

JANUARY CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge.

- Daily work communications (message out the comms that impact Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Weekly Surrey Highway Newsletter (open to all subscribers so not passed on)
- Copy Correspondence from resident about an accident on Pebblehill Road on 6/1
- Copy correspondence from PH resident(s) to County Cllr Clack re issues with flooding and blocked gullies (Highways Cllrs and Chairman aware)
- Request from Cranleigh U3A Towns and Villages group for a guided tour of Betchworth
- Confirmation and acknowledgement that road clean will take place on PH following request (see Footpaths for more information)
- Email requesting information on our Village Gateways from Pixham Speed and Traffic Group
- Copy correspondence from residents to County Cllr Clack and acknowledgement regarding flooding at the top of Pebblehill Road caused by filled in gullies and request for maintenance programme
- Confirmation from MVDC that a contractor will be sent to clear debris from accidents
- Email from SCC stating that they cannot move the BT pole damaged by the accident as it is not their asset
- Mole Valley GLL Sport Foundation Press Release (sent to councillors for information)
- Details regarding a residents newsletter subscription from SCC (sent to Councillors, residents for information)
- Information on rural housing (sent to councillors for information)
- Copy Correspondence from resident to County Cllr Clack regarding state of footpath at bottom of Station Road/Pebblehill caused by the drains and churned up verge caused by turning lorries which is now becoming hard to pass due to icy conditions
- Update from MVDC re Gatwick Airport to be issued to parish councillors (sent to councillors for information) this reiterates the detail that Cllr Winter shared at January meeting
- Email inviting applications for next round of Government Funded Community Grants. (sent to councillors for information and also sent to nursery via Cllr Laidler and church if of interest)
- R&B Local Plan Core Strategy Review (sent to councillors for information)
- Surrey Hills Newsletter (sent to Councillors for information)
- Correspondence between Cllr Randall and NR regarding the new proposed bus stop on Pebble Hill Road (copied to Chair and PH residents)
- Net Zero Vision Strategy Invitation to have your say received (sent to councillors for consideration and to decide best way to respond as a council)
- Response from MVDC Enforcement re o/s condition
- Memorial request received (sent to Cllr Wilson for approval and added to agenda)

- Email notification of fly tipping on Quarry Road which has been reported to MVDC and the care home where items have been identified from
- Copy correspondence to County Cllr Clack of severe icing at the bottom of Pebblehill/Station Road resulting in a fall caused by flooding from broken drain – County Cllr and District Cllrs aware. County Cllr Clack on lead with SCC Highways
- GACC Newsletter (early sight to Cllr Winter and Wilson to ensure attendance at meetings. Sent to Councillors for information)
- Resubmitted memorial request
- MVDC 2024/25 outline plan (issued to Councillors for information)
- Confirmation that pathway is being cleared at Station Road following resident request to MVDC
- Copy correspondence from resident and MVDC that they are unable to fulfill the request to clear the road whilst a road closure is in place this weekend (sent to District Cllrs and BPC Councillors for information)
- Historical emails from residents re speed reduction investigations in 2008
- Email from County Cllr Clack to 3 B Clerks providing high level update of A25 scheme stating that further information will be available soon (sent to Cllrs for information)
- GATCOM draft response to the DfT consultation on airport slot allocation to be discussed at GATCOM meeting (sent to Cllrs for information)
- CPRE Newsletter (sent to Cllrs for information)
- Confirmation of traffic management permit being requested by MVDC to allow clearance of road (see Highways for more information)
- Confirmation from SCC Archivist to arrange receipt of bound minutes
- Correspondence from resident regarding concerns over diversion routes due to gas leak on a24 (responded to)
- Updates received on Gas leak on a24 (cascaded as appropriate)
- Email from Cllr Cooksey regarding an update on Local Plan (sent to Councillors for information and added to February agenda for discussion)
- Confirmation of new Goulburn Green Gate to be installed w/c 5th February
- Confirmation that the road closure requests have been applied for by MVDC
- Copy of Buckland response to Zero Road Safety (shared with Councillors)
- Notification of flytipping reported to MVDC (mattress)
- Query from resident regarding the state of repair of the path from Mill Hill Lane to Betchworth Church (sent to Council Footpath Officer for advice)
- Request for a grant application for Betchworth Parish Magazine and The Church Website (form issued)
- Confirmation for installation date for new gate and fence 9th February
- Consultation on the further draft recommendations for division boundaries in Elmbridge (No impact for Betchworth, no need to respond)
- Confirmation from SCC Highways that they are awaiting installation dates for bollards opposite Something Special – now confirmed for 9/2 subject to relevant traffic order being granted
- South East Employees Newsletter (sent to Councillors for information)
- Copy of agenda for MVDC /Clerk meeting which Clerk is unable to attend as is attending a Highways meeting
- Request for an updated list of Pebblehill actions -
- Mole Valley Business Spotlight Newsletter
- Confirmation of emergency gas repairs (2 way traffic lights) on Pebblehill (Resident communicated on social media – no action required)
- Details received regarding accident on top of Pebblehill

