

BETCHWORTH PARISH COUNCIL

MINUTES of the **MEETING** of the **BETCHWORTH PARISH COUNCIL** held on **MONDAY 2nd June 2025**, commencing at 8pm in The Hamilton Room, Betchworth

Councillors (Cllrs) present:

Cllr Ed Winter (EW) Chairman
Cllr Ian Wilson (IW)
Cllr Martin Higgins (MH)
Cllr Alice Laidler (AL) Vice Chair
Cllr Mark Targett (MT)

Attending:

District Cllr Potter (PP)
District Cllr Budd (SB)
District Cllr Keay (PK)

Apologies:

County Cllr Helyn Clack (HC)
Cllr Robert Ashdown (RA)
Cllr Govinda Prashar

In attendance: Julie Vear (JV) Clerk & RFO

MOP:

Minute #	Agenda item	Who
76	1. APOLOGIES FOR ABSENCE Council resolved to accept apologies of absence from Cllrs Ashdown and Prashar and noted apologies had also been received from Surrey County Council (SCC) Cllr Helyn Clack. Cllr Potter advised District Cllr Budd would be joining later (Cllr Budd joined the meeting during the clerks update)	
77	2. DECLARATIONS OF INTEREST None.	
78	3. MINUTES OF THE PREVIOUS MEETING Council resolved to approve the Minutes of the Meeting held on Monday 12 th of May. The minutes were duly signed by the Chair as a correct record.	
79	4. OPEN FORUM District Cllr Potter raised the issue of the overgrowth restricting the footpath by the village store and Council reminded Cllr Potter of the discussion at the recent APM and encouraged him to contact the landowner.	

80	District Cllr Keay raised the recent clearing at the Barley Mow site. Council advised they had not been notified of any scheduled works at the site following the refusal for permission in principle for the erection of 4-6 dwellings.	
81	5. COMMUNITY POLICE REPORT Council were advised by the clerk that due to the retirement of the Office Manager, Mole Valley Safer Neighbourhood Police Team, the report had not been received. A report is expected from the team and will be circulated and published on the website.	
82	6. TRANSPORT, HIGHWAYS, FLOODING AND FOOTPATHS Cllr Targett advised Council that following an update to the Betchworth Highways issues and request log, he would take an action to prioritise the list and the clerk was requested to take an action to speak with County Councillor Helyn Clack to agree how best appropriate to review and take forward.	MT JV
83	Cllr Laidler advised there was no update on footpaths. Cllr Winter advised he would take an action to speak with the estate regarding an outstanding installation of a kissing gate.	EW
84	Cllr Winter advised that GACC will be responding to the secretary of state by the deadline of 9 th June, commenting on the original paper and calling out particular concerns in respect of noise, surface transport, need, climate change and water management. Cllr Winter advised full details were available on the GACC website http://www.gacc.org.uk	
85	7. PLANNING Council resolved not to make any comment on the following application that fell outside of meeting timescales: MO/2025/0853/PLA Link NIONISLE LTD, Nionisle House, The Quarry, Betchworth, Surrey, RH3 7BZ Change of use from offices to 1 No. dwelling, reduction in parking area and formation of garden, cladding of the exterior and provision of slate to the roof in place of the existing concrete tiles.	
86 87	8. AMENITIES <ul style="list-style-type: none"> • Council noted that the play equipment was checked. • Council noted that defibrillators were checked and a new page added to the village website providing Betchworth Parish defibrillator locations. Council discussed the possible need for a 4th defibrillator near to the location of the Church, Hamilton Room and Pub. The 	

88	clerk took an action to prepare a proposal. District Cllr. Keay advised she would share information on fund matching.	JV																					
89	<ul style="list-style-type: none">• Council considered options for replacement of the failing noticeboard locks and Cllr Winter took an action to review and look at alternatives• Council resolved to approve the Memorial Permit	EW																					
90	9. COMMUNITY & COMMUNICATIONS Council resolved to provide a Parish News article for the July magazine covering the recent village APM																						
91	10. POLICIES AND PROCEDURES Council resolved to approve the updated Risk Register for 2025/26 reflecting the status of the identified risk post mitigation to better reflect status with a RAG.																						
92	11. CLERKS UPDATE There were no questions or comments on the clerk’s report which can be located under supporting files on the website. The ongoing action log was acknowledged.																						
93	District Cllrs left the meeting																						
94	12. FINANCE & GOVERNANCE Council resolved to acknowledge the following amounts received: <table><tr><td>Allotments</td><td>£0.00</td></tr><tr><td>Bank Interest</td><td>£62.62</td></tr><tr><td>Burial Ground Income</td><td>£1020.00</td></tr><tr><td>Other</td><td>£0.00</td></tr></table>	Allotments	£0.00	Bank Interest	£62.62	Burial Ground Income	£1020.00	Other	£0.00														
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95	Council resolved to approve the following for payment in June: <table><tr><td>IB00781</td><td>Litter Pick Expenses</td><td>£</td><td>174.42</td></tr><tr><td>IB00782</td><td>Clerks Expenses</td><td>£</td><td>203.32</td></tr><tr><td>IB00783</td><td>SLCC CiLCA</td><td>£</td><td>450.00</td></tr><tr><td>IB00784</td><td>Hamilton Room</td><td>£</td><td>20.00</td></tr></table>	IB00781	Litter Pick Expenses	£	174.42	IB00782	Clerks Expenses	£	203.32	IB00783	SLCC CiLCA	£	450.00	IB00784	Hamilton Room	£	20.00						
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96	Council resolved to acknowledge the following scheduled payments for June: <table><tr><td>HSBC Monthly Bank Charge</td><td>£</td><td>5.00</td></tr><tr><td>HMRC – NI & Tax</td><td>£</td><td>436.60</td></tr><tr><td>Clerks Salary</td><td>£</td><td>1174.09</td></tr><tr><td>Clerks Pension</td><td>£</td><td>67.82</td></tr><tr><td>Clerks Mobile</td><td>£</td><td>8.00</td></tr><tr><td>Josh Flynn Gardening Services</td><td>£</td><td>856.50</td></tr><tr><td>Hosting Charges</td><td>£</td><td>8.46</td></tr></table>	HSBC Monthly Bank Charge	£	5.00	HMRC – NI & Tax	£	436.60	Clerks Salary	£	1174.09	Clerks Pension	£	67.82	Clerks Mobile	£	8.00	Josh Flynn Gardening Services	£	856.50	Hosting Charges	£	8.46	
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	13.URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING AND FOR INCLUSION ON A FURTHER AGENDA	
97	No urgent matters were noted for discretion of the chair	
	14.MEETING DATES to acknowledge and note	
98	<p>Council resolved to acknowledge the following:</p> <ul style="list-style-type: none"> • Next Parish Meeting - 7th July • MVDC Clerk Meeting 4th June • CiLCA Clerks Training Day 10th June • Clerks Holiday – w/c 16th June (1 week) • SALC Clerk Forum – 1st July • SALC Cllr Forum – 2nd July • Finance & Governance Day – 10th July 	
	15. CONFIDENTIAL ITEMS (Closed to Public & Press)	
99	No confidential items were noted	
100	MEETING CLOSED AT 8.53pm	