

FEBRUARY CLERK REPORT

Betchworth Parish Council

Correspondence to acknowledge.

- Daily work communications (message out the comms that impact Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Weekly Surrey Highway Newsletter (open to all subscribers so not passed on)
- Acknowledgement of additional diversion signs from SCC and the request was actioned (see Highways for more detail)
- Official notice from SCC received re emergency gas works on Pebblehill/Station Road
- Acknowledgement of ROWIP Consultation response
- Notification of fire and RR site and request to write to business (asked resident to report fire to MDVC and will add to the agenda for March)
- Confirmation of receipt of footpath 457 enquiry (see footpath for detail)
- Enquiry regarding a memorial request
- Email from resident regarding incorrect positioning of new bollards on Station Road (currently with County Cllr Clack and Highways engineers)
- Photos and details of resident litter pick on Pebblehill
- Confirmation that GG gate has been installed successfully
- Copy Correspondence on Planning Application (sent to Chair and Vice Chair for information)
- Details of how to obtain official photograph of King Charles (sent to Chair to see if we should apply, offered to Village Hall but was politely declined)
- SEE (South East Employees) Newsletter
- Acknowledgement back from County Cllr Clack following our concerns raised following recent diversions which was discussed at Feb meeting (update added to March agenda)
- Gatwick Airport FASI South ACP Update Briefing (issued to Councillors for information)
- Surrey County Council Budget Presentation (issued to Councillors for information and request for comment)
- Martyns Law Consultation (issued to councillors but BPC is not impacted as we do not own any publicly accessible premises so no response)
- Pothole Update from SCC Highways (sent to councillors for information)
- Query regarding invitation for Grant Applications
- Confirmation email from Highways re agreeing to add in some 30mph signs on The Street
- Update provided by County Cllr Clack following meeting with residents on WOnham Lane regarding Highways issues and general state of the road
- Playground Inspection Audit received (added to next meeting agenda to acknowledge) low risk awarded.

- Press release from Mole Valley re replacement of Lime Trees with Birch Trees on Church Street in Leatherhead
- Copy correspondence from County Cllr Clack from SCC Highways stating that they will endeavor to place 'Unsuitable for HGV' signs for Wonham Lane when diversions are put in place (Cllrs updated)
- Press Release MVDC Strategy 2024-2028 (issued to Councillors for information)
- Copy Correspondence from Buckland Parish Council regarding the proposed bus replacement service
- Annual report from County Cllr Clack (issued to Councillors for information and put on website)
- Response from Inspector Green to our comments on Net Vision Strategy Paper (sent to Highways Cllrs and Chair)
- Request from Re-Betchworth to arrange clearance of tree and grass cuttings following annual clear up
- Invitation to join Leatherhead Forum on Thursday 29th (issued to Councillors)
- Minutes from MVDC/Clerk forum
- Copy Correspondence from resident to County Cllr Clack requesting confirmation of the drainage works
- Request from resident to look at the feasibility of adding a 'jobs page' on the website – responded back to get further clarity
- MVDC Strategy Poster to be displayed on noticeboards (have requested A4 posters)
- Confirmation of the proposed road closure permits have been applied for road cleaning and fixing of the drain received
- Query regarding the condition of the bus stop across from the Post Office (will raise under item 12 on agenda at meeting on 4/3)
- Notification of the consultation on the main modifications and council note 35 on the draft mole valley local plan which starts on 1 March and Concludes on 23rd April (sent to Councillors for review and to be raised under Clerks update on 4 March Council meeting)

Footpaths

- Completed the ROWIP consultation as approved by BPC on 5th February council meeting
- Reported washed away footpath 457 near Nutwood Avenue along the Coffin Path (Ref 240252612) – this has been acknowledged and agreed to inspect. We have been told that there is no budget allocation left for this budget year, have asked that an inspection is to take place and report back to allow PC to assess and agree next steps.
- Grant Applications received (added to the agenda for 4 March Meeting and issued to Councillors for review)
- Email re comment made on noise that GG gate is making (solutions being looked at)
- Notification that reported Culvert Clearance on Station Road is taking place
- Confirmation from SCC Highways that additional bollards have been requested for Station Road

Highways/ Rail

- Raised request for additional diversion signs to be put up on Pebblehill to discourage the drivers from ignoring the ones at the top of the hill (causing disruption due to turning vehicles at actual road closure) Reference number: 2868059. Request was actioned within 24 hours of receipt – notified Highways Cllr, Chair and residents
- Agreement to submit proposal for the proposed rail replacement bus route – Cllr Randall on lead – proposal has now been issued to Network Rail
- Responded to the consultation for the new road safety plans as agreed at BPC meeting

- Bollards installed opposite Something Special are deemed not fit for purpose, photographic evidence has been sent to Highways with a request to add in additional bollards not at a cost to the Parish is with County Councillor Clack. A site meeting is to be arranged with Senior Highways engineer to discuss the overall issue with the entrance and use of artic lorries at the site.
- Requested a site visit with Highways engineer to discuss the positioning of bollards and to look at potential opportunities for the widening of the entrance to the Something Special site. Agreed that additional bollards will be installed.
- Following our request for VAS on The Street as it was not deemed a suitable site, it was agreed that additional 30mpg repeater signs would be erected. Surrey Highways have now agreed to implement additional signs when the engineers are next in the area
- Chased up original request for speed survey on Wonham Lane requested in June (linked to meeting with County Cllr Clack on Saturday)
- Cllr Randall is currently working with Buckland to mutually agree a proposal for the proposed route for the rail replacement buses following a request from local resident after 1st option was rejected as unworkable
- Updated the o/s list of Pebblehill priorities for submission

Burial Ground

- Memorial request paperwork set up x 2
- Notification of proposed burial
- Query regarding memorial
- Memorial request paperwork
- Audit of o/s payments and chased

Finance & Policies

- Completed the invoices and made payments that were approved in formal council meeting

Meetings Attended / Training

- SALC Clerks Meeting – Briefing note issued
- Biodiversity workshop – Update to be provided at Next Meeting
- 4 Bs Alignment meeting

Planning

- Weekly planning monitoring
- Chased update from planning enforcement re land south of Betchworth
- Obtained original planning application for Something Special to look into the access

Other Items of Note

- Updated noticeboard
- Issued village emails and updated calendar
- Updated The Circuit with defibrillator status' and now correct location at Woodstock Farm
- Completed content for magazine

Items in red have been added since agenda was issued

- Work started on rescoping website content sent to web content company for comment
- Arranging the Grunsdon Visit for Re-Betchworth with MVDC together with Buckland Parish Council
- Correcting The Circuit for the defibrillator on Woodstock Farm to show correct location
- Issued invitation for village litter pick
- Issued reminder for Grant Applications
- Ordered litter picking equipment from Mole Valley in preparation for 16th March
- Updated website following requests after APM invitations issued and prompted review
- Liasing with web master re potential changes to the website and maintenance upgrades
- Attended Surrey Historical Centre to submit bound minutes to be archived
- **Chasing invitations for APM and preparing for meeting**