

**BETCHWORTH PARISH COUNCIL  
AGENDA**

Members of Betchworth Parish Council are summoned to attend the Parish Council meeting, to be held on **Monday 8<sup>th</sup> April at 8.00pm** in The Hamilton Room, Betchworth

Residents of Betchworth are invited to attend the meeting

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Councillors

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Councillors with respect to any item to be considered at the meeting.

**3. MINUTES of PREVIOUS MEETING (4<sup>th</sup> March 2024)**

To approve and sign the minutes from the last Parish Council meeting on 4<sup>th</sup> March 2024.

**4. OPEN FORUM**

An opportunity for local residents and businesses to raise topics with the Parish Council.

**5. COMMUNITY POLICE REPORT**

To receive an update from the Neighbourhood Police Team

**6. TRANSPORT, HIGHWAYS AND FOOTPATHS**

Footpath Officers Report – an update on local footpaths and rights-of-way -Cllr Winter  
Highways and Transportation Update – Cllr Randall/Cllr Ashdown  
Gatwick update – Cllr Winter

**7. PLANNING**

**Ratification of Planning Observations made since last meeting (0)**

**New Applications (1)**

[MO/2024/0391](#)

**6 New Cottages, The Coombe, Betchworth, Surrey, RH3 7BU**

Erection of a detached garage.

**Decisions (4)**

**MO/2024/0001**

**5, The Quarry, Betchworth, Surrey, RH3 7BY**

Certificate of Lawfulness for a proposed development in respect of a loft conversion with 2 No. rear roof lights and 2 No. front roof lights

**Approved**

**MO/2024/0126**

**Wonham Forge Farm, Wonham Lane, Betchworth, Surrey, RH3 7AD**

Prior notification for the erection of an agricultural barn of 18.3m x 12.2m for the storage of hay and agricultural machinery.

**Prior Approval Not Required**

**MO/2024/0184**

**The Gardens, Church Street, Betchworth, Surrey, RH3 7DN**

T1 Yew remove dangerous split main leader, reduce the remainder of the crown by 3 metres and crown lift to 4 metres. Cut all Ivy at base.

**No Objection**

**MO/2024/0191**

4 The Old Vicarage, Church Street, Betchworth, Surrey, RH3 7DN  
Remove 2 No. Cypress trees (marked T1 and T2 on submitted plan).

**No Objection**

**Appeal Decisions (0)**

**Other Matters (0)**

To acknowledge and discuss the issues with MVDC planning enforcement

**8. AMENITIES**

To acknowledge play equipment dates checked on 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> March

To acknowledge that defibrillators in Betchworth have been checked

Approve memorial requests (Clark)

To acknowledge action taken regarding the Southern Network gas cabinet following last playground audit inspection

To discuss and approve spend for the maintenance of the bus shelter opposite Post Office

Acknowledge that the allotment invoices have been issued and tap has been switched on

**9. COMMUNITY AND COMMUNICATIONS**

Agree response to Local Plan Modification Consultation

To agree Betchworth Parish Councillor who will represent Council on Biodiversity Forum

**10. CLERKS UPDATE**

Acknowledge the clerks report and correspondence noted

Acknowledge ongoing action log

Agree observations on any new planning applications that fall outside of meeting timescales.

**11. FINANCE**

Council to acknowledge that the terms of business and engagement letter for Shire

Accountants the provider of Payroll has been signed for 2024/25 by Clerk

To acknowledge the VAT submission on behalf of Council for £1085.30 (invoices dated from 1/09/23 to 29/02/24)

To display and approve unaudited end of year accounts for 2023/24

To formally approve the earmarked reserves for 2024

To acknowledge bank reconciliations for December 2023, January and February 2024 were completed by Cllr Winter

To review insurance quotes and agree insurer for 2024/25

To acknowledge receipt of £2903.05 (Interest £47.75, BurialGround £1770 & £1085.30 VAT refund)

Monthly Financial Summary – to note the current financial position

To ratify the following payments made in March, IB00649 was approved at March meeting minute number 391.

IB00649	Betchworth Village PO & Café	£	97.50
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To approve the following amounts for payment in April

IB00650	HSBC Monthly Bank Charge	£	5.00
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IB00651	Cheryl Sexton – Salary, Phones, expenses	£	1313.00
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IB00652	HMRC – NI & Tax (March 24)	£	111.47
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IB00653	Surrey ALC (NALC/SALC Subscription)	£	390.06
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IB00654	Julie Hardy (Refreshments for APM)	£	73.47
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IB00655	Hamilton Room (April Mtg)	£	20.00
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IB00656	ReBetchworth Approved Grant	£	1250.00
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IB00657	Buckland & Betchworth Choral Society Grant	£	923.00
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IB00658	Friends of Betchworth & Buckland Nursery	£	2198.00
IB00659	Josh Flynn Gardening Services	£	TBC

**12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA**

Please advise Chairman prior to the meeting

**13. CONFIDENTIAL ITEMS (Closed to Public and Press)**

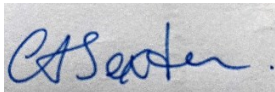
Discuss and agree response for an ashes interment

Agree payment of additional hours worked by Clerk

**14. MEETING DATES to acknowledge and note**

- a. Next Parish Council Meetings – 13 May, 3<sup>rd</sup> June
- b. Transformation Programme Update for RA/PC – 16<sup>th</sup> April – Clerk
- c. End of Year Internal Audit – Clerk – 22<sup>nd</sup> April – Clerk
- d. Surrey ALC Clerk Forum – 23<sup>rd</sup> April - Clerk
- e. Surrey ALC Councillors Forum – 24<sup>th</sup> April – Councillors

**Parish Magazine Article: deadline for May mag: April 15th (invitation for email address, link to website for minutes and highways report)**



Signed: Cheryl Sexton, Parish Clerk 2<sup>nd</sup> April 2024

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