

# JULY CLERK REPORT

Betchworth Parish Council

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## Correspondence to acknowledge.

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- Daily work communications (message out the comms that impact Betchworth)
- In the Know weekly and daily bulletin reports
- GATCOM Weekly News Bulletin's (issued to councillors for information)
- NALC Chief Exec Weekly Bulletin's (issued to councillors for information)
- Weekly statements from Cllr Cooksey (issued to councillors for information)
- Email from parishioner making comment about debris left after hedge cutting on school path (emailed back stating that it was not our responsibility and would refer to Clarion)
- Follow up correspondence from Highways regarding issue with eroding embankment (see Highways for more information)
- Lots of Copy correspondence from residents to County Cllr Clack re the diversions on Wonham/Sandy Lane following the A25 gas leak causing the road to close, requests made for suitable signage to discourage HGVs and divert the traffic appropriately – continuously chasing this week as nothing had been done (add to the agenda in September to discuss action as this cannot keep happening)
- Lots of Copy correspondence to County Cllr Clack re the diversions on PebbleHill following the A25 gas leak causing the road to close, requests made for suitable signage to discourage HGVs and divert the traffic appropriately – continuously chasing this week as nothing had been done (add to the agenda for September to discuss action as this cannot keep happening)
- Acknowledgement from County Cllr Clack re above emails stating that she will request the signs to be put in place and also to reiterate that Pebblehill as a B road is not an alternative diversion route for an A road – the diversion route must include another A road. Request for better signage has been made
- Acknowledgement from UNITY for the uploaded documents for signatory change
- Correspondence regarding the high volume of traffic on Wonham Lane caused by A25 diversion – County Cllr Clack is dealing with this
- Revised quotations from suppliers for Burial Ground Fence
- Burial request
- Email notification that MVDC are not providing Poo Bins anymore from Joint Waste Solutions, referred to MVDC to find out how to move forward and who is now responsible
- Certificates of cremation for recent ashes interment
- Email from Joint Waste Solutions to advise that they are chasing MVDC re bin in Church Crapark (see footpaths for details)
- Confirmation email that grave marker has been placed on allocated grave space
- Email from MVDC stating that they do not distribute poo bins anymore as you can use normal bins – request has now been sent to Parks and Environment Manager
- Email re concern about planning breach (referred to Chair for guidance)
- Email regarding concern re helipad in breach of planning regs
- Liaison re replacement bin on church footpath
- Email request for interment of ashes for pre purchased plot

- Copy correspondence of numerous emails regarding the issues caused by A25 diversion on residents and homes (to be discussed at Sept meeting)
- MVDC Press release re air quality (sent to councillors for information)
- Cllr Interest Form return MVCC

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## Footpaths

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- Chased request for 2 additional poo bins which was agreed at June 2024 meeting – now with The Parks & Environment Manager
- Chased approved request for replacement bin in church car park with lid which was approved by MVDC – Joint Waste Solutions are chasing MVDC to unbolt the existing bin to replace
- Copy correspondence to County Cllr Clack re volume of traffic through the village following A25 diesel spillage

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## Highways/ Rail

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- Chased County Cllr Clack regarding the permission to replace the village gateway on Station Road
- Correspondence from Highways stating 'We want to assure you that the Asset and Structures team is assessing the situation and planning the necessary maintenance and repair works. While I understand the residents' frustration with the timeline, please note that the complexity of such works, including site safety and practical considerations, often results in unavoidable delays.' – Response back from Cllr Randall, stating that he cannot support their findings and again requests a senior engineer to come out and survey the embankment, due to the concerns of impending danger if the embankment erodes any further.
- Emailed SCC requesting more repeater signs on The Street as per original request and also to ensure that they are up to date with the yellow backgrounds (as they have been proved to be most effective), also chased the request to refurbish the street markings such as the school sign and white lines – which was originally requested in June 2023
- Chased County Cllr Clack on an update on the road surface at Betchworth Bridge

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## Burial Ground

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- Marked 1 grave for pending burial
- Approved memorial for Forrester and completed the paperwork
- Issued notice for plant clearance due to encroachment on another grave space
- Acknowledged payment and issued ERB for burial
- Liaison with funeral directors re placement of grave marker on area that is currently overgrown
- Paperwork for a burial in existing grave space
- Confirmation that grave marker has been placed in overgrown area
- Paperwork for completed interment
- Correspondence with family regarding a prepurchased plot wanting to do an interment
- Completed full audit of burial ground (sent to Cllrs Wilson and Winter)

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## Finance & Policies

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- Completed the invoices and made payments that were approved in formal council meeting

- Made request to change signatories on UNITY account
- Updated the transparency document on the website
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## Meetings Attended / Training

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- Pre BPC meeting
- BPC Monthly Meeting
- MVCC clerks mtg
- SLCC Mtg
- Pebble Hill Mtg to discuss access issues
- Residents Mtg– To discuss School Footpath
- Burial Ground Overview Mtg
- Footpath Tender discussion Mtg
- A25 Safety Improvement Workshop - Buckland
- Clerks Handover Mtgs x 8

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## Planning

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- Weekly planning monitoring
- Raised objection to MO/2024/0804
- Raised enforcement against breach of planning conditions FS-Case-628104158

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## Other Items of Note

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- Updated noticeboard
- Issued village emails and updated calendar
- Updated The Circuit with defibrillator status'
- Completed content for magazine
- Sent joiner pack to new councillor and informed Mole Valley
- Emailed volunteer to schedule in time to maintain the bus shelter (weeds to be cleared w/c 8/7)
- Arranged clearing of foliage at bus shelter to enamel refurbishment
- Chased contractor on installation of new Burial ground Gate
- Requested quote for one off clearing of school footpath to village post office
- Requested quote for seeding of play area
- Comms with volunteer over suitable bench for play area
- 3's co-ordination re workshops for A25 safety scheme
- 3xHSBC visits for bank mandate updates
- Liaison with Unity re Mandate updates