- Request from residents for Parish Council to interject regarding rail replacement bus route (on agenda item 12 and being reviewed by County Cllr Clack and Cllr Randall)
- Request for Parish Council to look at Blue Heart scheme for Betchworth (on agenda item 12)

Footpaths

- Surrey Rights of Way Improvement Plan consultation received and issued to Parishioners for public consultation
- Request MVDC to complete a road clean on Pebblehill following numerous accidents (mention was made between Highveld and The Weald)
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Highways/ Rail

- Requested data from Surrey Police and Surrey Ambulance Service for the number of reported car incidents on Station Road and Pebblehill for November, December and January to date
- Chased the installation date for the bollards to be installed opposite Something Special and again on 30/1/24
- Lots of correspondence regarding the icy conditions at the end of Pebblehill resulting in an emergency carriageway closure to allow safe passage – this was not carried out correctly resulting in the removal of the closure. County Cllr Clack investigating the incident and looking for early resolution with the drainage (emergency meeting set up to discuss, awaiting further news on dates)
- Chased the clearing of the culvert with County Cllr Clack
- Footpath by Station Road/Pebblehill is being cleared at Station Road following resident request to MVDC
- Escalation of Highway concerns to County Cllr Clack from Cllr Randall on all outstanding areas of concern with the dealing of Highway maintenance requests
- Request from Cllr Randall to Speedwatch for more regular patrols to be put in place
- Notice received that MVDC have applied for a traffic management permit from the level crossing to the roundabout for week commencing 4th March to fulfil their obligation to clear the vegetation and silt on the road to uncover blocked drains
- Raised request with MVDC to remove car debris on Pebblehill (acknowledgment received)
- Copy Correspondence request from resident to County Cllr Clack requesting that the correct diversion signs are put in place and assurance that B2032 does not become a diversion route for traffic when J10 on M25 closes (acknowledged by CC Clack and passed to the relevant area in SCC)
- Collated draft response to the Consultation on the new road safety plan for Surrey (to be discussed and approved at Feb Parish Council Meeting)
- Issued comments relevant to Betchworth on zero vision strategy to County Cllr Clack, Lisa Townsend (Police & Crime Commissioner), Insp James Green, Duncan Knox (author of strategy), Buckland PC, villagers via WhatsApp and Website
- Completed analysis on data for accidents and emergency service call outs on Pebblehill/Station Road – sent to resident and County Cllr for information
- Discussed possibility of adding boulders behind Something Special bollards that are due to be installed – this is not supported by SCC Highways
- County Cllr Clack to investigate the possibility of making Something Special site more accessible

Burial Ground

- Memorial request paperwork set up (initial request rejected)
- Burial request dealt with for 5/2
- Memorial for Fallon completed (schedule for releveling in Spring)

Finance & Policies

- Completed the invoices and made payments that were approved in formal council meeting
- Completed the Precept Requirement paperwork and issued to MVDC
- Request sent to be authorised to raise daily payments to allow swift transfer of CIL funding (Chair to authorise) And reset back to original daily limit
- Transferred the additional CIL into UNITY account as approved
- Confirmed contract for Groundsman Tender
- Asset register amended ready for approval at February council meeting
- End of Year Internal Audit booked

Meetings Attended / Training

- SALC Clerks Meeting – Briefing note issued
- SALC Councillors Meeting
- 3 Bs alignment Meeting
- Gatwick Stakeholders meeting
- **Clerks and Highways Meeting**

Planning

- Weekly planning monitoring
- Chased the enforcement officer regarding the outstanding condition on the land to the South of Betchworth Village Hall, awaiting site visit outcome
- Commented on planning application for The Lodge as agreed at Council Meeting

Other Items of Note

- Updated noticeboard
- Issued village emails and updated calendar
- Updated The Circuit with defibrillator status'
- Completed content for magazine
- Advertised the APM on Noticeboards
- Set up councillors new email addresses (betworth-pc.gov.uk)
- Invitations to local groups for APM issued
- Bound minutes collected from professional company, preparing to deposit with SCC Archivist
- Resolving issues and investigating alternatives with re-authentication of email and domain on Mailchimp
- Issued communication to WhatsApp group regarding the process for participation in Gatwick expansion plans
- **APM collation of responses and reports**
- **Liasion with MVDC re site visit to Grunsdon**

