ecl Culvert clearance which is being chased separately now. The refurbishment of lines were in the wrong department, which cllr Clack has resolved and we are o/s the issue on Betchworth Bridge as the SCRIM test was unable to be performed due to size of road. We are now awaiting next steps to allow a test to be done
- Update on drainage issue on PH : Drains on Station Road to Station will require a full road closure and street licencing and continue to be scheduled for the spring, before the financial year end to be fixed. The drains further up the hill are being attended to w/b 11th December with the team starting at the top of Pebble Hill Road at Dawescombe and working their way south to the railway, with two way traffic management, all things considered. We are still awaiting an update on the Culvert clearance.
- Request to The Estate to remove fly tipping by the telephone exchange as MVDC will not attend as it is classed as private land, Estate agreed to remove this
- Request sent to residents regarding overgrown vegetation on the clapper bridge by Betchworth Bridge.
- Rejected response from SCC Highways regarding the safety of the road at Betchworth Bridge, have escalated to County Cllr Clack to intervene on our behalf

Burial Ground

- Answered query regarding existing plot and arranged the relevelling
- Completed paper work for burial due on 29/12
- Grave marked in preparation for burial

Finance & Policies

- Completed the invoices and made payments that were approved in formal council meeting
- Revised the budget for 2024/25 with correct income from MVDC for concurrent grant to be brought to Council to reapprove in January V1.4 FINAL
- Completed the work for the PRECEPT to be approved by Finance Group in preparation for full council meeting in January
- Resubmitted HSBC signed documentation to align membership following meeting with bank
- **Prepared tender document for discussion at January Council Meeting**

Meetings attended / Training

- MVDC Clerks Meeting
- Parish Council & Estate Meeting
- **Meeting with MVDC re strategic transformation programme**

Planning

- Weekly planning monitoring

Other Items of Note

- Updated noticeboard
- Issued village emails and updated calendar

- Updated The Circuit with defibrillator status'
- Completed content for magazine
- Admin for cooption of new councillor
- Letter of support to Re-Betchworth for Biodiversity Park
- Issued request for info re slow broadband in Betchworth as part of Hard to Reach programme
- Issued member interest forms for new councillor to MVDC
- Upgraded PHP support service on website as previous level was out of support
- Query raised to SALC on new rulings for Parish Council Fundings to places of worship
- Added a new request onto allotment waiting list currently standing at 7